



Minutes of Annual General Meeting held in Newmarket U.K. 6th February 2013

Attending: Gert Wiegman, Benny de Sutter, Bas de Jong, Jelte Kymmell, Morgyn Davies, Mike Frampton, Kai Gunnar Kersten, David Slater, Mike Harding, Michael Woodgate, Ad van der Pennen, Peter Fielder, Peter Slaughter, John Mabin, John Hepburn, Rolf Kievits, Iain O Connor, Thomas Hallberg, Stephen Mackereth, Mike Addinall, John Howard

Location: Heathcourt Hotel, Newmarket U.K.

Date: 6th February 2013

Time: 14.00 hours

Item 1 – Welcome to the Meeting

John Howard opened the meeting by welcoming the group and covering housekeeping instructions.

Item 2 – Reading of the Anti-Competitive Directive

John Howard directed the assembled to the above which was printed on the reverse of the agenda P1.

Item 3 – Apologies for Absence

John Howard conveyed apologies on behalf of the following members:

Jens Martin Nielsen, Ron McGuire, Marianne Olsen, Henrick Clausen, John Osborne, Rolf Buhr, Trevor O Hanlon, Mark Walsh, Kenneth Andersson, Jan Mark Meeuwisse, Steve Williams, Guy Philips, Raik Sabottka, Malte Gloe-Carstensen, Charles Hattersley, John Palmer.

Item 4 – Approval of the Minutes of the last meeting held in Amsterdam, Holland

The minutes of the previous members' meeting were approved by Peter Fielder and seconded by Jelte Kymmell.

Item 5 – John Howard introduced the first Guest Speaker Mr David McMillan of Strathclyde University

Mr McMillan presented a very comprehensive and interesting talk on the future requirements of JUB's. This has now been uploaded onto the IJUBOA website by kind permission of Mr McMillan.

Item 6 – Learning Sub Committee Report

Ad van der Pennen Chair of the Learning Sub Committee gave a short resume on many of the achievements of IJUBOA over the last 12 months. This began with a brief explanation of some of the problems encountered by Jack up BV who are working with STC of Rotterdam to produce a training programme for their employees. Unfortunately, they have had to rework some of the Jack up specific modules that STC have produced in order that they would match Jack up BV's particular requirements.

Now that this work is nearly completed AvdP is confident that the first pilot scheme for Bargemaster training will be running at STC's Rotterdam training establishment in the next few weeks.

MW then continued on the same theme covering some of the issues in more detail. He said infact:-

*“There are some excellent examples of jack-up barge operators working closely with learning providers to get the training their people need. However not all companies have enough potential trainees to persuade a training provider to put on a course for them.
The challenge for IJUBOA in the coming year is to mobilise and consolidate the demand for training from a range of different companies, so that viable groups of learners can be mustered. Only then will we start to have an impact on the supply of training whether that be for managers, barge masters or other crew members.”*

Also attending the meeting and representing Fugro Seacore was the training supervisor David Harding who gave a presentation on how Fugro Seacore have used the IJUBOA NOS modules to establish their own in house training needs.

This was interesting and encouraging as the NOS units were now being widely adopted and utilised in training. David Harding's discussion can also be found on the IJUBOA website.

MW then returned to the training themes and praised Fugro Seacore and David Harding for their use of the NOS modules which was a clear demonstration of the detailed work that IJUBOA had undertaken now being put into positive and constructive practice.

Item 7 – Safety sub Committee Report

JRH asked John Mabin to report to the meeting as Nick Offord had been called away due to other urgent business. JM began by reporting on the egress and access course that Red7 Marine had development in conjunction with Lowestoft College. Full details of this course can be found on the IJUBOA webpage. This course is available for all companies to use.

A short discussion then ensued led by JH on the work that IJUBOA has produced in respect of “Minimum Manning Levels”. It had been hoped that the revision of the Renewables Guidelines would be able to include the IJUBOA recommendations but LOC have indicated that they think this would be inappropriate. However, MF of LOC did not think that it would be possible to exceed to IJUBOA's request to have this incorporated in the Renewables revision and consequently, the guidelines will simply be published as recommendations on the IJUBOA webpage.

JRH thanked the participants for their report on safety before moving on to item 8.

Item 8 – John Howard introduced the second guest speaker Mr Morgyn Davies O.B.E. from the MOD Marine Salvage Department

Mr Davies' presentation was interesting, factual and gave an insight into the many variable uses the MOD saw for JUB's in the future of their work. Due to some of the sensitive nature of this presentation it is not available to view on the IJUBOA website. However, all who were fortunate enough to see this were extremely impressed and it is probably true to say that each of the assembled learnt a little more on the possibility and variance of uses of JUB's in the Marine Salvage industry.

Item – 9 Member Services Sub Committee Report

JRH then introduced the Chair of the Member Services Sub Committee Benny de Sutter who reported that he was pleased to be able to inform the meeting that this year's subscriptions had been reduced to £3,500.00 per full member but IJUBOA still needed to increase the membership to create a viable association. It had also been discussed in committee to hold the next summer meeting of IJUBOA in Rome. However, when BdS asked for comments from the floor a wide range of viewpoints were put forward. In summary it was generally thought that Germany would present a more favourable location with better business opportunities for the next summer meeting. Frankfurt being the decided location for this meeting. Also coming from this discussion was the suggestion from people such as MD and DS that we create a broader church for our membership by aligning IJUBOA with one of the larger and more successful conferences in Germany such as the "International Tug and Salvage Conference held in Hamburg in May 2014. After further discussion on this matter these two locations were ratified by the meeting for the next IJUBOA conferences.

It was also suggested that working in conjunction with the International Tug and Salvage Conference that it may be possible to have up to a 3 day event which might include training seminars and special interest discussions delivered by industry leaders that are specific to the JUB industry

JRH would now investigate the logistics and requirements for setting up these two locations and MD offered his assistance in providing contacts with the International Tug Association. DS also asked if he could be provided with a list of current members and lapsed members that he could contact for rejoining as well as canvassing potential new members to the association. JRH thanked him for this offer and promised to provide him with this information.

Item 10 –Chairman's Annual Report.

JRH reported that it had been a very successful 12 months in terms of achievements for IJUBOA but it had come with a degree of financial strain that had meant that for the second year running IJUBOA had had to call on members for funding in advance before the end of the financial year. All members had a copy of the Francis Clark report detailing the reasons why we had exceeded our budget in the last 12 months.

JRH then, as there were no questions on the Francis Clark report, continued to inform the meeting that he was determined that the finances of IJUBOA would and have to be reined in this year in order to get IJUBOA onto a sound financial footing. The cost of creating the CoP together with the Self Assessment Tool as well as the cost of converting the Red and Green log books to a common all in one Blue Book that was similar to the IMCA publications had all helped to tip IJUBOA's finances into the red.

JRH , as Chair of IJUBOA, and in charge of the administration was now providing a new office accommodation from his residence in Yeovil Somerset which would have the effect of providing a massive saving as against the office accommodation that it had been necessary to acquire due to the closure of Howard Marine Ltd, where the accommodation and admin had been domiciled since the inception of IJUBOA. This would represent a considerable cash saving to IJUBOA as JRH's new residence in Yeovil now provides sufficient space to accommodate the administration.

JRH felt very strongly that IJUBOA must live within its income and the current budget that had been drawn up for the approval of the Executive Committee would have to be strictly adhered to this year and there would be no second calling for finances from the members in 2013.

In addition to this JRH had also provided IJUBOA with a small private loan that IJUBOA would be in a position to repay during 2014-2015.

Item 11: Election of Committee Memebers

JRH reminded the meeting of the constitutional requirements of the association which required a minimum of two committee members to stand down at each AGM and should they wish to be re-elected they could indicate their willingness to stand for a further 3 years and as always a call had been issued prior to the AGM to all members asking anyone who felt they could afford the time and effort required to signal their willingness to be elected to one of the 3 sub committees of special interest or election to the Executive Committee.

This year there had been no indications from any of the IJUBOA members of members wishing to be put forward for election.

The 2 members who were standing down for this year had however indicated their willingness should the association so desire to be re-elected for a further 3 years. These Executive Committee Members were Nick Offord of Red 7 Marine (Official Secretary of the Executive Committee and Chair of the Safety Sub Committee) Ad van der Pennen of Jack up BV (Executive Committee Member and Chair of the Learning Sub Committee).

JRH then asked the meeting to vote on a show of hands for the first committee member to stand down Nick Offord. The motion put to the meeting ,” do we wish to re-elect Nick Offord to the Executive Committee and to continue to Chair the Safety sub Committee?” On a show of hands Nick Offord was re-elected unanimously. The motion was therefore carried.

JRH then asked the meeting to vote on a show of hands for the second committee member to stand down Ad van der Pennen. The motion put to the meeting ,” do we wish to re-elect Ad van der Pennen to the Executive Committee and to continue to Chair the Learning Sub Committee?” On a show of hands Ad van der Pennen was re-elected unanimously. The motion was therefore carried.

In addition to these members who were willing to be re-elected, there were a number of co-opted committee members who in some instances supported an existing committee members as a proxy member and some members who had been co-opted due to their special interest and expertise. These members were:

Iain O Connor (Herbosch Kiere supporting Benny de Sutter) special interest Health and Safety and Training.
 Peter Fielder (Australian Barge Hire) Asia Pacific Barge Owners Group
 Henrick Clausen (A2Sea supporting Marianne Olsen) special interest Health and Safety and Training
 Peter Slaughter (Red 7 Marine supporting Nick Offord) special interest Health and Safety
 John Mabin (Red 7 Marine supporting Nick Offord) special interest Learning
 Jelte Kymmel (KCI) special interest Health and Safety
 David Pettigrew (Fugro Seacore) special interest Health and Safety

JRH then asked the meeting to vote on a show of hands for those members who had been co-opted to the various committees on block. On a show of hands these persons named above were elected unanimously.
 The motion was therefore carried.

JRH thanked the meeting for their assistance in electing these members.

Item 12: Special Presentation

JRH then moved to the final business of the day. He reminded the meeting that in the early days of IJUBOA the association was supported by Mark Sankey of Fugro Seacore who was a staunch supporter of the association but nevertheless he never left a stone unturned at any meeting wanting to be sure that the association was set up in such a way that it would have meaningful outputs and would assist all barge owning companies to achieve best safety and management of their barges and staff.

Despite being critically ill with cancer he insisted on attending meetings even when it became necessary to help him to his chair and help him back to his car. Sadly Mark Sankey succumbed to his illness but not before having left an indelible mark on the structure of IJUBOA. In recognition of the work that he did it was decided that a special Mark Sankey award would be produced to be awarded at the discretion of the Executive Committee to a person or persons who made a substantial contribution to safety and good management of the JUB industry.

The first recipient of this award is made to Chris Mallett of London Offshore Consultants who has used his considerable expertise and much of his own time to help and advise IJUBOA to devise our NOS standards, CoP and given constant advise and support to the Chairman and Executive Committee. To this end IJUBOA wishes to thank Chris Mallett for his help and wisdom and present him with the Mark Sankey award for 2013.

Unfortunately due to circumstances beyond our control Chris Mallett was unable to attend the AGM held in Newmarket this year. However, Mike Frampton of London Offshore Consultants who was able to attend, kindly agreed to accept the award on Chris Mallett's behalf. It should also be remembered that Mike Frampton, himself, has also played a substantial role in supporting and assisting IJUBOA to attain its current position.

Item 13: Any Other Business

There was no other business

Item 14: Time and Place of Next Meeting

Provisional time and place of the next meeting subject to venue availability:- Frankfurt, Germany. 18th /19th November 2013.

MEETING CLOSED

