

Environmental Policy

RA Roberts (Office Equipment) Limited is a family owned business supplying commercial products to businesses including commercial interiors, fit out and furniture, office supplies and technology, janitorial systems and consumables, workwear, safety wear and uniforms, promotional merchandise, catering and vending supplies, and print management.

We believe that all aspects of our operation should be carried out in such a way as to have a minimal adverse effect on the environment. We have therefore adopted the following environmental policy that provides a framework for setting and reviewing its objectives and targets.

The key environmental issues for RA Roberts (Office Equipment) are:

- Suppliers' environmental aspects
- Consumption of energy, water and paper
- The environmental performance of delivery fleet
- Correct waste disposal practices

We will assess all areas of our activities, products and services with respect to our impact on the environment and incorporate those practicable procedures and controls necessary to ensure continual improvement and prevention of pollution.

We will comply with applicable legal requirements, and with other requirements to which the company subscribes which relate to its environmental aspects.

We will set and review objectives and targets designed to ensure continual improvement in the company's environmental performance.

We will ensure that this policy is documented, implemented and maintained.

We will ensure that this policy is communicated to all persons working for or on behalf of the company.

This policy will be displayed in the company's offices and will be available to the general public on application to the Environmental Representative.

In order to achieve these objectives it is the policy of RA Roberts (Office Equipment) to maintain an effective environmental management system based on the requirements of BS EN ISO 14001:2004.

Signed:

Date: 7th November 2014

Managing Director