

## JOB DESCRIPTION

Date:	03/02/2016	Revision:	X1
Job Title:	<b>Marine Superintendent</b>		
Date Advertised:	<b>3<sup>rd</sup> February 2016</b>		

<b>Job Summary</b>	The Marine Superintendent shall act generally under the direction of, and report to, the Marine Manager and assist as required in the operation of the vessels controlled by the Company in a safe and efficient manner with particular oversight of vessel, Marine / DP and HSE Operational issues.
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<b>Entry Level Specifications</b>	<p><b>Technical Competencies</b></p> <p><b>Essential:</b></p> <ul style="list-style-type: none"> <li>- Class One Master Mariners certificate</li> <li>- Unlimited DP certificate</li> <li>- Command experience on board DSV / Construction / ROV / Offshore type vessels</li> <li>- Valid Offshore certification. Medical and HUET</li> </ul> <p><b>Preferable:</b></p> <ul style="list-style-type: none"> <li>- ISM / 9001 / 14001 Lead Auditor qualifications</li> <li>- Formal Accident Investigation Training</li> <li>- Previous shore side experience in a similar role</li> </ul> <p><b>Personal Competencies:</b></p> <ul style="list-style-type: none"> <li>- Computer literate and familiar with the Microsoft Office Suite</li> <li>- Ability to write concise, accurate reports</li> <li>- Self-motivated with the ability to work unsupervised</li> </ul>
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<b>Reporting Lines</b>	<p><b>Reports to:</b></p> <ul style="list-style-type: none"> <li>- Marine Manager - Europe</li> </ul>
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<b>Responsibilities</b>	<p><b>In keeping with the Vessel Group's mission, the Marine Superintendent's duties and responsibilities are:</b></p> <ul style="list-style-type: none"> <li>- Ensuring that he/she is fully up to date with all Company Regulations, International and National Statutory requirements and, as far as possible, developments that relate to the navigational, deck and cargo handling aspects of the marine industry. This is to include full knowledge of SOLAS, MARPOL and other relevant legislation as well as Class rules and Industry best practice such as IMCA and MTS guidance.</li> <li>- Assist Marine Manager to advise on project layouts, bridge layouts and equipment, accommodation refittings, piping measuring devices and ballast tank coatings for new buildings and retrofits.</li> <li>- Advise on and monitor the supply of nautical publications, charts and corrections to the fleet, and the Office, both paper and electronic.</li> <li>- Periodically check the accuracy of the electronic tracking system to ensure the information given is correct in the event of an emergency.</li> </ul>
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- Advise all on DP, navigation, berthing issues and represent the Company at ship/shore interface meetings as and when required including the routine use of weather routing systems.
- Assist with the monitoring of the Company Fire Fighting and Life Saving equipment.
- Assist and advise on improvements to the company SMS, specifically related to marine, DP, navigation, technical, crane and marine safety issues. This shall include accident/incident investigation, and monitoring of NCR's/discrepancies with respect to root cause analysis, and corrective/preventative actions.

**Oversight of 3rd party Vessel Management technical performance which includes ensuring that the Vessel Ship Manager:**

- Monitors statutory and class surveys of assigned vessels, documentation, regulatory inspections, class status and adherence to industry recognised standards. As such, ensuring that the Vessel Manager schedules vessel support, inspection, surveys and shipyards.

**Marine Superintendent functions as Marine Manager, as required. In addition he/she shall undertake specific projects in their own right and undertake other duties as required by the Group Fleet Manager.**