

# Sponsorship Form

**My Details**

Full Name .....

Address .....

..... Postcode .....

Phone.....Email .....

**What I'm doing & my fundraising target**

By choosing to *giftaid it* For every donation of **£10** We can claim **25%** from HMRC We will receive **£12.50** 

Full Name (first name & surname)	Home Address	Postcode	Gift Aid?*	Donation £	Date paid	Hear more from Woking Mind**
Example: Joe Bloggs	My house, my street, my town	GU21 5HQ	✓	£20.00	08.01.19	✓

\* If I have ticked the box headed 'Gift Aid,' I confirm that I am a UK taxpayer and would like Woking Mind to reclaim the tax on all donations I have made in the last four years and all future gifts of money that I make to be Gift Aid donations. I understand that if I pay less Income Tax and/or Capital Gains Tax in the current tax year than the amount of Gift Aid claimed on all my donations it is my responsibility to pay any difference.

\*\*Help us to end the stigma surround mental health and make sure no one has to face a mental health problem alone. Tick the box headed 'Hear more from Woking Mind' so we can keep in touch and let you know about our latest campaigns.

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<b>Total Donations</b>				<b>£</b>		

Feel free to photocopy this page if you need any more.

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# Banking your donations

## Cheque

This should be made payable to '**Woking Mind**' and then posted to us at the following address:

Woking Mind  
2 Courtenay Road  
Woking  
GU21 5HQ

## BACS transfer or cash deposits

Please use the reference below when paying in donations or making BACS transfer, as this will help us track the funds raised by your organisation.

**'CORP\_COMPANY'**

Please also let us know that a payment has been made. You may also drop off cash donations in person to our office from Monday – Wednesday 10am-2pm.

Account name: **Woking Mind**;  
Account Number: **69154002**; Sort code: **09-01-53**

## Fundraising page

We recommend using Virgin Money Giving to receive donations. You can find the Woking Mind page at:

[www.virginmoneygiving.com/charities/wokingmind](http://www.virginmoneygiving.com/charities/wokingmind)

Just visit the website, follow the instructions to 'start fundraising' and create your own page. Remember to include a reference to your organisation in your URL.

Please let us know when you set up a page so we can look out for it.



## Making the most of your fundraising page

**Make it personal** – Tell people why you are raising money for Mind. Tell your story and add a photo of yourself. Set your fundraising target and keep it up-to-date with your offline donations.

**Don't be shy** – Email everyone in your address book with a link to your page and get them to forward the email to their contacts. Don't be afraid to ask, ask and ask again! People with good intentions can often be forgetful, so remind them by sending your link more than once.

**Share** – Post your link on Facebook and Twitter. Add a link to your fundraising page on your email signature and your company intranet.

**Keep going** – Remember to keep raising money after your event. Add photos, updates and achievements to your page.

**Say thank you** – Write a personal thank you that will automatically send to everyone who sponsors you.

## Thank you

Those who access our services are often in desperate need of a non-judgemental safe place where they can enjoy social contact as well as take part in personal developmental activities and groups. We need to fundraise £95,000 a year to be able to deliver these services so your support means a lot to us.