#### INCOR HOLDINGS PLC

Company number 08586768

(the "Company")

#### NOTICE OF GENERAL MEETING

Notice is hereby given that a General Meeting ("**Meeting**") of the Company will be held at 12 Upper Berkeley Street, London, England, W1H 7QD on 17<sup>th</sup> December 2015 at 10.00am to transact the following business:

# SPECIAL RESOLUTIONS

- 1. That the Company be re-registered as a private limited company under the Companies Act 2006 in the name of Incor Holdings Limited.
- 2. That the amended articles of association to be submitted to the Meeting are approved and adopted as the new articles of association for the Company and that the existing articles of association be thereby replaced.

BY ORDER OF THE BOARD

George Molyviatis

Director / Executive Chairman

GEORGE MOLYVIATI)

26<sup>th</sup> November 2015

### NOTES TO THE NOTICE OF GENERAL MEETING

## **Appointment of proxies**

1. As a member of the Company, you are entitled to appoint a proxy to exercise all or any of your rights to attend, speak and vote at the Meeting and you should have received a proxy

form with this notice of meeting. You can only appoint a proxy using the procedures set out in these notes and the notes to the proxy form.

- 2. A proxy does not need to be a member of the Company but must attend the Meeting to represent you. Details of how to appoint the Chairman of the Meeting or another person as your proxy using the proxy form are set out in the notes to the proxy form. If you wish your proxy to speak on your behalf at the Meeting you will need to appoint your own choice of proxy (not the Chairman) and give your instructions directly to them.
- 3. You may appoint more than one proxy provided each proxy is appointed to exercise rights attached to different shares. You may not appoint more than one proxy to exercise rights attached to any one share. If you choose to appoint more than one proxy, use a separate copy of the proxy form (which you may photocopy) for each proxy, and indicate after the proxy's name the number of shares in relation to which they are authorised to act (which, in aggregate, should not exceed the number of ordinary shares held by you). Please also indicate if the proxy instruction is one of multiple instructions being given. All forms must be signed and returned in the same envelope.
- 4. If you do not give your proxy an indication of how to vote on any resolution, your proxy will vote or abstain from voting at his or her discretion. Your proxy will vote (or abstain from voting) as he or she thinks fit in relation to any other matter which is put before the Meeting.

# Appointment of proxy using hard copy proxy form

5. The notes to the proxy form explain how to direct your proxy how to vote on each resolution or withhold their vote.

To appoint a proxy using the proxy form, the form must be:

- completed and signed;
- sent or delivered to the Company at 12 Upper Berkeley Street, London, England, W1H
  7QD; and
- received by the Company no later than 48 hours before the Meeting.

In the case of a member which is a company, the proxy form must be executed under its common seal or signed on its behalf by an officer of the company or an attorney for the company.

Any power of attorney or any other authority under which the proxy form is signed (or a duly certified copy of such power or authority) must be included with the proxy form.

### **Appointment of proxy by joint members**

6. In the case of joint holders, where more than one of the joint holders purports to appoint a proxy, only the appointment submitted by the most senior holder will be accepted. Seniority is determined by the order in which the names of the joint holders appear in the Company's register of members in respect of the joint holding (the first-named being the most senior).

### **Changing proxy instructions**

7. To change your proxy instructions simply submit a new proxy appointment using the methods set out above. Note that the cut-off time for receipt of proxy appointments (see above) also applies in relation to amended instructions; any amended proxy appointment received after the relevant cut-off time will be disregarded.

Where you have appointed a proxy using the hard-copy proxy form and would like to change the instructions using another hard-copy proxy form, please contact John-Andrew Bennett.

If you submit more than one valid proxy appointment, the appointment received last before the latest time for the receipt of proxies will take precedence.

### **Termination of proxy appointments**

8. In order to revoke a proxy instruction you will need to inform the Company by sending a signed hard copy notice clearly stating your intention to revoke your proxy appointment to 12 Upper Berkeley Street, London, England, W1H 7QD. In the case of a member which is a company, the revocation notice must be executed under its common seal or signed on its behalf by an officer of the company or an attorney for the company. Any power of attorney or any other authority under which the revocation notice is signed (or a duly certified copy of such power or authority) must be included with the revocation notice.

In either case, the revocation notice must be received by the Company no later than 9:00am on 48 hours before the Meeting.

If you attempt to revoke your proxy appointment but the revocation is received after the time specified then, subject to the paragraph directly below, your proxy appointment will remain valid.

Appointment of a proxy does not preclude you from attending the Meeting and voting in person. If you have appointed a proxy and attend the Meeting in person, your proxy appointment will automatically be terminated.

### Communication

- 9. Except as provided above, members who have general queries about the Meeting should use the following means of communication (no other methods of communication will be accepted):
  - calling John-Andrew Bennett:
    - i. From UK: 079 1260 5432;
    - ii. From Overseas: +44 (0)79 1260 5432 (calls from outside the UK are charged at applicable international rates); or
  - in writing to Mr John-Andrew Bennett at 53 Hilldrop Road Bromley England BR1 4DB.

You may not use any electronic address provided either:

- in this notice of general meeting; or
- any related documents (including the proxy form).

to communicate with the Company for any purposes other than those expressly stated.