

Please fill in the whole of the form using a ball point pen and post it to:
(Banks or Building Societies will only accept original form)

**VALUEXPRESS LIMITED
UNIT 2, DELTA CENTRE
MOUNT PLEASANT
WEMBLEY
MIDDLESEX
HA0 1UX**

Instruction to your Bank or Building Society to Pay Direct Debits



Originators Identification Number

9 4 2 5 2 5

Name(s) of Account Holder(s)

Reference Number

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Bank or Building Society Account Number

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Branch Sort Code

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Name and full postal address of your Bank or Building Society Branch

To the Manager	Bank / Building Society
Address	
Postcode	

Instruction to your Bank or Building Society: Please pay ValuExpress Limited Direct Debits from the account detailed on this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with ValuExpress Limited and if so, details will be passed electronically to my Bank / Building Society.

Signature(s)
Date

Banks and Building Societies may not accept Direct Debit instructions from some types of account.



This guarantee should be detached and retained by the Payer.

The Direct Debit Guarantee

- This guarantee is offered by all Banks and Building Societies that take part in the Direct Debit Scheme. The efficiency and security of the Scheme is monitored and protected by your own Bank or Building Society.
- If the amounts to be paid or the payment dates change, ValuExpress Limited will notify you 8 days in advance of your account being debited or as otherwise agreed.
- If an error is made by ValuExpress Limited or your Bank or Building Society, you are guaranteed a full and immediate refund from your branch of the amount paid.
- You can cancel a Direct Debit at any time by writing to your Bank or Building Society. Please also send a copy of the letter to ValuExpress.