

# GO GLOBAL WITH SMITA



**SMITA**  
**MALAYSIA**

**SME International Trade Association (SMITA) of Malaysia**  
Website: [smitamal.org](http://smitamal.org)  
Email: [info@smitamal.org](mailto:info@smitamal.org)

Official Partner with



Agency under Ministry of Science, Technology & Innovation, Malaysia



Bogota Chamber of Commerce, Colombia



Association of Exporters, Peru



Sierra y Selva Exportadora, Peru



Santiago Chamber of Commerce, Chile



Finpoint Ltd., United Kingdom

## Vision

To grow members into leading global companies

## Mission

To be the launching pad for members into regional and global markets

## Goals & Objectives

- To foster growth and development of SMEs in international trade
- To facilitate interaction between SMEs and Government and the world market
- To disseminate market risk information for SMEs to stay informed and competitive in the international market
- To promote upskilling of SMEs human resources leading to increased productivity and product/service quality
- To create more job opportunities locally and internationally

## Benefits of becoming a SMITA member:

- Effective networking platform within the industry, Government and other international institutions
- Credibility and international recognition as a SMITA member
- Capacity building and upskilling of human resources through participation in weekly Innopreneur Chat, training, coaching sessions and seminars
- Participation in quarterly BizConnect sessions to get the latest information sharing on local and international market – e.g. Market risks, Competitive landscape
- Participation in local and international trade missions, business matching events and study tours
- Connection to the world market – especially ASEAN and Latin America
- Assistance and advice in exporting – how to mitigate challenges, certifications requirements
- Information on G2G Policies such as Free Trade Agreements (FTAs), Tariff Barriers in exploring international market
- Connection to the relevant Government Agencies and departments for assistance with regards to international trade
- Information on Government incentives and assistance on application
- Special member packages on all SMITA commercial platforms
- Advice on business model and operations, and reference to the right professionals
- Accessibility to potential investors, funders and joint venture partners
- Assistance in hiring interns from local and international universities

### General Terms & Conditions

1. Newly joined members are subject to a probation period of 3 to 6 months before confirmation by SMITA Committee
2. New members are required to attend every weekly Innopreneur Chat and the bi-monthly BizConnect during probation. In the event the Person in Charge is not able to attend, the company may send a representative to substitute.
3. New members will be informed of the date of an Orientation session within 1 month from joining SMITA (upon full payment of membership fee). Attendance of the Person In Charge is compulsory and no representation is allowed.
4. Upon confirmation, new members are required to attend an Induction session where the New Members Oath Taking Ceremony will take place. Attendance of the Person In Charge is compulsory and no representation is allowed.
5. Members who do not adhere to SMITA Members' Oath and other SMITA House Rules will be subject to disciplinary proceedings by SMITA Committee, and SMITA Committee has the right to revoke any membership at its sole discretion from the outcome of the disciplinary proceedings.
6. In the event of non-acceptance of membership application or failure during membership probation, membership fee refund will be calculated on a pro-rata basis, after deduction of administration fee along with other amounts/fees (if any) that are outstanding with SMITA.
7. Members will be notified of their membership renewal 60 days before the expiry date. The renewal fee shall be paid 30 days before the expiry date, otherwise a penalty fee of RM200.00 will be charged, or the membership is deemed cancelled. Should the member decides to join again, it will be considered as a new membership application and a fresh membership form has to be submitted.
8. Annual membership fee does not include fees on attending meetings, Innopreneur Chats, BizConnect, SMITA Annual Dinner, trade missions, business matching sessions, training/coaching sessions and any other activities unless otherwise stated.
9. Registration and membership fees may be revised from time to time at SMITA's sole discretion.
10. Decision on membership acceptance and renewal is at the sole discretion of SMITA Committee.



# DEFINITION & CRITERIA

- 1) Annual turnover not more than RM50 million; or
- 2) Employees of 200 below.
- 3) Membership is open to companies that are incorporated in Malaysia.

## SMITA MEMBERSHIP APPLICATION FORM

### COMPANY INFORMATION

Company Name :

Year Established :

Company Reg Number :

Company Status :  Sdn Bhd  Partnership  Sole Proprietor  
 Bumi  Non - Bumi  Foreign Owned

Company Shareholdings :

A) At least 51% owned by Malaysian:  YES  NO

If NO, please specify :

Nationality with major shareholding :  Percentage :  %

Person In Charge :

Position :

Business Address :

Postcode :  Town :  State :

Telephone No :  Fax No :

Handphone No :

Factory Premises :  Own  Rented

Office Premises :  Own  Rented

Email Address :

Website :

# ANNUAL SUBSCRIPTION – 12 Months

The annual subscription expires 12 months after the day of joining, and renewal annual fee is to be paid in advance 60 days before the expiry date.

## GENERAL PROVISIONS

Application for membership is subject to the approval by the Membership Committee as its absolute discretion. A proposer and seconder are required. The application form must be accompanied with full payment of registration fee and first year membership fee.

Turnover	Tier	Registration Fee (One-Time Only)	Annual Fee (1 year)
< RM1 mil	4	USD100 (RM400)	USD600 (RM2,400)
RM1 mil < RM3 mil	3		USD900 (RM3,600)
RM3 mil < RM10 mil	2		USD1,200 (RM4,800)
RM10 mil and above	1		USD1,500 (RM6,000)

\*Turnover based on latest audited or management accounts

\*Exchange rate is pegged at USD1:RM4, subject to change anytime at SMITA's sole discretion

\*Cheque to be made payable to **SMITA SDN BHD** (Public Bank Account No. **316 597 6205**)

Upon acceptance of membership, fees are non-refundable.

I / Our Firm / Co. attached herewith membership application form together with a cheque of RM [ ] (Cheque No. [ ]) being payment of registration fee and annual membership fee.

## ACKNOWLEDGEMENT AND CONSENT

I/ We have read the Privacy Policy as provided in <http://smitamal.org> and I/ We hereby acknowledge and agree that my personal data/ our company's/ association's data is given to SMITA, for the purposes stated in the Privacy Policy and other purposes necessary so long as the intended purpose is in line with the objectives of SMITA and my/ our membership and to help SMITA in any future dealings with me/ us. For these purposes, by way of a contract with SMITA. I/ We hereby authorize SMITA to retain and use my personal data/ our data and to further transmit it to its office, authorized agents, government agencies, or all other persons or bodies who provide them with services necessary for and/ or incidental to the purposes set out in the Privacy Policy and in furtherance of the objectives of SMITA. I/ We are aware that SMITA Malaysia is managed by SMITA Sdn. Bhd.

I/ We have read, understood and agree to SMITA's General Terms & Conditions.

Proposer :  
Membership No :

Signature :

Seconder :  
Membership No :

Signature :

Signature of Applicant &  
Chop of Company :

(For SMITA use only)  
Approved By :

Date of Approval :

Remarks: Please attach company profile, Form 9, Form 24 & Form 49 or Form D (or equivalent)  
Kindly return completed form to [secretariat@smitamal.org](mailto:secretariat@smitamal.org)