

Audio Engineer

Position Type: Non-Exempt
Category: Other, Part-time position
Classification: Category E
Reports to: Director of Production

Job Summary/Objective

To provide audio production for in-person worship services, choral productions, and other events.

Essential Functions

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are a representative of the knowledge, skills and/or abilities required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Responsibilities

WORSHIP SERVICES, LARGE EVENTS/CONCERTS

- Engineer production audio for all regular weekly BUMC worship services, as well as for special services and concerts to include editing, mixing, and manipulating recorded and live sound before, during, and after service or event
 - Collaborate with lighting, cameras and other technicians to produce best sound possible
 - Resolve technical issues as they arise
- Collaborate with Technical Director and other live stream broadcast team to ensure best production of content

Competencies

- A superb ear for sound in these settings -- choral and instrumental music, full worship band, orchestra, and spoken word
- Adaptable and flexible in a changing work environment while approaching tasks and duties with a positive attitude
- Personable and calm under pressure
- Able to work with a wide range of people and personalities
- Self-starter who takes initiative with resolving technical issues during a service or performance
- Enjoys a team environment and is service-oriented

Skills and Equipment Knowledge

- Proficiency on Allen and Heath GLD-112 and GLD-80 audio consoles
- Proficiency with AVID Pro Tools software on Mac Platform (Record, Edit, Mix)
- Strong working knowledge of general audio-visual equipment (TV Monitors, Projectors, BluRay and other playback devices, computer connectivity)
- Proficient on MAC & Windows computer systems
- Able and willing to adapt to new technologies and expand skill set for cross-training on other production department tasks, software, and equipment as directed by supervisor
- Knowledgeable about different audio recording and editing techniques with willingness to adapt to new technologies and expand skills and knowledge

Education and Experience Requirements

- Associate degree or certificate in Audio Engineering/Technology or similar preferred
- One (1) – two (2) years of related visual production experience preferred

Work Environment

This job operates in a worship/event space environment which may have loud noise level at times. This role routinely uses various production, electronic, and other AVL equipment as well as standard office equipment.

Physical Demands

Must be able to sit and remain attentive for long periods of time during services and events. While performing the duties of this job, the employee will be in an event space environment. Position is mostly sedentary and is required to see, talk, hear, stand, walk, sit, reach, bend, squat, and crawl. Employee must occasionally lift or move audio equipment, visual equipment, or other items up to 25 pounds.

Supervisory Responsibilities

This position does not have supervisory responsibilities.

Expected Hours of Work

Days and hours of work are on Sunday 7a-12p. Position will require additional hours during certain projects and for non-Sunday morning services, concerts, and events as needed. Evening and weekend work required.

Travel

Travel is primarily local during the business day, although some out-of-the area and overnight travel may be expected.

The above statements are intended to describe the general nature and level of work being performed by individuals assigned to this position. They are not intended to be an exhaustive list of all duties, responsibilities, and skills required of personnel so classified.