

Friday 24th May 2019

Dear Parents / Carers,

We would like to advise you that the Board of Directors have reviewed the Supporting Pupils with Medical Conditions and Administration of Medicines Policy.

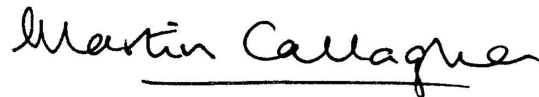
Schools within the Alumnis Multi-Academy Trust will now be able to administer non-prescription medication in specific circumstances (these are detailed in the Policy included with this letter) following the daily completion of a consent form stating the time of last dose given, for a maximum period of a week.

We hope that this will enable our schools to further support families they serve.

Yours faithfully,



Zoe Batten  
Chief Executive Officer



Martin Callaghan  
Chair of the Board of Directors

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## Alumnis Multi-Academy Trust

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**Zoe Batten**  
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