

Year 10 Exams beginning June 20th



These notes should help your exams to go as smoothly as possible and will help you to know what to do before and during exams. Your form tutor will be able to answer any queries you have as well - you will soon get used to the routines. Good luck and well done on all your hard work!



Before the exams

- Do your revision according to your teachers' guidelines.
- Make sure you have the right equipment for the next day – pencils, two pens, rubber, ruler, calculator etc. There will be no spare equipment.
- Only clear, see-through pencil cases are permitted in the exam room.
- Make sure you get an early night so you are fresh and ready to go in the morning!

On the day

- Make sure you have been to the toilet before school/during break/during lunch.
- Make your way to the canteen and wait quietly.
- Get your equipment out whilst you are waiting so it is ready.
- Go in IN SILENCE as directed by the teachers to the sports hall and fill up every desk snaking up and down the lines.
- Put your equipment on the desk. Water bottles should go on the floor by the chair.
- Do not talk to anyone once you are in the sports hall.

In the exam itself

- Follow the two key rules :
 - a) Don't look at anybody else's paper – keep your eyes on your own paper.
 - b) Don't communicate with anyone in any way (including turning round looking at people) and look towards the front at all times.
- If you have a problem then you must put your hand up.
- Don't ask questions about the exam itself as the invigilators cannot help you.
- Remember to put your name and teaching group on the paper.
- Wait to start until the teacher tells you to.
- Do your best - even if you don't know an answer it is better to guess than to leave a gap.
- Go back and check your answers if you have any spare time.
- The teachers will give you time checks when you have 10 minutes to go to help you.

At the end of the exam

- Listen to instructions about giving your paper in – each group will be asked to hold their papers up in turn.
- File out sensibly when you are told to without talking until you are well clear of the room.
- Make sure you have some fresh air and something to eat at break and lunch.