

**CVS Rochdale
Partnership House
Sparrow Hill
Rochdale
OL16 1QT**



**Minutes of the Annual General Meeting of
Council for Voluntary Service, Rochdale,
12th February 2014.**

Item 1. Welcome & Apologies

Simon Horsfall, Acting Chair Person of CVS Rochdale welcomed those present.

In attendance

Robin Parker – Rochdale Multi-Faith Partnership
Ann Jones – Rochdale Multi-Faith Partnership
Rick Walker – Cartwheel Arts
Sheila Acton – Syke Community Base
Kenny Farrer – Sparth Community Centre
Norman Warwick – All Across The Arts
Harry Alldritt – Individual Member
Dennis Skelton – Petrus Community Centre
Zulf Ahmed – Kashmir Youth Project (KYP)
Rebecca Kershaw – Royal Voluntary Service
Chris Houston – World Development Movement (WDMR)
Simon Horsfall – Individual Member
John Beasley – Individual Member

Apologies

Barbara Bergin – Young At Heart
Dorothy Holt – Young At Heart

Item 2. Approval of the Minutes of the previous AGM as a correct record

The minutes of 2011's AGM were presented; they were proposed by Chris Houston and seconded by Robin Parker. The minutes were received by the members and carried forward as a full and true record.

Sheila Acton queried why CVS had not held an AGM since 2011 as this should be a yearly occurrence and this breached charity legislation. Michelle explained the previous difficulties and assured the membership that this would not happen again.

**Item 3. Annual Review and Report for 1st April 2012 to 30th September 2013
from Chair of the Board of Directors – Simon Horsfall**

Simon Horsfall introduced the Annual Report for 2012/2013.

Simon reported that CVS had faced a difficult year. As CVS's income had dropped significantly it had been necessary to restructure the organisation. As a result of this some staff members have been made redundant whilst others are on reduced working hours.

Simon talked members through the steps that CVS had put in place to reduce costs, such as moving premises and the sale of the Drake Street premises. He also informed members that CVS were able to income generate by renting office space to tenants. CVS had also been successful with projects such as the Volunteer Driver Service, the CCG & the Social Investment Fund. Simon felt that CVS is now working towards a more settled future.

Item 4. Resolution to change the legal status of the organisation to a Charitable Incorporated Organisation

Michelle asked members if they would like to vote for CVS to change the legal status of the organisation to a Charitable Incorporated Organisation as CVS no longer has to prepare accrual accounts as the audit threshold is lower.

Michelle felt that CVS's in house Community Accountancy Development Officer, (Stuart Golding) is ideal to take on this role.

Members agreed that the resolution to change the legal status should be delegated to the board for conversion, then passed onto members.

Michelle would prepare and circulate, within 21 days.

The members proposed that a draft constitution be prepared and sent in PDF format by proxy to members.

Item 5. Casting of votes by members for appointments to the Board of Directors

The following were proposed as Board Members:

Roger Maxim, Mohammed Sarwar and Anneliese Fellingham are required to retire as they have completed their length of service.

Zulf Ahmed, a new Board Member applicant was voted in by a majority. No one voted against, no abstainers.

Questions were raised about the appointment of the Co-opted Members of the Board and it was agreed that as preparation had not been done for this, the item would be addressed at an Extraordinary General Meeting.

Item 6. Plans for the coming financial year 1st October 13 to 30th September 14

Michelle informed members of the plans for the new financial year.

Michelle felt that CVS should move forward building positive relationships within the Voluntary and Community Sector.

Michelle reported that negotiation had now started with RMBC and positive dialogue should result in better funding support. The moving of premises to reduce overheads will also create a more secure future for CVS.

Michelle informed members that she would be visiting CVS Bolton as she feels that working with other CVS's collaboratively would improve our position and improve relationships with Voluntary Sector Organisations.

Item 7. Close of formal business and vote of thanks

Simon Horsfall formally closed the meeting at 8.15pm.
Simon thanked members, volunteers and staff for attending.