



In line with our regional growth, we are looking for dedicated and passionate individuals to fill the position of: -

Associate – Customer Care, Inbound (Contract) (e-pay – Bandar Sunway)

Job Responsibilities:

- To handle all enquiries from customer and merchants.
- Record details of all inquiries, comments and complaints from customer and merchants.
- To assist in setting up or up-keep retailer account.
- To provide support and user guidance for e-pay terminals, services and products.
- Assist in any ad-hoc tasks as and when is assigned by immediate superior.

Job Requirements:

- Candidate with at least one (1) year of working experience in customer service is preferred.
- Experience in a call or contact center environment will be an added advantage.
- Candidate must good in multitasking and ability to resolving conflict and problem for customers and merchants.
- Good in computer literate and able to work as a team.
- Good telephone etiquette, interpersonal and communication skills.
- Good command of Bahasa Malaysia, English and Chinese.
- Candidate must be willing to work on alternate Saturday (half day).
- Minimum six (6) months contract position available.
- Working location: Bandar Sunway, Selangor.

Education Requirements:

- Candidate must possess at least a minimum SPM or above level in any discipline or equivalent.



GHL the ASEAN payment people



Interested candidates are encouraged to apply, please fax or email your applications (with cover letter, updated resume, certificates or relevant documents and 1 recent passport-sized photograph) to:

GHL SYSTEMS BERHAD (293040-D)

Human Resources Department

No. C-G-15, Block C, Jalan Dataran SD1,
Dataran SD, PJU 9, Bandar Sri Damansara,
52200 Kuala Lumpur, Malaysia.

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***Please be informed that only shortlisted candidates will be notified.**

