

LONGMAN CHEESE SALES LIMITED

Terms of Business incorporating Conditions of Sale

All goods must be signed for upon receipt. If you allow deliveries to be left unsigned for, you are responsible for any loss or damage.

All claims must be notified within 24 hours.

All goods are offered subject to availability. We reserve the right to alter pack sizes, adjust prices and product specification without notification.

By receiving a copy of these terms of trade you agree to be bound by them.

All accounts are due 15th day of the following month.

Under the terms of Late Payment of Commercial Debts (interest) Act 1998 we reserve the right to charge 8% over the Bank of England base interest rate until all balances have been settled.

We also reserve the right to refuse to deliver any order where the account is overdue.

Any cheques returned by your bank because of lack of funds will incur a charge of £66.00 on each occasion that a cheque is returned to us unpaid. A letter will be sent advising the customer of any charges which will be payable on demand and not added to the debt.

Longman Cheese Sales Ltd retains legal title of all goods until the debit balance has been paid. Longman Cheese Sales Ltd reserves the right to either enter your premises and recover goods to the value of the balance or appoint a third party expert to recover such property; their fees currently stand at 20% of amount owed. The cost of recovery in both cases will be the responsibility of the account holder and may be substantial.

Procedure for returning goods

For any goods that need to be returned to Longman Cheese Sales Ltd you will now be required to contact Steve Wheadon on 01963 441146. When contacting him please have the following information available:

1. Invoice number and date of delivery
2. Full details of the product including weights and amounts
3. Use by or best before date
4. Reason for returning product

We will then arrange for collection.

A credit note will only be issued upon return of the goods and our traceability procedure has been carried out.

Customer Name.....

Signed:.....