

## **FPI Statement regarding Coronavirus (COVID-19)**

### **Addendum to Business Continuity Plan 2020.**

**Last Review Date 6.3.20**

**Review Date 13.3.20**

**Next Review Date 20.3.20**

It is unclear at the moment how long this outbreak could last and the severity of its effects.

In addition to considering immediate policy issues such as adapting sickness procedures FPI needs to think about longer-term issues such as how to deal with ongoing levels of absence, supplier issues and/or loss of business from Customers.

### Human Resources

1. Agreements with external resourcing agencies are in place
2. Existing employees are willing to cover absenteeism through additional shifts or over time
3. Management roles can be covered by existing Directors or it will be possible to work from home
4. The existing Communication and Escalation Policies are robust
5. Statement to Employees Covid-19 specific has been issued

### Failures within the supply chain.

There have been no immediate breaks in the supply chain so far but developing a cogent supply chain response to the coronavirus outbreak is extremely challenging, given the scale of the crisis and the rate at which it is evolving.

FPI is now running outage scenarios to assess the possibility of unforeseen impacts. The emphasis is on expect the unexpected, especially when core suppliers are in the front line of disruptions. In the case of the coronavirus crisis, China's influence is so wide-ranging that there will almost inevitably be unexpected consequences.

FPI is currently mapping upstream suppliers several tiers back in order to respond or estimate likely impacts if a crisis erupts.

### General

1. FPI is following the Coronavirus (COVID-19) guidance for employees, employers and businesses
2. FPI has a Business Continuity Policy covering Business Interruption occurrences
3. Coronavirus (COVID-19) has been added to our Risk Register which is reviewed regularly.
4. As of the latest review date no special measures or actions have been necessitated