THE OSPREY LEGAL CLOUD

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OSPREYTM E-COURSE

Accounts 3 – Supplementary

MISSION STATEMENT

Accounts - Supplementary

This training is provided to assist with the knowledge required for non standard posting routines.

Client Name	
Online Trainer	
Date of Training	at
Type of Training	Accounts 3 – Supplementary
Trainee	
Contact Name	
E-mail	
Telephone Number	

Mission Targets

Listed below are mission targets that you will need to complete in order to successfully accomplish your mission. Some items may not be relevant to your needs and these will then be omitted from your training. Please make reference to these items.

Tasks	Completed		
Tasks	Yes	No	
Client Ledger			
Unpaid Disbursements			
Provisional Bills			
Counsel Fees			
Nominal Ledger			
Scheduled Postings			
Provisional Journals			
Budgets			

Please sign to indicate that the Mission	Targets listed above have been completed.
Mission Completed Time Mission Completed	
Date Mission Completed	
Signed on behalf of Client:	
Signed on behalf of Pracctice Limited:	



Program Queries

Task	Error

Wish

Task	Problem	Function Required

Additional Comments