

# Compliance in a Box

● LANDMARK INFORMATION

## 10 Tips For Uploading a Passport for an AML Check.

1. Use jpgs, tif, or pdf files only.
2. Ensure all passports are in colour.
3. Make sure the quality is a minimum of 300 dpi.
4. Your image should be no bigger than 8MB.
5. Use only the original image, NOT a photo of a copy. Take the photo directly from above to avoid distortion.
6. Make sure the entire passport page is visible. You should be able to see all the edges.
7. Make sure the MRZ code is 100% visible.
8. Ensure the face, name, MRZ code and security checks are free from glare.
9. Don't use a certified copy with a signature or stamp .
10. Double-check the spelling of all names, double-check the date of birth and any additional information you input.

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