# **Is this Familiar?**



How Observation Manager will help

- <u>Full Control</u>
- Frees up time
- <u>Reduces the admin burden</u>

Observation Manager is a centralised web database which is automatically updated as observations are performed online, using forms tailored to meet your requirements



Formal observation Book Scrutiny Drop in Learning walk etc.

#### Electronic forms with criteria tailored to your needs.

#### The option to grade or not to grade

Tool tips act as an aide memoire, with the option to copy into the comments box

Observation Type:	TEACHING ?
Planned Date:	dd/mm/yyyy
Actual Date	dd/mm/yyyy
Observer:	Bill Jones Joint Observation:
Multi-add	
Subject	English V Class Nursery V
Subcontractor:	Aim High Ltd     Vear Group     Year 1
Line Manager:	Sue Ellen Grays
Class Size:	0 🔄 Attendees: 0 Session Length(mins) 0 🔄 Age Group: N/A ∨
Completed	Moderated:
Planning & Organisation	Evidence of astute planning     Takes into account individual learning requirements     and prior knowledge     Builds on previous learning and planned outcomes are     challenging     Deliverer is enthusiastic and has good subject     knowledge     Learning environment well laid out and varied and

Performance improvement plans and action points are easily recorded, no need for a separate database



Never overlook an action point - Observation Manager includes an automatic weekly email of overdue action points

## Plus - see at a glance the impact of implemented actions



# Upload examples of Good Practice, videos, documents etc. and create an easily accessible, valuable, shared resource

Use the browse button to select the file to upload



### Upload

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	Summary:	
7	Туре:	<ul> <li>Document</li> <li>Sound File</li> <li>PowerPoint</li> <li>Video</li> <li>Image</li> <li>Other</li> </ul>
	Uploaded By:	Andrew Smith
	Notes:	
	notice:	After you have clicked on Upload please stay on this screen and wait until it closes by itself
	🗸 Upload	© Cancel
D PRA	ප්ප <b>ඹ</b> ETICE දෙ <b>ද</b> &	Shared

# With Observation Manager staff are actively encouraged to be involved in their professional development

Continuing Professional Development

Updating is quick and easy -24/7 from anywhere with internet

With Observation Manager it is easy to evaluate the effectiveness of the support and training undertaken.

Help	
ate: 19/	10/2015 dd/mm/yyyy Required
ctivity ummary:	Developing resources
ctivity ype:	E-LEARNING
	What did you learn from this?
	Made aware of a wider range of materials suitable for classroom activities
	How has this learning made a difference to your work and improved the way you work?(e.g. statutory/mandatory training/improving business;customer satisfaction/meeting own personal learning needs etc.)
	I am using a wider range of materials & involving the children in making the resources.

Staff can feedback on the process using the built in online **Evaluation Forms**  What do they think of the observation process? Do they see it as a benefit to them?

Observation Manager provides evidence needed to take appropriate action to make relevant adjustments and improvements to your process

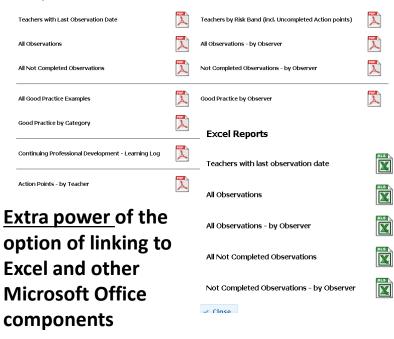


### **Obtain reports/graphs/information at the click of a button**

- Essential reports readily available
- See at a glance the impact of actions taken or areas where staff need assistance or have strengths
- Customise filters to create detailed, easy-to-use reports allowing analysis at whole school, department, age range, subject and staff level etc.
- Evaluate teaching and learning overtime by selecting a specific time period for report
- Staff CPD record/report easily accessible

Information is presented in such a way as to facilitate Ofsted and School Governor scrutiny as well as providing essential information for mentors

PDF reports

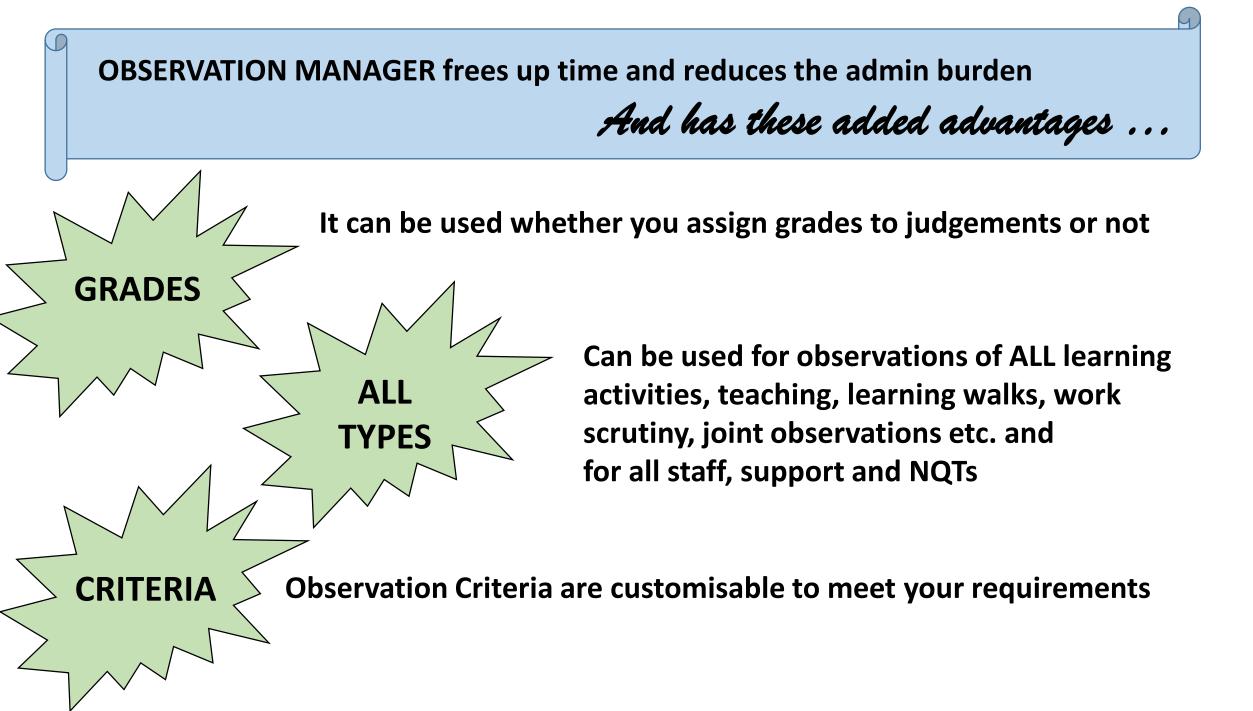


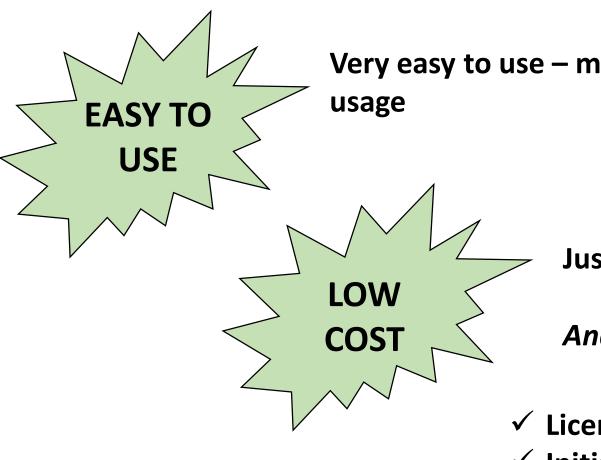
### Have timely information available 24/7



All relevant information is updated as an observation is completed – instant, real time information

- Observation Manager is a web shared resource which is available 24/7 on any device with Internet Access.
- It is fully multi-user, with different levels of staff access which are fully under your control.
- It is quick and easy to use, encouraging regular usage.
- It automatically updates as observations are carried out.





# Very easy to use – minimal learning curve for staff encourages

Just £895 plus VAT per year per organisation

And this includes:

- ✓ Licences for all staff
- ✓ Initial online training
- ✓ Import of staff details
- ✓ Online & telephone support
- ✓ Hosting by us on fast Amazon Server



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The demo takes about 30 minutes. No special software is needed just an internet browser such as Internet Explorer or Firefox. We will provide you with the link and password for logging on and will talk you through it before leaving you to try the program for yourself.