IEOR Code of Academic Integrity

Adapted from the Columbia University Fu Foundation School of Engineering and Applied Science Bulletin

Because intellectual integrity is the hallmark of educational institutions, academic dishonesty is one of the most serious offenses that a student can commit at Columbia. It is punishable by suspension or dismissal.

In making clear our policy on academic dishonesty, it is not feasible to include here all the various forms, as they are innumerable. It is useful, however, to list several obvious varieties in order to dispel confusion about actions that we will not tolerate:

- 1. Cheating on exams or assignments: copying work of another student, textbooks, notes, and/or electronic devices, that are not permissible during the exam;
- 2. Assisting another student in cheating;
- 3. Submitting essays, or portions of essays, written by other people as one's own;
- 4. Failing to acknowledge, through proper footnotes and bibliographic entries, the source of ideas essentially not one's own, including resources from the Internet;
- 5. Failing to indicate paraphrases or ideas or verbatim expressions not one's own through proper use of quotations and footnotes;
- 6. Submitting written work for one course to a second course without having received prior permission from both instructors;
- 7. Collaborating on an assignment or examination without specific permission from the faculty member to do so;
- 8. Selling of notes, syllabi, or papers.

This list, of course, does not pretend to be definitive. Ignorance is no excuse for academic dishonesty. If questions arise concerning proper use of quotations, footnotes, bibliographies, or cheating, the student should contact the instructor. Seeking informed advice from a faculty member is the best way to avoid confusion about matters that can be complicated.

Sanctions

All incidents of academic dishonesty will be reported to the Dean. The Dean will conduct a hearing. Depending on the outcome, the student may be placed on academic probation, suspension or dismissal. For additional information regarding the School's Policy on Conduct and Discipline, please visit: <u>http://www.engineering.columbia.edu/bulletin/policies/conduct.php</u>

At a minimum, the student will receive no credit and a failing grade for the exam or assignment, if found guilty of the offense.

If you have any questions or concerns regarding the policy, please seek advice from your instructor or the Academic Advisor, Ms. Jenny Mak.