

## **Data Protection Policy**

### **Rowland Door Services Limited**

Rowland Door Services is committed to protecting the privacy of your personal data. This Policy describes how Rowland Door Services manage and use the personal information we obtain in connection with this site and how to contact us if you have questions about the handling of their personal data.

Rowland Door Services collects and stores personal data (such as name, address, email address and telephone number) provided to receive our information. Such information will enable Rowland Door Services to answer to your request for information.

Rowland Door Services also collects and stores personal data you provide (a) as part of the account's user information (if applicable) and / or (b) in relation to your questions about, or purchase products on our website (where such functions are available). Such information may include contact information and delivery as well as financial information regarding online payments products.

In addition to the uses set forth above, we may use personal information to manage or improve this site for our internal record, for statistical analysis and (where applicable) to meet your requests for products and / or contact with respect to sales / purchases and as part of our customer care procedures.

The collected or stored personal data are intended only for use by companies in the Rowland Door Services group, and may disclose them to third parties in the following cases:

- when required by law
- for a buyer or potential buyer; and / or
- for service providers Rowland Door Services indicated by providing services in connection with this site and its facilities, but only to the extent necessary for them to provide such services - for example, our payment service provider with a credit card in order to process payments through this site, service (s) delivery services, so you can (m) deliver the purchased products and provider (s) of IT services that host (m), develop (m) and provide (m) support site.

Rowland Door Services will take the necessary measures to safeguard the personal data transferred to such third party or the other countries, in accordance with current data protection laws.

- You may request at any time that your information is changed or deleted.

- You will also have the right to receive annually a copy of your personal data registered with us for free.
- Rowland Door Services is responsible for the processing of your personal data.
- All change requests, exclusion or receive copies of this information should be sent to Rowland Door Services Limited, 86 Melchett Road, Kings Norton Business Centre, Birmingham, B30 3HX with the indication "Attention: Rowland Door Services Group the Personal Data Responsible".