

Fair Shares Gloucestershire is actively seeking to appoint a treasurer to the Board of Trustees.

Fair Shares is an innovative organization whose purpose is to promote and deliver time banking in Gloucestershire. Time banking is the mutual exchange of time, skills and opportunities. Everyone's time is valued equally and everyone gives to and benefits from being a part of the time bank. No two time banks are the same. The approach is applied differently in different settings, but the fundamental principles remain the same, that time banks contain immense human experience and skills that can be shared within a community.

Participants 'deposit' time in the time bank by spending a few hours contributing their time to individuals or groups in their local community: they might do a neighbour's shopping, offer singing lessons, computer skills, gardening or a multitude of other activities. They are then able to withdraw these 'time credits' by drawing on the time and skills of other time bank members.

Treasurer's Role Description

The role of the treasurer will be to:

- Assume responsibility for the financial management and oversight of Fair Shares
- Ensure the financial viability of Fair Shares
- Ensure that proper financial records are maintained and appropriate financial procedures are in place

The treasurer will:

- Work with the accountant to produce and present budgets, regular financial reports and annual financial statements to the Board of Trustees
- Ensure that the accounts are prepared and disclosed in the form required by funders and the relevant statutory bodies
- Keep the Board informed about its financial duties and responsibilities
- Ensure that Fair Shares has an appropriate reserves policy
- Advise on financial implications of the charity's strategic plans
- Contribute to the fundraising strategy of the charity
- Ensure compliance with legislation

Trustees are asked to attend a meeting a minimum of bimonthly in Gloucester, and to spend some time with staff and time bank participants to gain a full understanding of the work of Fair Shares. If you are interested, please contact Julie@fairshares or alison@fairshares for further information or for an informal chat.