# **Privacy Policy**

We take your privacy seriously. This policy describes what personal information we collect and how we use it.

## **Subscription Services**

Personal information provided by you as part of the registration process for any service is used to manage your subscription and to enable us to provide a better service.

# **Contact details**

We will use your contact details (your name, job title, telephone and fax number and your e-mail and postal addresses) to provide any services requested by you and also to tell you about important changes to the site and its functionality. These details will be used by us and by businesses within **JPL Computer** 

## **Voluntary Information**

We may ask for further information about you as part of online surveys or if you enter any competition or other promotional feature. This information will be used to enable us to improve our website or online service.

## **Routine Information Collection**

All web servers track basic information about their visitors. This information includes, but is not limited to, IP addresses, browser details, timestamps and referring pages. None of this information can personally identify specific visitors to this site. The information is tracked for routine administration and maintenance purposes, and lets me know what pages and information are useful and helpful to visitors.

## **Cookies and Web Beacons**

Where necessary, this site uses cookies to store information about a visitor's preferences and history in order to better serve the visitor and/or present the visitor with customized content.

Advertising partners and other third parties may also use cookies, scripts and/or web beacons to track visitors to our site in order to display advertisements and other useful information. Such tracking is done directly by the third parties through their own servers and is subject to their own privacy policies.

# **Controlling Your Privacy**

You can change your browser settings to disable cookies if you have privacy concerns. Disabling cookies for all sites is not recommended as it may interfere with your use of some sites. The best option is to disable or enable cookies on a per-site basis. Consult your browser documentation for instructions on how to block cookies and other tracking mechanisms.

## **Special Note About Google Advertising**

Any advertisements served by Google, Inc., and affiliated companies may be controlled using cookies. These cookies allow Google to display ads based on your visits to this site and other sites that use Google advertising services. Learn how to opt out of Google's cookie usage here <u>http://www.google.co.uk/privacy\_ads.html</u>. As mentioned above, any tracking done by Google through cookies and other mechanisms is subject to Google's own privacy policies.

About Google advertising: What is the DoubleClick DART cookie? The DoubleClick DART cookie is used by Google in the ads served on publisher websites displaying AdSense for content ads. When users visit an AdSense publisher's website and either view or click on an ad, a cookie may be dropped on that end user's browser. The data gathered from these cookies will be used to help AdSense publishers better serve and manage the ads on their site(s) and across the web. Users may opt out of the use of the DART cookie by visiting the Google ad and content network privacy policy here http://www.google.co.uk/privacy\_ads.html

## **Statistical information**

Aggregate statistical information provided by us to our advertisers or others regarding sales or website usage will not include personally identifying information

#### Security

Your personal data will be held on our secure server located in our datacentre. Our site is equipped with the latest security devices/firewalls.

## Access to Data

You have certain rights under the Data Protection Acts 1984 and 1988. You have the right to be told what personal information we hold about you on our databases.

## **Contact Information**

Concerns or questions about this privacy policy can be directed to **johnlegge@jplcomputer.co.uk** for further clarification.