

## REWARDS

At Nunthorpe Sixth Form we are keen to celebrate success and we seek to reward achievement in various ways:

- Acknowledge academic excellence in lessons, homework, coursework, assessment and external examinations through teacher praise, postcards/letters sent home, Governors Commendations, Celebration of Achievement awards.
- Reward 100% attendance through ½ termly prize draws.
- Recognise pastoral achievement both individually through Student of the Month prizes, and as a team through tutor group league table prizes.
- Develop good leadership potential by giving students the opportunity to get involved in the Sixth Form Student Council, Student Ambassadors scheme and/or Charity Society.
- Encourage students to organise and plan various events throughout the year for the Sixth Form and the whole school (e.g. Children in Need, Christmas Party, charity fundraising, etc).

In order to help us to achieve our aim of providing a high quality education for all, we expect students and parents to abide by the Learning Agreement signed at the start of each year. On occasions when the Learning Agreement is broken it becomes necessary to implement Disciplinary Procedures.

## DISCIPLINARY PROCEDURES

1. If a student fails to abide by the Learning Agreement he/she will be spoken to by their subject teacher or tutor (depending on the issue) who will provide support to enable the student to overcome their difficulty. Intervention will be discussed at Faculty/House meetings. The student may be asked to attend catch up sessions at lunch time or at the end of the day to enable them to complete missing or incomplete work.
2. If this is not successful and the Learning Agreement is broken again for the same reason, the student will receive a **verbal warning** from the subject teacher, tutor, aHo6th or Ho6th (depending on the issue). Parents/carers will be contacted explaining this. Once again the key focus will be to provide appropriate support to ensure that the problem does not occur again.
3. If there are subsequent and/or repeated incidents the student will be interviewed by the Head of Sixth Form and a **formal written warning** will be issued to the student. A copy will be sent home. The student's progress will be monitored in order to help them improve. Parents/carers may be asked to come for a meeting with the tutor and Head of Sixth Form or Assistant Head of Sixth Form.
4. In the very unusual circumstances of this action being unsuccessful, the Assistant Vice Principal for KS5 will issue a **final written warning** following discussion with the student, parents and teachers.
5. If there is still no improvement students will be **excluded for a fixed term**. Several fixed term exclusions will lead to **permanent exclusion**. It is expected that this will be **very rare**. Please note that physical violence and abusive language towards fellow students and/or staff will result in an automatic fixed-term exclusion.



## DISCIPLINARY PROCEDURES

Stages	Examples of discipline issues	Action to be taken
<b>Stage 1</b>	<p>Failure to complete homework on time on several occasions</p> <p>Persistent failure to bring correct books and equipment to lessons</p> <p>Poor attendance (below 95%)</p> <p>Poor punctuality</p> <p>Poor attitude/behaviour – affecting other students or staff</p> <p>Failure to ‘sign in’ for Independent Study periods on several occasions</p>	<p>Subject teacher or Tutor to speak to student (depending on issue)</p> <p>Intervention to be discussed at Faculty/House meeting</p> <p>Catch-up work to be issued</p> <p>Below 95% attendance letter to be issued to parents</p>
<b>Stage 2 Verbal Warning</b>	<p>More than two concerns identified from Stage 1</p> <p>Attendance below 90%</p> <p>Being off-site without permission/signing out</p>	<p><b>Verbal Warning</b> from Subject teacher, Tutor, aHo6th or Ho6th (depending on issue)</p> <p>Parents/Carers contacted</p> <p>Intervention to be discussed at Faculty/House meeting</p> <p>Catch-up work to be issued</p> <p>Below 90% attendance letter to be issued to parents</p>
<b>Stage 3 Written Warning</b>	<p>Persistence of any concerns identified in Stage 2</p> <p>Persistent attendance below 90%</p> <p>Truancy</p> <p>Plagiarism of work</p> <p>Coursework deadline missed</p> <p>Serious discipline problems</p> <p>Bullying or verbal abuse of other students/staff</p>	<p>Interview with HO6th</p> <p><b>Written Warning</b> issued and sent home</p> <p>Formal monitoring of progress through Faculty/House</p> <p>Parents may be invited in for meeting</p>
<b>Stage 4 Final Written Warning</b>	<p>Persistence of any concerns identified in Stage 3</p> <p>A very serious incident e.g. involving violence or illegal activities</p> <p>Breaches of alcohol or drugs prohibitions</p>	<p>Student and parents/carers have interview with AVP KS5</p> <p><b>Final Written Warning</b> issued</p> <p>Possible fixed term exclusion</p>
<b>Stage 5 Permanent Exclusion</b>	<p>Persistence of concerns identified in Stage 4</p>	<p>Student and parents/carers have interview with Headteacher</p> <p>Possible <b>Permanent Exclusion</b></p>