

LTD CO. NEW CLIENT INFORMATION

1. Company's Full Name and Registered Address:

Full Company's Name	
Address:	

2. Email address & Contact Phone for all future correspondence.

Email	
Tel	

3. Company's Tax number/ UTR reference: (Can be found on HMRC correspondence)

4. Company's Authentication code: (Can be found on Companies House Correspondence)

5. Total No of Directors / Shareholders:

6. Each Director/s Full Name, Date of Birth, NI Number and Registered address for last 3 years and Personal UTR number if issued with one:

	Director 1	Director 2
Full Name		
D. O. B		
NI Number		
Address		
Personal UTR No.		
Nationality		

7. VAT Number & VAT registration Date (If Applicable), PAYE Registration Number (If Applicable)

VAT No and Date of registration	
PAYE Ref No:	➤
PAYE Account Off No:	➤