

YMCA Cape Cod 2245 Iyannough Road West Barnstable, MA 02668-0188 (508)362-6500 - Fax (508)362-5379

Other:

APPLICATION FOR SUMMER CAMP EMPLOYMENT

The YMCA Cape Cod is an equal employment and affirmative action employer. In compliance with federal and state equal employment opportunity laws, applicants are considered for employment without regard to race, color, religion, sex, sexual orientation, national origin, age, marital status, physical or mental disability or handicap, or genetic information. No question on this application is intended to elicit protected information. Also, it is unlawful in Massachusetts to require or administer a lie detector test as a condition of employment or continued employment. An employer who violates this law shall be subject to criminal penalties and civil liability.

If you require any special reasonable accommodation(s) in completing this Application, in interviewing, or in otherwise participating in the employee selection process, please advise the Human Resources Department.

Last Name		First Name		Middle Name	
Street Address		City		State	Zip
Mailing Address	3	City		State	Zip
Telephone # ()		Cellul	ar Phone # ()	
Cape Cod Phon	ne # <u>(</u>)		E-mai	I Address	
Date of Applicat	tion				
Referral Source		YMCA Cape C	od's Website	Advertisement–Sou Other	Irce:
Name of perso	on who referred	l you			
Are you legally	eligible to work	in the United State	s? ⊡Yes ⊡N	0	
Are you under a	age 18? □Yes	□No (If yes, you	will be required	d to submit a work perr	nit)
Have you previo	ously filled out	an application with t	the YMCA Cap	e Cod? ⊡Yes □No I	f yes, when?
Were you previo	ously employed	d with a YMCA? □Y	′es ⊡No lf ye	es, when?	where?
If related to any	one in the YM0	CA Cape Cod's emp	oloy, state nam	e, department, and rel	ationship
		EME			
Which age gro	up do vou pre		-	on in Sandwich (camp	ers ages 5-16)
□ Any			□ Camp Nurs		Program Instructor:
7-8 years	9-10 years		Clerical Ass	sistant	Archery
11-12 years	□ 13-14 year	S	Counselor		Arts & Crafts
15-16 years			Food Servie		Boating
			Housekeep		Drama
	le Camp (cam	pers ages 5-11)		⊡Weekday	
Counselor			Unit Directo	pr	Outdoor Living
		•	□ Van Driver		Ropes Course
Falmouth (cam	pers ages 5-1	2)	Waterfront	Director	Sports

Counselor

EMPLOYMENT RECORD

Please list previous <u>5 years</u> of work history for all previous employers, starting with your most recent employer. Attach additional pages if necessary. Include self-employment, summer and part-time jobs. You may also include any verifiable volunteer work. Please be as accurate as possible since we contact past employers for reference purposes. You may include your resume with this application; however, please also complete this Employment Record section.

Company Name: Address:	Supervisor's Name Supervisor's Phone #	Dates Employed From: To:
Job Position(s)	Duties & Job Responsibilities	What did you like most about your position?
What did you like least about your position?	Reason for Leaving?	Comments

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Name:		From:
		-
Address:	Supervisor's Phone #	To:
Job Position(s)	Duties & Job Responsibilities	What did you like most about
0001 0311011(3)	Duiles & bob responsibilities	
		your position?
What did you like least about your	Reason for Leaving?	Comments
	ricaboli for Ebaring.	Commente
position?		

Are you employed now? □Yes □No

May we contact your current employer? □Yes □No

Is there any other job-related information you want us to know about you?

AREAS OF EXPERTISE & INTEREST

Please rank the following activities that interest you 1 = Familiarity with activity; not qualified to teach • 2 = Qualified to be an assistant 3 = Excellence in activity/no teaching experience • 4 = Proficiency in activity/able to teach/qualified expert

LAND SPORTS	WATER SPORTS	VISUAL ARTS	THEATRE/MUSIC
Baseball	Swimming	Basketry	Acting
Basketball	Canoeing	Ceramics	Magic
Field Hockey	Sailing	Jewelry	Music
Football	Fishing	Leather Work	Puppetry
Soccer	Kayaking	Painting	Play Writing
Softball	Snorkeling	Photography	Instruments*
Track Events	Driving Motor Boat	Drawing	*Please list:
		Folk Crafts	
OUTDOOR LIFE	SCIENCE & NATURE	PHYSICAL	DANCE
Backpacking	Animal Care/Knowledge	Weights	Ballet
Hiking	Astronomy	Aerobics	Square
Fire Building	Gardening	Yoga	Тар
Outdoor Cooking	Plant ID		Jazz
Orienteering	Forestry		Hip-hop
Camp Crafts	Nature Art		Folk
ROPES COURSE	MISCELLANEOUS	<u>OTHER</u> – Please list any spec	cial training, certifications,
Adventure Games	Native American Lore	& expiration dates.	
Low Ropes	New Games		
High Ropes	Foreign Language		
Belaying	Newspapers/Publishing		
Climbing (Rock/Tower)	Digital Video Production		

EDUCATION

EDUCATION					
	School Name	City/State	Major Course/ Subject	Circle Last Year Completed	Degree
High School/					
Prep				9 10 11 12	
College				1 2 3 4	
Graduate					
Work				1234	
Other				1234	

REFERENCES

List at least four character references that know you well and can attest to your abilities and suitability for YMCA employment (one reference MUST be a family member).

Name	Address	Occupation/ Relationship to You	Telephone Number	# of Years Known

ESSAYS

Please answer the following questions. Use a separate piece of paper if necessary.

Describe your experience working with children and/or adults in a group setting.

Please recall a challenging situation working with children. How did you handle it? What did you learn?

Describe your experiences, positive or negative, as a camper/camp staff member. If you have no prior camp experience, describe how you think the ideal experience should be.

What qualifies you for the specific position for which you are applying? Why should you be considered over someone else?

Why do you want to work at a YMCA summer camp?

Comments or other information/considerations.

APPLICANT'S AGREEMENT AND RELEASE ***Please Read Before Signing***

Employment at Will I understand and agree that if hired, my employment will be at-will in nature and may be terminated, with or without cause, at any time, by myself or the YMCA Cape Cod. I also understand that this written statement supersedes any and all oral representations made by agents or representatives of the YMCA Cape Cod.

It is my understanding that this employment application, or the granting of an oral interview, does not represent a contract of employment or a promise of future benefits.

Release I hereby authorize any former employer, any person, firm, corporation, school, or any government agency to answer any and all guestions and to release or provide any information within their knowledge or records. I agree to hold the YMCA Cape Cod and any former employer, any person, firm, corporation, school, or any government agency or any or all of them harmless and free of any liability for releasing any information (whether fact or opinion) that is within their knowledge or records. I agree that a photocopy of this authorization be accepted with the same authority as the original.

CORI (Criminal Offender Record Information) & SORI (Sex Offender Registry Information) | understand that the YMCA Cape Cod will perform a "CORI" and "SORI" check on me.

Employment Authorization I understand that if I am hired, I will be required to provide proof of identity and legal authorization to work in the United States and that federal immigration laws require me to complete an I-9 Form in this regard.

Unlawful Discrimination The YMCA Cape Cod does not tolerate unlawful discrimination in its employment practices. The YMCA Cape Cod does not tolerate harassment, and no question on this application is used for the purpose of limiting or excluding an applicant from consideration for employment, on the basis of his or her sex, race, color, religion, national origin, citizenship, age, disability, or any other protected status under applicable federal, state, or local law. Examples of prohibited harassment include, but are not limited to, unwelcome physical contact, offensive gestures, unwelcome comments, jokes, epithets, threats, insults, namecalling, negative stereotyping, possession or display of derogatory pictures or other graphic materials, and any other words or conduct that demean, stigmatize, intimidate, or single out a person because of his or her membership in a protected category. Harassment of our employees is strictly prohibited, whether it is committed by a manager, coworker, subordinate, or non-employee (such as a volunteer, vendor or member). The YMCA Cape Cod takes all complaints of harassment seriously and all complaints will be investigated promptly and thoroughly.

I understand that the YMCA Cape Cod does not unlawfully discriminate in employment and no question on this application is used for the purpose of limiting or eliminating any applicant from consideration for employment on any basis prohibited by applicable local, state or federal laws.

Truthfulness I certify that all information provided by me in support of my application for employment is true and correct to the best of my knowledge. I understand that misrepresentations or omissions may be cause for rejection, or may be cause for subsequent dismissal if I am hired.

Signature of Applicant _____ Date _____