# Landord fees

# Full management service

#### 10-15% of gross income

#### Includes

- Advertisement, marketing, arranging and conducting viewings
- Secure suitable tenants and arrange all documentation
- Collect and remit the rent received, provide detailed statements
- Check in, video inventory, inspections and check out Arrange all compliance certificates and any maintenance Collect monies due and chase arrears accordingly
- Advise all relevant utility providers of changes
- Hold keys throughout the tenancy term

#### Deposit registration £60 inc VAT per property / £12 inc VAT room by room

Only available for full management clients. This fee covers the cost of the deposit registration scheme and ensures your tenancy deposit is protected and the scheme rules are adhered to.

#### Cleaning Fee £40 inc VAT per bedroon

This fee covers the cleaning of a property charged per bedroom basis which is conducted annually during the changeover period.

### HMO application service £180 inc VAT First Time application / £75 inc VAT Renewal

This fee is for us to complete and submit HMO application forms, floor and fire escape plans, arrange any required works and conduct any council inspections.

## Tenant introduction service

£250 per tenant found (inc VAT)

#### Includes

- Advertisement, marketing, arranging and conducting viewings
- Secure suitable tenants and arrange all documentation
- Pass all documentation to the landlord and tenant
- Collect the deposit from the tenants and pass to the landlord once it is placed in a government approved deposit protection scheme
- Deduct any pre-tenancy invoices

#### Video inventory service £100 inc VAT per property

This fee covers the undertaking and transfer to the landlord of a video inspection inventory, conducted at the beginning of a tenancy



Loc8me is a member of The Property Ombudsman redress scheme

<sup>\*</sup>Charges may vary from location to location. Please enquire with that team for more details.

<sup>\* \*</sup> All the above mentioned fees are subject to VAT unless otherwise stated