

## BLETCHINGDON PARISH COUNCIL

Minutes of the Parish Council Meeting held in Bletchingdon Village Hallon Thursday 10<sup>th</sup> January, 2019 at 7:30pm

**Present:** Cllr. A.K.Saunders (Chair), Cllr C Lane, Cllr. Mrs. M. Knight, Cllr M. Taylor, Cllr A. Jordan, Cllr R. Pirie, Dist. Cllr Hughes (part) & 3 parishioners

- 001/19 **Apologies:** County Cllr C. Griffiths, Cllr A. Jordan, Cllr D. Ledger
- 002/19 **To approve the Minutes of the Parish Council Meeting held on 29<sup>th</sup> November 2018:** The Minutes were approved by PC and signed by Cllr Saunders.
- 003/19 **Declarations of Interest:** None
- 004/19 **Public participation:** Cllr Saunders asked the members of public to sign the declaration forms.
- 005/19 **Progress with the stone path from Springwell to Station Road:** Cllr Saunders has not heard anything further from the Duchy Field builders and will chase this.
- 006/19 **Litter Bin:** Cllr Saunders stated this is the bin to be placed alongside the plastic path. The Clerk explained that a replacement bin is being delivered after the first one was damaged by courier.
- 007/19 **School Board of Governors:** Cllr Saunders reported that following the PC request in the Village News for a Local Authority nominated Governor the school have informed the PC that they have already appointed a replacement Governor for Duncan Ledgers vacancy. It was decided that Cllr Saunders should write to the Board of Governors to explain why the PC did what it did and that it had one interested parishioner.
- 008/19 **250 Thames Travel:** Cllr Saunders stated that Elinor Webber is pleased to report there have been some improvements to the service since OCC involvement. The Clerk and Elinor have thanked OCC who have asked that we continue to send any reports of service problems to them.
- 009/19 **Councillor Priority Funding:** The Clerk reported that £1902.89 had been received by the PC from OCC. Cllrs agreed Clerk should order the noticeboard that had been chosen as soon as possible. There is still just under £600 that we could still apply for.
- 010/19 **Marlborough School Bus:** Cllr Lane asked the Clerk to inform the PC of the current situation. The numbers of children who want the bus is about 30 which is making the cost prohibitive. Zayna Ratty and Rebecca McNaught (parents) are continuing to drum up as much support as possible and seek other sources of funding with the hope that a School Bus Charity might be able to be set up. Cllr Saunders confirmed that there is not much more the PC can get involved with at this stage.
- 011/19 **Traffic Survey:** Cllr Saunders reported that Cllr Jordan has sent round the data to all Cllrs. This will be a main agenda item next month led by Cllr Jordan.
- 012/19 **Zebra Crossing:** Road was supposed to be closed but no work seemed to take place. Cllr Saunders will chase this with Cllr Griffiths. There is a question over whether the crossing should be raised.
- 013/19 **School Signage:** It is not known if Cllr Jordan has spoken to the school about school signage. It is a Bletchingdon Community Foundation(BCF) matter.

- 014/19 **Sewage Smell:** Cllr Saunders reported that the clerk hasn't requested air-tight seals but will do in the next few weeks.
- 015/19 **Grounds Maintenance:** Jake Williams responded positively and the Clerk will be meeting with him in February to discuss weed spraying and hedge cutting. Awaiting to hear from Greenscythe but anticipate no problems.
- 016/19 **Drains around The Green:** They have been passed to the relevant department by OCC Fix My Street.
- 017/19 **Reports from District or County Councillors:** Reports that were received by email were circulated to Parish Councillors.
- 018/19 **Enforcement:** Cllr Saunders reported he had asked for an update on all outstanding matters from CDC and had heard nothing. Cllr Saunders reported that an Enforcement Notice had been Served and an Appeal Made – APP/C3105/3201728 – alleged material change of use to stationing of caravan used for separate residential occupation – rear of 5 & 6 Heathfield Cottages.
- 019/19 **Highways Update (Fix My Street):** Cllr Saunders read out the Clerk's report - Of the outstanding things on Fix My Street, there are now 3 street lights out (including the one on church path). As these are all 'Action Scheduled' having another 2 out might mean it gets done finally. The School warning lights and speed limit changes are being investigated. The mud/leaves in layby on Oxford Road was cleaned by Cherwell DC (after being passed to them by OCC) as was a fly-tipping report. There is one outstanding pothole on Islip Road, just before sewage works as leave village.
- 020/19 **Planning Applications:**
- Notices of Decision:**
- 18/01801/F – Orchard House, Weston Rd, demolition of existing house, revised scheme – PERMITTED 11/12/18
- 18/01739/F – Grove Farm, Pinchgate Lane, erection of 2 extensions to existing livestock units – PERMITTED 29/11/18
- Planning Applications Received:**
- 18/02076/ADV – Mid-Counties Co-Op – 2 externally illuminated fascia signs and 1 non-illuminated hanging sign - These were circulated to Parish Councillors only and no objections raised, but requested lights be turned off when store closed.
- 18/01969/F & 18/01970/LB – Bletchingdon Park Estate - Alterations to the house and grounds, including underground spa and parking and reformed swimming pool – this was circulated to Parish Councillors only. No objections.
- 18/00382/TCA – Quincotts, Islip Rd - T1x Silver – crown reduction – No objections
- 18/01945/F & 18/01946/LB – Bletchingdon Park Estate – Various works to parkland – area to be discussed – Erection of new buildings to form new Estate Yard and associated buildings. Cllr Saunders read parishioner, Jill Saint, letter, which had been sent to CDC. A discussion of the plans was then had. Cllr Saunders said we have the benefit of a traffic survey taken in December on the road either side of the proposed new entrance to Estate Yard. In summary, the main concerns are height of the 5 buildings in a conservation area, the concealed entrance on a National Speed Limit road, the concern about traffic movements in and out of this new entrance and across the public footpath known as 'Church Walk' and concerns about the construction process. The Clerk will ask for a routing agreement in advance and ask for details of internal construction siting, and ask for it to go to full committee.

**021/19 Finance:**

Cllrs were asked to consider invoices for payment itemised on the payment schedule.

Cheque No	Payee and Reason	Budget	Minute Ref	Total Amount	VAT
10156	Glasdon	Open spaces		£133.19	£22.20

The Clerk added that the Direct Debit to BT went out on or just after 23/12/18 for £19.13

**Precept 2019/20:** The Clerk summarised what had been spent during 2018/19 and Cllrs decided that a 2% increase on what was received during 2018/19 should be requested. It was agreed to do this on the basis that it is for general maintenance of the village. The Clerk requested a list of maintenance jobs from Cllrs.

**022/19 Co-Op:** Cllr Saunders reported that the contract had been signed for the shop to open in February.

**023/19 Recreation Ground:** The Clerk was asked to order the picnic bench, but to make sure the steel section dimensions are all the same on the 3 quotes before doing so. The kick wall needs to be looked at next month led by Cllr Jordan.

**024/19 Fun Fair:** All agreed to the dates suggested by Perry Hatwell - arrive Monday 30th September, open Wednesday 2nd until Saturday 5th October, leave Sunday 6th October - and for the same rental fee as last year (£90).

**025/19 Dog Mess:** Following two emails from a parishioner this month and the increased level of dog fouling around the village all agreed that something should be put in the Village News with a message asking if people see someone not picking up after their dog to contact the dog warden.

**026/19 No Parking sign on Weston Road:** Cllr Saunders reported that one of the signs installed by the PC has been removed. There are 2 more signs so a replacement should be arranged, possibly concreted in.

**027/19 Oxfordshire Resilience Group:** Meeting to be held on 15<sup>th</sup> Jan 6-8pm at Kidlington Fire Station if anyone would like to go. Cllr Jordan would have been ideal candidate but not nominated in his absence.

**028/19 Items for information or next Agenda only - all items for next agenda to be submitted to the Clerk by Thursday 14<sup>th</sup> February**

**029/19 Date of Next Meeting:** to confirm the date of the next meeting as 28th February 2019 at 7.30pm

Meeting Ended 9:45pm