

Newton Rigg College

2017 Rates for Bed & Breakfast

Option	Ensuite Single (per night)	Standard Single (per night)
Room only: includes bed linen & towels	£29	£24
Bed and breakfast: includes bed linen & towels, plus a full English breakfast	£37	£32

- We require payment in full in advance of your stay. All rates are inclusive of VAT.
- Rooms are available from 2pm on the day of arrival and must be vacated by 9am on the day of the departure.
- Reservations are not confirmed until we are in receipt of full payment.

24 Hour Rates for Residential Conferences 2017 (per person)

Components	Ensuite Single	Standard Single
Accommodation	£22.50	£18.50
Full English Breakfast	£8.00	£8.00
Tea, Coffee and Biscuits	£1.50	£1.50
Hot/Cold Buffet Lunch (inc. tea & coffee)	£10.50	£10.50
Tea, Coffee and Biscuits	£1.50	£1.50
3 course Evening Meal (inc. tea & coffee)	£20.00	£20.00
Subtotal	£64.00	£60.00
VAT @ 20%	£12.80	£12.00
Grand Total	£76.80	£72.00

- All of the bedrooms are non smoking.
- Ground floor disabled access bedrooms are available.
- Please note that VAT will be charged unless we are in receipt of a signed VAT exemption certificate (available from the Conference Office on request). Even with VAT exemption, some additional items may still attract VAT.
- The 24 hour rate includes accommodation, full board catering and the use of **one** main meeting room. If you require additional rooms for group work and breakout sessions, these will be charged at the appropriate room hire rates.
- If you would like to make changes to the lunch or dinner options please contact the Conference Office to discuss your requirements.
- Additional items may be added to the 24 hour rate... extra refreshment breaks, cakes, mineral water. Rates for extras can be found in the separate Hospitality Menu.