

North Marston Neighbourhood Plan Steering Group

Minutes of Meeting on 3 September 2018, Quanton Road at 8pm

Present:

Mike Lane (Chair), (ML)

Dave Rayner , (DR)

Averil Wilkinson MBE (AW)

Katherine du Plessis (KduP)

Trevor Jenkins (TJ)

Bev Davis (BD)

1. Thanks were given to KduP for hosting the meeting
2. **Apologies for absence** were received from:
Scott Raven, AVDC Councillor (SR)
Ian Wilkinson (IW)
3. **Minutes of meeting on 26 July 2018**
To amend record that SR was not present; otherwise the minutes were agreed to be an accurate reflection of the meeting.
4. **Statements of Interest**
None declared
5. **Updates:**
 - 5.1. **emails within Steering Group and with Parish Council:** the preference is for northmarston.org addresses for the Steering Group
 - 5.2. **New parish magazine:** this is expected to appear in September
 - 5.3. **VALP situation:** It is understood that the Inspector has completed the process and the report is expected to be issued in approximately 4-6 weeks. It will then go to AVDC for formal adoption. This may be approximately 8 weeks' time.
AVDC has confirmed that North Marston is classified as a "medium-sized village"
 - 5.4. **Proposed meeting with AVDC** – MAL has initiated the process for a meeting between himself as Chair, TJ as secretary with Stephanie Buller
 - 5.5. **Facebook page** – TJ reported that this is now established and some connections had been made
 - 5.6. **email sign-up list** - TJ reported that 24 people were on the mailing list
6. **NMNP website:**

There was discussion regarding the requirement for a NP website. TJ reported that he had investigated so-called free websites and was cautious as these may incur costs later.

It was decided that a website was not a pressing requirement at this time, and a website may incur significant time in management, and the Group will review the position when the questionnaire results are published.
7. **Parish Questionnaire:**

There was detailed examination and discussion of the first draft MAL had produced with TJ. Amendments will be processed by MAL.

Remaining sections to be addressed:

 - History and Heritage: ML with History Club Chairman
 - Environment – TJ with KduP. BD suggested incorporating questions on favourite viewpoints in the Parish and specific views of the village in Footpaths section

PC involvement: nothing had been heard from the Parish Council about questions that the PC may wish to include.

Target date: to aim for November 2018

Platforms for access/completion: these will include electronic access as well as paper-based.

Final collection date and process: To be end of December 2018; paper surveys to be delivered to Shop mailbox.

8. Date of next meeting: Monday 24th September 2018, 8pm Schorne Room of Village hall

9. **Other Business** – None

Trevor Jenkins
Secretary, North Marston Neighbourhood Plan Steering Group
September 2018