



POLICY STATEMENT

ICE will ensure that with all products and services, we will consider environmental aspects, potential impacts and costs, associated with their life cycle. Our practice of procuring products and services will endeavor to ensure that they are less harmful to the environment (land, air and water) and that they are made with less harmful materials when produced, used or consumed. This will include, where possible; buying locally, buying recycled and recyclable, using less chemicals and reducing our carbon footprint associated with products and services. ICE is proud to be supporting our local community by offering training and employment.

ICE is working together with Leticia Ozawa-Meida (PhD) of the Research Fellow Institute of Energy and Sustainable Development, at De Montfort University in Leicester to study the environmental impact of using and laundering fabric cloths for cleaning as opposed to recycled paper products. For ICE this will confirm the most eco-friendly way to clean and become our chosen method. For De Montfort University the study will be published and used as teaching material for their MSc modules.

Paper

considerations where ever possible

1. Paper to be based on recycled/recyclable paper or paper based on sustainably harvested virgin fibre
2. Procurement of paper that is produced through a process of low energy consumption and emissions
3. Manufacturer states 'Ecological responsibility'

Cleaning products + equipment

Considerations where ever possible

1. Where ever possible use cleaning products that are effective at lower temperatures
2. Avoid certain hazardous substances in the product
3. Follow the recommended dosages
4. Decrease the use of products through reviewing cleaning plans and techniques
5. Maintain regular training of cleaning staff
6. Decrease the quantity of packaging used
7. Ensure the packaging used is made from recycled materials and can be recycled
8. Use products made in the UK
9. Use Bio-degradable products
10. Encourage customers to minimize the use of bin liners only changing once soiled rather than daily (use recycled)
11. Purchase energy efficient equipment
12. Purchase products with a restricted amount of hazardous waste
13. Purchase products with a restricted noise level
14. Correct disposal of any waste products

Office equipment

Considerations where ever possible

1. Purchase energy efficient models
2. Purchase products with a restricted amount of hazardous waste
3. Purchase products with a restricted noise level
4. Use products design for recycling
5. Ensure the packaging used can be recycled
6. Correct disposal of any waste products, such as re-using or recycling

Lighting

Considerations where ever possible

1. Purchase replacement bulbs that have low energy usage
2. Use natural sunlight where possible only use lighting when absolutely necessary
3. At installation stage, ensure system works as intended, in an energy efficient way
4. Recycle appropriately all waste products

Transport

Considerations where ever possible

1. When replacing existing vehicles look to procure low emission vehicles
2. Ensure reduce fuel consumption through eco-driving
3. Ensure the correct collection and management of used lubricant oils and tyres
4. Encourage staff to use the cycle to work scheme

Furniture

Considerations where ever possible

1. Check manufacturers, source locally if appropriate
2. Use materials made partly or totally from recycled materials and/or renewable materials
3. Avoid as much as possible hazardous substances in materials production and surface treatment
4. Procure fit for use, repairable and recyclable furniture

Electricity

Considerations

1. Always switch equipment off at mains when not in use
2. Use 'sleep' settings on computers for inactivity of 20 minutes or more
3. Ensure office is well insulated to reduce the need for heating