



ISO 9001:2015 - Transition Checklist

The revised ISO 9001 standard was published in September 2015. This revision was the first significant revision to this standard since ISO 9001:2000 was published 15 years ago.

Further detailed information and guidance covering new concepts and new and revised requirements within ISO 9001:2015 can be obtained by clicking on the link below:

<http://www.eurova.co.uk>

Guidance on completing this checklist

1. Using the checklist, for each clause of the ISO 9001:2015 standard, please document how your organisation meets the clause requirements, making reference to evidence (including procedures, work instructions or other documented information) as appropriate for review and verification during your on-site transition consultation. The completed checklist will demonstrate how you have addressed the new requirements of the ISO 9001:2015 standard.

3. The completed checklist must be sent to your local Eurova office with confirmation that you wish to proceed with your on-site transition consultation.

4. During your on-site transition consultation, your consultant will use the completed transition checklist to follow up and verify effective implementation of the clause requirements and that your system meets the requirements of ISO 9001:2015.

General Information

Company Name:	
Standard:	ISO 9001:2015
Transition checklist completed by:	(name and position)

To be completed by Eurova consultant

Transition audit date:	(transition audit date(s))
Transition completed by:	(Consultant name)



4. Context of the organisation

ISO 9001:2015 Clause	Details and references to evidence of meeting the clause requirements (customer to complete)	Result and Consultants comments
4.1 Understanding the organisation and its context		
4.2 Understanding the needs and expectations of interested parties		
4.3 Determining the scope of the quality management system		
4.4 Quality management system and its processes		



5. Leadership

ISO 9001:2015 Clause	Details and references to evidence of meeting the clause requirements (customer to complete)	Result and Consultants comments
5.1 Leadership and commitment		
5.2 Policy		
5.3 Organisational roles, responsibilities and authorities		

6. Planning

ISO 9001:2015 Clause	Details and references to evidence of meeting the clause requirements (customer to complete)	Result and Consultants comments
6.1 Action to address risks and opportunities		
6.2 Quality objectives and planning to achieve them		
6.3 Planning of changes		



7. Support

ISO 9001:2015 Clause	Details and references to evidence of meeting the clause requirements (customer to complete)	Result and Consultants comments
7.1 Resources		
7.2 Competence		
7.3 Awareness		
7.4 Communication		
7.5 Documented information		



8. Operation

ISO 9001:2015 Clause	Details and references to evidence of meeting the clause requirements (customer to complete)	Result and Consultants comments
8.1 Operational planning and control		
8.2 Requirements for products and services		
8.3 Design and development of products and services		



8.4 Control of externally provided processes, products and services		
8.5 Production and service provision		
8.6 Release of products and services		
8.7 Control of nonconforming outputs		



9. Performance evaluation

ISO 9001:2015 Clause	Details and references to evidence of meeting the clause requirements (customer to complete)	result and consultants comments
9.1 Monitoring, measurement, analysis and evaluation		
9.2 Internal audit		
9.3 Management review		



10. Improvement

ISO 9001:2015 Clause	Details and references to evidence of meeting the clause requirements (customer to complete)	Result and Consultants comments
10.1 General		
10.2 Nonconformity and corrective action		
10.3 Continual improvement		