

**Standing Order:** ( use this form to set up a standing order)

To The Manager, *(Name of your Bank name)*.....

At *(Your Bank Address)*.....

Please debit my account:

Sort code: ..... A/c No.:.....

Name of account to be debited: *(e.g Joint Account/Savings account)*

.....

Please make payments to:

**Name of Account: BWA**

**A/C No: 65020669**

**Sort Code: 08-90-16**

**Beneficiary Reference\*:**.....

\*Add a reference to identify payments appearing on your bank statement e.g. donation or BWA

The sum of £..... *(for annual payment)*

or £ .....*(for monthly payment)*

£ *(in figures)* ..... £ .....*(in words)*

Commencing *(date)* .....

Ending *(date)* .....

or Until Further Notice *(if no end date)*.....

Frequency:.....

*(e.g 1<sup>st</sup> of every month/15<sup>th</sup> of every month/ annually)*

Name:..... Signature:.....

Name: ..... Signature: .....

Address: .....

For joint a/cs where both signatures are requested

.....

..... Post code: .....

Date: .....

Yours faithfully,

Signature:..... Date:.....