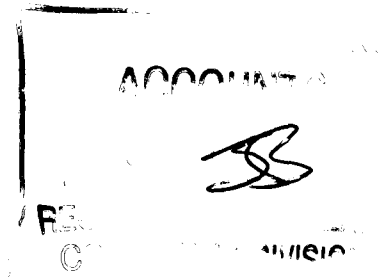


1106623

**CHARITY  
COMMISSIONERS**



**THE TRUST FOR DEVELOPING COMMUNITIES  
(A COMPANY LIMITED BY GUARANTEE  
AND A REGISTERED CHARITY)**

**TRUSTEES ANNUAL REPORT AND  
FINANCIAL STATEMENTS  
FOR THE YEAR ENDED  
31 MARCH 2008**

**REGISTERED NUMBER: 3939332  
REGISTERED CHARITY NUMBER: 1106623**

**THE TRUST FOR DEVELOPING COMMUNITIES  
(A COMPANY LIMITED BY GUARANTEE)**

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FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2008**

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**THE TRUST FOR DEVELOPING COMMUNITIES  
(A COMPANY LIMITED BY GUARANTEE)**

**TRUSTEES' ANNUAL REPORT**

The Trustees (who also act as Directors for Companies Act purposes) have pleasure in presenting their report and financial statements for the year ended 31 March 2008.

The Trustees believe that the financial statements comply with current statutory requirements, the Charity's governing document and the Statement of Recommended Practice.

**Directors**

Mrs. Fabia Bates	
Mr. Paul Bramwell	
Mr. Robert Brown	(from 27 November 2007)
Miss Valerie Chisholm	
Ms Judith Cousin	(from 27 November 2007)
Mr. Mark Drayton	(from 27 November 2007)
Revd. Rachel Gouldthorpe	
Dr. Anthony Janio	
Mr. Dominic Lafont	
Mr David Nicholls	(until 30 July 2008)
Mrs. Farah Mohebati	
Mrs Eileen O'Leary	
Mr John Routledge	(until 02 October 2007)
Mr Roy Taylor	
Ms Sam Warren	(until 17 June 2008)
Mrs Patricia Weller	(until 31 October 2007)

**Secretary**

Mr Barry Hulyer

**Company Number**

3939332

**Charity Number**

1106623

**Staff at 31 March 2008**

Barry Hulyer	Chief Executive
Joanna Martindale	Projects Manager
Jenny Moore	Projects Manager
Linda Saltwell	Development Worker (Projects)
Catherine Mitchell	Community Development Worker, Bevendean
Adam Muirhead	Community Worker with Young People, Bevendean
Stephen Andrews	Community Participation Worker, New Larchwood, Coldean
Sue Hes	Community Development Worker, Queens Park & Craven Vale
Claire Burchell	Community Worker with Young People, Queens Park & Craven Vale
Darren Calder	Manager, Millwood Community Centre (left on 31 March 2008)
Lorette Mackie	Community Development Worker, Portslade
Jill Brookes	Administrator and Office Manager
Tarina Osborne	Administrative Support Worker
Gill Sweeting	Financial Administrator

**THE TRUST FOR DEVELOPING COMMUNITIES  
(A COMPANY LIMITED BY GUARANTEE)**

**TRUSTEES ANNUAL REPORT – continued**

**Registered Office**    Wavertree House  
                                 Somerhill Road  
                                 Hove  
                                 BN3 1RN

**Independent Auditors**  
                                 Clark Brownscombe  
                                 8 The Drive  
                                 Hove  
                                 BN3 3JT

**Bankers**                    CafCash  
                                 25 Kings Hill Avenue  
                                 Kings Hill  
                                 West Malling  
                                 Kent, ME19 4TA

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

The Trust for Developing Communities was incorporated as a company limited by guarantee on 3 March 2000 and received charitable status on 5 November 2004.

Its governing document is its Memorandum and Articles of Association dated 3 March 2000, as amended at an Extraordinary General Meeting held on Thursday 12 December 2002 and again at the Annual General Meeting held on 20 October 2004.

**Board Membership**

The Trustees when complete shall consist of at least 5 and not more than 15 individuals. One third of the Trustees must retire at each Annual General Meeting, those longest in office retiring first and the choice between any of equal service being made by drawing lots. A Trustee retiring under this Article may stand for re-election.

The Board meets six times a year, receiving reports from the staff and from its two Sub-Committees, and keeping an overall eye on the work of the Trust. The Minutes and papers for the Board meetings are also circulated to the staff to keep them aware of the decisions being taken by the Board.

Before the Trust's AGM in November two Trustees – John Routledge and Pat Weller had resigned and two further Trustees - Valerie Chisholm and Eileen O'Leary - stood down in accordance with the Trust's Memorandum and Articles of Association and offered themselves for re-election. Three new nominations to the Board had been received. These were from Robert Brown, Judith Cousin and Mark Drayton and following a ballot all five were elected to the Board.

At the first Board meeting after the AGM Fabia Bates was re-elected as Chair of the Board and Roy Taylor was re-elected as Vice Chair.

**Sub-Committees of the Board**

The Personnel and Employment Sub-Committee, chaired by Paul Bramwell, has met as the need has arisen and the Finance Sub-Committee had met on a regular basis to ensure that the Trust's financial affairs are in good order. David Nicholls, Chair of the Finance Sub-Committee, continued in the role of Treasurer.

**THE TRUST FOR DEVELOPING COMMUNITIES  
(A COMPANY LIMITED BY GUARANTEE)**

**TRUSTEES ANNUAL REPORT – continued**

**David Nicholls**

At their July 2008 meeting the Trustees were shocked and distressed to learn of the sudden and untimely death, at the age of 60, of David Nicholls. David had been involved with the Trust since its inception and was the only still-serving member of the Board who had been a signatory to the

Trust's first Memorandum and Articles of Association in February 2000. He was a member of the Trust's Finance Sub-Committee and served as the Chair of that Sub-Committee and as the Trust's Treasurer. His knowledge and experience will be sadly missed by his fellow Trustees who extend their deepest sympathy to his partner Wendy and their children.

**Major Risks**

The Directors regularly consider the major risks to which the company is exposed and are confident that controls are in place to mitigate those risks.

**Organisational structure and how decisions are made**

The Trust has a Board of Trustees and two sub-Committees – one dealing with personnel matters and the other with finance. The Personnel & Employment Sub-Committee meets as the need arises and the Finance Sub-Committee (FSC) meets quarterly. The Minutes of Sub-Committee meetings are circulated to the Board and received by them, and decisions are taken in relation to their recommendations. The Board sets policy, agrees the annual budget (following recommendation from the FSC) and takes decisions on major matters that arise. The Board meets on a two-monthly basis when it receives detailed reports from the Chief Executive on work in progress and opportunities arising and takes the necessary decisions.

The Chief Executive makes day-to-day decisions and meets with the Chair to discuss any upcoming issues between Board meetings.

**Trustees, recruitment and appointment**

A third of the Board of Trustees retires each year by rotation and the retirees are eligible to stand for re-election. Throughout the year the staff encourage people within the neighbourhoods where they work to take up membership of the Trust, and, as the AGM approaches, to put themselves forward for election to the Board of Trustees. This approach has had some success. Invitations to the AGM are sent to all members and to a wide range of people within the statutory and voluntary sectors. The covering letters encourage non-members to become members, and non-Trustees to consider standing for election to the Board. There is a range of skills represented on the Board, and a good mix of different sections of the community, and no major deficiencies have been identified.

**Induction and training of Trustees**

Before even standing for election, Trustees are generally fully informed, by way of one-to-one discussion, of the aims and purposes of the Trust's work and potential trustees are only encouraged to stand if they are fully in agreement with these and wish to join collectively in working towards them. Some trustees have been elected at an AGM, following the completion of a nomination form, without prior discussion with current staff or trustees. In that case, the one-to-one conversation will take place as soon as possible afterwards.

All new trustees are provided with background information about the Trust and the responsibilities of being a charity trustee and they are required to sign a form indicating that they have understood this information and are legally entitled to act as a charity trustee.

New trustees are offered a 'mentor' or 'buddy' from within the current trustees, to support them through their initial stages of trustee-ship, if they so wish.

**THE TRUST FOR DEVELOPING COMMUNITIES  
(A COMPANY LIMITED BY GUARANTEE)**

**TRUSTEES ANNUAL REPORT – continued**

**Relationships with related parties, including key partnerships**

The Trust is a member of the national Urban Forum, the South East Open College Network, RAISE, Community Development Exchange, the Brighton & Hove ChangeUp Consortium and the Brighton & Hove Community & Voluntary Sector Forum.

Through the Forum, members of staff or Trustees served on the local Economic Development & Enterprise Board, the Brighton & Hove Waste Management Panel, the Stronger Communities Partnership Board and the Neighbourhood Renewal Sub-Group of the Local Strategic Partnership.

The latter is being wound up and the Trust is engaged in developing a new strategic body for the furtherance of neighbourhood issues, to be called the Stronger Neighbourhoods Group.

The Trust works closely with the Brighton & Hove Working Together Project, with the Hangleton & Knoll Project, the Sussex Community & Voluntary Sector Learning Consortium, the Sussex Learning Network and with a range of community organisations in the various communities in which it works, as detailed elsewhere in this report. It also works very closely with the Brighton and Sussex Universities.

A new development in 2008-2009 is the introduction of Brighton & Hove City Council's Area Based Grant for which the Trust has been commissioned to provide community development work across the city. As a result the Trust will be working with Serendipity, NewmanFrancis Ltd. and the Hangleton & Knoll Project to whom some of the work covered by the funding will be outsourced. The Trust's Chief Executive and its two Projects Managers have close working links with the officers of the city council and with many of its elected members.

**Charity's aims and achievements**

The Board believes that its work in the various neighbourhoods and its Working in Community Organisations training courses – as detailed in the following pages – is fully in line with the Trust's objectives. The Trust's whole ethos, which permeates all aspects of its work, is to empower people and this ensures that it works to eliminate unfair discrimination and to encourage equality of opportunity.

**Volunteer involvement**

Volunteer input to the work of the Trust itself mainly consists of the valuable contribution made by the Trustees, whose names are listed elsewhere in the report. The Trust works with volunteers in the various communities where it is based, and seeks to increase volunteer participation in the various existing and newly formed community organisations. These hundreds of local residents are considered by the Trust to be 'community activists', volunteering for their own independent groups, rather than volunteers of the Trust itself. When recruiting new staff to work in any area, the Trust seeks the involvement of at least one local, volunteer, resident in the short listing and interview process. In addition the appointments panel will include a Trustee with knowledge of the geographical area or the nature of the work for which the new member of staff is being sought.

Two volunteers development workers were supported by the Trust during 2007-2008 – Lyn Strong worked in Portslade and Jacqui Swayne in Coldean. They were both students from the Sussex University Foundation Degree in Community Development, in which creation of which course the Trust was heavily involved.

In Hollingbury the Trust has taken on Ellen Robinson, a community activist, as a community development trainee.

**THE TRUST FOR DEVELOPING COMMUNITIES  
(A COMPANY LIMITED BY GUARANTEE)**

**TRUSTEES ANNUAL REPORT – continued**

**Risk Policy**

The Trustees have assessed the major risks to which the charity is exposed and are satisfied that systems are in place to mitigate its exposure to any major risks. The impact of a change of administration within Brighton & Hove City Council will continue to be closely monitored but to date relations have been very positive. Our last report referred to the risk that the present or a future government would change the then current emphasis on community involvement and local accountability, which would have an impact on the Trust's work and funding. The Government's Neighbourhood Renewal programme was not extended and no government backed programme was introduced to replace it. Fortunately Brighton & Hove City Council recognised the importance of community development and when the government introduced the Area Based Grant identified funds as an interim measure for 2008-2009. Confirmation of the funding came very late in the day – actually in the new financial year – and it proved necessary for all staff to be issued with notices of potential redundancy. In the event, all the Trust's work in the city has been refunded, and extended, apart from the employment of a Manager for the Millwood Centre.

**OBJECTIVES AND ACTIVITIES**

The charity's objective and principal activities are:-

- 1 developing their capacity and skills and advancing education in such a way that they are better able to identify, and help meet, their needs and to participate more fully in society;
- 2 advancing education including, but not limited to the foregoing, the provision of training;
- 3 providing, in the interests of social welfare, facilities for recreation and other leisure-time occupation with the object of improving the conditions of life of the said inhabitants having need of such facilities by reason of their age, youth, sex, race, infirmity, disablement, sexual orientation, gender, poverty or social or economic circumstances; and
- 4 promoting the elimination of unfair discrimination on the grounds of race, sex or disability and encouraging equality of opportunity."

**ACHIEVEMENTS AND PERFORMANCE**

The Trust continued to grow during the year and at 1<sup>st</sup> April 2008 staff numbers stood at 12 plus the freelance Financial Administrator and a freelance WICO trainer. With the settlement of the Area Based Grant which included work in new areas of the city, further staff were needed and a recruitment process was started early in the new financial year.

**Neighbourhood Renewal Funded Projects**

**1. Community Development**

The Trust continued its Neighbourhood Renewal funded Community Development work in Bevendean and Queens Park & Craven Vale and its management of the Millwood Centre was also ongoing. In addition it undertook new projects in the Portland Road and Clarendon area of Hove and took over the management of the Portslade Community Project from the Hangleton & Knoll Project.

Catherine Mitchell has continued her work in **Bevendean**. She has worked in partnership with Brighton & Hove City Council, Safety Net (a child safety project) and Bevendean Primary School to develop children's play facilities in Farm Green Park, she has continued to support the Action for Bevendean Community (ABC) community forum in their work with the Council to bring about road improvements, and has worked with the Local Action Team (LAT) and the Council concerning the

**THE TRUST FOR DEVELOPING COMMUNITIES  
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**TRUSTEES ANNUAL REPORT – continued**

problem of fly tipping. She has continued to support the church and the Buildings Group in their plans for a new community building and in the coming year a feasibility study will be undertaken for the new site identified for the provision of new community facilities. With the Council's Active for Life worker, and in response to the feedback from local residents, she has developed Tai Chi, Yoga and Aerobics classes.

The past year has been a positive one in **Queen's Park & Craven Vale**. Sue Hes's community development support to infrastructure groups, including the Queen's Park and Craven Vale Community Forum, Queen's Park Community Association and Craven Vale Community Association has been appreciated by the residents who play an active role within them.

New groups have been developed: The Family Together Group, which offers subsidised outings to local families, and The Pankhurst Haven Management Association who will manage a new community facility (due to open in August 2008).

Plans for early 2008-2009 included the setting up of a Saturday morning café, a club for single parents and their primary school age children and a knitting group (all of which will meet at The Shed community room in Craven Vale). Ms Hes will work on developing those groups and a similar range of activities at the new Pankhurst Haven.

Work with the **Portland Road and Clarendon Forum** in Hove continued during the year. Jo Martindale worked with local residents, local and city wide service providers and other stakeholders to bring about improvements in the local Stoneham Park, including a major project to extend the park's café, and in the coming year will be working to form a Friends of Stoneham Park group to support new development in the Park.

Having managed work in **Portslade** for the Hangleton & Knoll Project last year, from April 2007 the Trust took on the direct employment of the Portslade Community Development Worker, Lorette Mackie. An area based Forum has been supported which enables groups and residents to meet and take action on points raised in the Neighbourhood Action Plan, and other issues as they arise. In addition the Trust has managed schemes for physical improvements in Vale Park and Easthill Park. In the coming year the project will be looking at the possibilities of redeveloping Mile Oak Community Centre.

## **2. Buildings Management**

Neighbourhood Renewal also continued to fund the employment of Darren Calder who managed the **Millwood Community Centre** in the Kingswood and Milner area of central Brighton. He continued to work with the Tenants Association and local groups to maximise use of the Centre and to build a strong Management Committee for the building. Unfortunately the funding for this post ceased, as expected, at the 31<sup>st</sup> March 2008 and it was with regret that the Trust had to make Mr. Calder redundant.

## **3. Community Work with Young People**

Adam Muirhead and Claire Burchell continued their work with young people in the Bevendean and Queens Park/Craven Vale areas of the city. As well Neighbourhood Renewal funding, Bevendean received Youth Opportunities Fund funding and both projects were granted Communities against Drugs funding by the Drug & Alcohol Team. This enabled a number of diversionary events and outings to be organised. It seemed as though no funding for these posts would be forthcoming in 2008-2009 so a bid was made to BBC Children in Need. This was successful and in addition the Trust was also granted funding through the Area Based Grant managed by the Youth Support Service. As a result, as this report was being prepared, the Trust was advertising for a part-time youth worker to support the two Community Workers with Young People.



**THE TRUST FOR DEVELOPING COMMUNITIES  
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**TRUSTEES ANNUAL REPORT – continued**

In **Bevendean** the project has been running a youth club session night, provided with and by young people. More young people have become involved in positive activities, and money has been raised through funding bids to secure future sustainability. Adam Muirhead continues to make new contacts and also to support known young people. Positive links with adult infrastructure groups have been and will continue to be supported to develop increased understanding, new projects and community cohesion. A programme of Summer Holiday and half-term activities was organised and this work will continue in 2008-2009 which will also link young people to citywide services.

In **Queens Park and Craven Vale (QPCV)** Claire Burchell supported two groups with funding applications for over £5,000, and worked intensively with a young men's group. Regular street sessions with young people have resulted in over 130 young people on the QPCV database. She fundraised for, co-ordinated and supported the busy Summer Activity Programme and activities every half term and worked with various services to bring new provision to the area. This will define the Winter 2008-2009 strategy and she will offer a winter based project until the spring.

Next year she will continue in the same vein, promoting access to services and working in partnership with other providers, offering diversionary activities and intensively supporting young people and residents with the Haven Community Space development. In **Bevendean** Adam Muirhead works alongside the Trust's Community Development Worker, Catherine Mitchell, and in **Queen Park/Craven Vale** Claire Burchell works closely with Sue Hes.

### **Community Development Commissioning**

#### **Brighton and Hove Council – Community Development Commissioning**

The Trust's work in **Woodingdean** and **Lewes Road** were one-off pieces of work and did not continue into the year under review.

Work in **Hollingbury/Stammer Heights** did continue its rapid progress and Linda Saltwell has worked closely with the Youth Service, the Together Group and the Old Boat Corner Community Association to establish a youth club in the area and to develop a newsletter group. A Local Area Growth Business Initiative (LAGBI) grant of £5,000 is funding the development of the youth club and activities for young people in the area. She has also been involved in the growth of **Hollingbury Local Action Team** and a number of concerns raised by local people. She has plans to develop activities of interest to older residents of the area who are perceived to be quite isolated.

In **Coldean** in 2007-2008, Jenny Moore was involved in supporting the Library Steering Group, setting up a youth project and setting up the **Coldean Festival**. She was instrumental in the successful bid for £10,000 to provide disabled access at the church hall – an important community facility, and she worked with the Community Safety Forum. In the coming year the Trust's work in **Coldean** will concentrate on environment and community safety issues, youth and play. The aim is to increase community involvement and partnership working within the **Coldean Local Action Team** and **Coldean Residents Association**. The youth project is being supported around policies of sustainability and services for older young people. Jenny Moore is also working to increase community use of buildings and facilities. In 2008-2009 we will also be working with residents to improve green spaces, parks and play opportunities, enabling service provision to reflect community need. The festival group will be supported in their first year's independence. The Trust's project in **Coldean** also continues to work with community groups around issues of communication and empowerment, supporting funding applications and project delivery.

**THE TRUST FOR DEVELOPING COMMUNITIES  
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**TRUSTEES ANNUAL REPORT – continued**

A new project in Coldean last year was **New Larchwood**, a development for older people which incorporates community facilities and a sheltered housing scheme. The Trust's Community Participation Worker, Steve Andrews, works in the area for seventeen and a half hours a week. As a result of his work, there has been great enthusiasm among the residents of Coldean for projects that focus on healthy eating. An allotment project has been established and this works closely with the Community Café, established within New Larchwood. A number of health and craft days have brought the generations and families together.

Although no funding was received for work in **Woodingdean** in 2007-2008 the Chief Executive has continued to work to resolve the legal status of the Youth Centre. For the coming year funding has been received to produce a Neighbourhood Action Plan and this will be being done by Catherine Mitchell who will be splitting her time between Bevendean and Woodingdean before starting Maternity Leave in the late summer.

**Working in Community Organisations**

Brighton & Hove City Council funded the Trust to provide Working in Community Organisations training for volunteers and staff from a number of local community organisations, with a particular emphasis on those working in deprived neighbourhoods and with members of the black and minority ethnic communities. The training started at the end of November 2007 and is due to continue until February 2009. The course is very intensive and a great deal of commitment is demanded of the participants. At the end, however, they will have a recognised qualification which will stand them in good stead and enable them to further their careers working in local communities. If they remain offering their services voluntarily, those services will be much more valuable to their organisations as a result of what they have learned on the course.

**Future Development of the Trust**

The Trustees agreed that the Trust needed external assistance to help it manage the process of developing a meaningful Strategic Plan for the next three or four years. To this end it will be calling on the services of the Cranfield Trust which has a pool of consultants who offer their services to voluntary organisations such as the Trust on a pro bono basis.

Brighton & Hove Council's Area Based Grant referred to above provided funding for the Trust's current areas of work (excluding the Millwood Centre) along with funding for work in Moulsecoomb, Whitehawk, the Bristol Estate, Brunswick & Regency and Hangleton & Knoll. The whole grant will be paid to the Trust which will be outsourcing the work in these new areas to the organisations which have been working there in the immediate past.

In addition the Trust will be employing a new community development worker to work in the Hollingdean area of Brighton. This post will be funded in part by some ABG funding and in part by Hollingdean Development Trust and Community Development Commissioning.

A small part of the ABG funding is for City-wide Support & Management to assist areas of the city which are currently without any form of community development support. That work will assist in quantifying the work that is necessary throughout the city and the funding that will be needed to do that work.

The expansion of the Trust's work and the need to oversee the outsourced work will mean that a further part-time Projects Manager will need to be recruited.

**THE TRUST FOR DEVELOPING COMMUNITIES  
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**TRUSTEES ANNUAL REPORT – continued**

**Trust Policies etc.**

A Harassment Policy and Procedure was circulated for the consideration of the Personnel & Employment Sub-Committee at their 1<sup>st</sup> April 2008 meeting and was finally approved by the Board in May 2008. Other policies will be reviewed during the year when the Trust's administrative support is at full strength.

**Core Funding**

No specific funding for the Core of the Trust was received during the year. A small amount of Neighbourhood Renewal Funding was paid for the provision of administrative support for local neighbourhood forums. The salaries of the Chief Executive and Financial Administrator, along with the management elements of the Project Managers' salaries were covered by the Full Cost Recovery element of the various Projects' funding.

**Trust Membership and Trust Developments**

As always, invitations to the Trust AGM were accompanied by membership application forms and staff have made efforts to recruit members in the areas where they work. It is the Trust's aim to be as representative as possible of the communities in which it works and the Trustees would particularly welcome applications from the various organisations with whom our staff work in the

communities. As this report is being prepared Trust membership stands at 143 of which 15 are organisational members.

An issue of the Trust's newsletter – *Trust Developments* – was produced in the Spring of 2007, but – as explained below - it has not been possible to produce one since, a situation which is it hoped to remedy in the Summer of 2008.

**Administration**

Gill Sweeting is still undertaking the Trust's bookkeeping and financial administration on a flexible, freelance basis, along with dealing with meetings of the Trustee Board and its Sub-Committees, and the Hangleton & Knoll Project is still undertaking payroll services. The Trust's office-based Administrator Jill Brookes, has provided administrative back-up to the office-based staff as well as producing *Trust developments*, working on the website and dealing with a plethora of administrative tasks. However during the year, due to domestic circumstances, she indicated that she wished to give in her notice. The Trustees are most grateful to Ms Brookes for agreeing to stay on – albeit working fewer hours – until the funding position for 2008-2009 was known and the post could be properly advertised. To assist in filling the gap in coverage a temporary Administrative Support Worker, Tarina Osborne, was appointed. By the time this report was produced a new, full-time, Administrator, Katharine Trevelyan, was in post.

**Offices**

The Trust has remained in its office at the RNIB's Wavertree House in Hove although it gets a bit crowded if everyone is there at the same time. However as most of the staff work part-time, the situation is manageable. In addition to Wavertree House, Catherine Mitchell and Adam Muirhead are based in an office in Bevendean Primary School which the school has designated for community use, Steve Andrews occupies an office within the New Larchwood building, which Jenny Moore also uses when she is in Coldean, and the Portslade Community Project (Lorette Mackie) occupies an office within the Emmaus building in Drove Road, Portslade. Claire Burchell and Sue Hes also use the Shed Community room in Craven Vale as the need arises. The new Community Worker in Hollingdean will be based in the Hollingdean Community Centre.

**THE TRUST FOR DEVELOPING COMMUNITIES  
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**TRUSTEES ANNUAL REPORT – continued**

**FINANCIAL REVIEW**

**Overview**

We entered the financial year with Assets of £98,589.45 (of which £6,455 was in the form of restricted funds) and a Budget which had a shortfall (fundraising target) of £7,478.68.

A considerable amount of additional funding and new work was obtained during the course of the year and, as a result, the Trust ended the year with £184,517. Of this sum £53,204 is restricted funding and is being carried forward. Despite concerns at the end of the financial year, it did not prove necessary to draw on the £22,000 designated Redundancy Fund. The Trust's remaining Reserves amount to £109,313. This is well in excess of the Trust's Reserves Target for 2007-2008 which has been £82,008. However, maintaining the same Reserves formula (see below), for 2008-2009 the target will be in the region of £111,700.

**Reserves**

"The Board believes that the Trust should hold financial reserves because:

- "(i) it has no endowment funding and is entirely dependent on obtaining income to undertake set, time-limited pieces of work and to provide training courses of a pre-determined length. The majority of the funding for this work is dependent on local authority and national government policies and funding for work in the Trust's areas of expertise.
- "(ii) it requires protection against loss of funding, and the ability to continue operating for a period of time should such funding cease or reduce.
- "(iii) it needs to be able to meet statutory redundancy payments to staff and other liabilities should the need arise.

"The Board believes that the optimum level of reserves should be the equivalent of four months' expenditure, such figure to be set on the basis of the audited expenditure for the previous year.

"The reserves figure will be reviewed each year at the first meeting of the Finance Sub-Committee after receipt of the audited accounts and a recommendation made to the following meeting of the Board with whom the final decision will rest."

In accordance with the above policy, the Reserves Target for 2007-2008 was set at £82,008.00.

**Banking and Investment Policy**

The Trust has two accounts with CAFBank, the banking arm of the Charities Aid Foundation and continues to be happy with its banking arrangements and the interest rates being received. The maximum possible is kept in a deposit account, which pays a higher rate of interest. The various increases in interest rates have resulted in the Trust receiving Bank Interest well over that anticipated when the Budget was set. The Trust considered a suggestion from CAFBank that some of the Trust's assets should be invested in a Fixed Rate Selector Account but decided that the benefits were insufficient to justify any change.

**THE TRUST FOR DEVELOPING COMMUNITIES  
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**TRUSTEES ANNUAL REPORT – continued**

**Principal funding sources**

The two principal funding sources, Neighbourhood Renewal Funding and Brighton & Hove City Council Community Development Commissioning both support the Trust's key objectives through its work in deprived neighbourhoods. The Trust has also received funding from the Drugs & Alcohol Action Team and the Youth Opportunities Fund to support its work with young people, and from the Local Area Growth Business Initiative. In addition small grants and donations have been received from local organisations and businesses and from the Police, to support specific activities in some of the neighbourhoods where the Trust works.

**PLANS FOR THE FUTURE**

A considerable amount of the Chief Executive's time in the coming year will be spent working with Community & Voluntary Sector Forum to develop a Community Engagement Framework and the creation of a new Stronger Communities Partnership for Brighton & Hove. This would affect the funding forthcoming for 2009-2010.

It is hoped that it will be possible to plan for a further Working in Communities Training Course as the current one will finish in February 2009.

The Trust has been approached by East Sussex County Council concerning a development planned for Peacehaven, similar to New Larchwood, and it is hoped that this will lead to some fruitful joint working.

As always the Chief Executive and Project Managers will be looking for opportunities to use the Trust's expertise in developing services to meet the needs of those who live in the various neighbourhoods of Brighton & Hove and beyond.

**FUNDS HELD AS CUSTODIAN TRUSTEE ON BEHALF OF OTHERS**

**The Community Development Workers' Network**

Throughout the year the Trust has held and disbursed Healthy Neighbourhoods money granted to Portslade and to Portland Road & Clarendon, and Community Chest funding for Portland Road & Clarendon. It also held for a time some money collected by the QPCV Family Outings Group. This was paid into the Group's bank account once it was opened.

The Trust continues to hold £211.00 for the Community Development Workers' Network and it is hoped that this Network will be able to be kick-started into action again in 2008.

**STATEMENT OF DIRECTORS' RESPONSIBILITIES**

Law applicable to incorporated charities in England and Wales requires the Trustees, who are also the directors of the Company, to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity at the end of the year and of its financial activities during the year then ended. In preparing those financial statements the Trustees are required to:-

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in operation

**THE TRUST FOR DEVELOPING COMMUNITIES  
(A COMPANY LIMITED BY GUARANTEE)**

**TRUSTEES ANNUAL REPORT – continued**

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and which enables them to ensure that the financial statements comply with the Companies Act 1985. They have general responsibility for taking such steps as are reasonably open to them to safeguard the assets of the Charity and to prevent and detect fraud and other irregularities.

**STATEMENT AS TO DISCLOSURE OF INFORMATION TO AUDITORS**

So far as the trustees (directors) are aware, there is no relevant audit information (as defined by Section 234ZA of the Companies Act 1985) of which the company's auditors are unaware, and each Trustee has taken all steps that he or she ought to have taken as a Trustee in order to make himself or herself aware of any relevant audit information and to establish that the company's auditors are aware of that information.

**AUDITORS**

The Auditors, Clark Brownscombe, have indicated their willingness to continue in office and a resolution to reappoint them will be prepared at the forthcoming annual general meeting.

This report has been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

By order of the Board

Trustee/Director



Date: 23.9.08

**THE TRUST FOR DEVELOPING COMMUNITIES  
(A COMPANY LIMITED BY GUARANTEE)**

**REPORT OF THE INDEPENDENT AUDITORS TO THE COMMITTEE MEMBERS OF  
THE TRUST FOR DEVELOPING COMMUNITIES**

We have audited the financial statements of The Trust For Developing Communities for the year ended 31 March 2008 which comprise the Statement of Financial Activities, the Balance Sheet and the related notes. These financial statements have been prepared under the accounting policies set out therein.

This report is made solely to the charity's Trustees as a body in accordance with Section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the charity's Trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to any one other than the charity and the charity's Trustees as a body for our audit work, for this report or for the opinions we have formed.

**Respective responsibilities of Trustees and Auditors**

The Trustees' responsibilities for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) are set out in the statement of Trustees' Responsibilities.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland).

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We report to you whether, in our opinion, the Trustees' Annual Report is not consistent with the financial statements. We also report to you if, in our opinion, the charity has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding trustees' remuneration and transactions is not disclosed.

We are not required to consider whether the statement in the Board Representatives' report concerning major risks to which the charity is exposed covers all existing risks and controls, or to form an opinion on the effectiveness of the charity's risk management and control procedures.

We read the Trustees' Annual Report and consider the implications for our report if we become aware of any apparent misstatement within it.

**Basis of audit opinion**

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the Trustees in the preparation of the financial statements, and of whether the accounting policies are appropriate to the charity's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming an opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

**THE TRUST FOR DEVELOPING COMMUNITIES  
(A COMPANY LIMITED BY GUARANTEE)**

**REPORT OF THE INDEPENDENT AUDITORS TO THE COMMITTEE MEMBERS OF  
THE TRUST FOR DEVELOPING COMMUNITIES – continued**

**Opinion**

In our opinion:

- the financial statements give a true and fair view in accordance with United Kingdom Generally Accepted Accounting Practice of the state of the charity's affairs at 31 March 2008, and of its deficit for the year then ended;
- the financial statements have been properly prepared in accordance with the Companies Act 1985; and
- the information given in the Trustees' Annual Report is consistent with the financial statements.

8 The Drive,  
Hove,  
East Sussex  
BN3 3JT



**Clark Brownscombe  
Chartered Accountants  
Registered Auditor**

Date: 1<sup>st</sup> October 2008



**THE TRUST FOR DEVELOPING COMMUNITIES  
(A COMPANY LIMITED BY GUARANTEE)**

**STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 MARCH 2008**

**INCOME AND EXPENDITURE**

	Notes	Unrestricted Funds		Restricted Funds	Total Funds 2008	Total Funds 2007
		General	Designated	£	£	£
<b>INCOMING RESOURCES</b>						
From Generated Funds:						
Fund raising		-	-	-	-	2,890
Investment income:						
Bank interest		<u>9,474</u>	-	-	<u>9,474</u>	<u>4,718</u>
		<u>9,474</u>	-	-	<u>9,474</u>	<u>7,608</u>
From Charitable Activities						
Grants and Awards	2	5,023	-	386,277	391,300	228,963
Fees etc.		<u>21,765</u>	-	-	<u>21,765</u>	<u>7,145</u>
		<u>26,788</u>	-	<u>386,277</u>	<u>413,065</u>	<u>236,108</u>
<b>TOTAL INCOMING RESOURCES</b>		<u>36,262</u>	<u>-</u>	<u>386,277</u>	<u>422,539</u>	<u>243,716</u>
<b>RESOURCES EXPENDED</b>						
Charitable activities		-	-	331,811	331,811	241,892
Costs of generating funds		950	-	-	950	978
Governance costs	3	<u>3,850</u>	-	-	<u>3,850</u>	<u>3,154</u>
<b>TOTAL RESOURCES EXPENDED</b>		<u>4,800</u>	<u>-</u>	<u>331,811</u>	<u>336,611</u>	<u>246,024</u>
<b>NET INCOMING/(OUTGOING) RESOURCES BEFORE TRANSFERS</b>		31,462	-	54,466	85,928	( 2,308)
<b>TRANSFERS</b>	8	<u>7,717</u>	-	( 7,717)	-	-
<b>NET INCOMING/(OUTGOING) RESOURCES AFTER TRANSFERS</b>		39,179	-	46,749	85,928	( 2,308)
<b>BALANCES BROUGHT FORWARD</b>		<u>70,134</u>	<u>22,000</u>	<u>6,455</u>	<u>98,589</u>	<u>100,897</u>
<b>BALANCES CARRIED FORWARD</b>		<u>109,313</u>	<u>22,000</u>	<u>53,204</u>	<u>184,517</u>	<u>98,589</u>

These financial statements are prepared in accordance with the Special Provisions of Part VII of the Companies Act 1985 relating to small companies and the Financial Reporting Standard for Smaller Entities (effective January 2007).

There are no other recognised gains or losses in the year.

The net incoming/outgoing resources for both the current and previous financial year arose from continuing operations.

The notes on pages 17 to 24 form part of these financial statements

**THE TRUST FOR DEVELOPING COMMUNITIES  
(A COMPANY LIMITED BY GUARANTEE)**

**BALANCE SHEET  
AS AT 31 MARCH 2008**

	Notes	2008		2007	
		£	£	£	£
<b>FIXED ASSETS</b>			-		-
<b>CURRENT ASSETS</b>					
Debtors	6	9,377		21,074	
Cash at bank and in hand		<u>213,793</u>		<u>92,248</u>	
		<b>223,170</b>		<b>113,322</b>	
<b>CREDITORS</b>					
Amounts falling due within one year	7	<u>38,653</u>		<u>14,733</u>	
<b>NET CURRENT ASSETS</b>			<b><u>184,517</u></b>		<b><u>98,589</u></b>
<b>NET ASSETS</b>			<b><u>184,517</u></b>		<b><u>98,589</u></b>
<b>FUNDS</b>					
Income - Unrestricted - General	8	109,313		70,134	
- Designated	8	<u>22,000</u>	131,313	<u>22,000</u>	92,134
- Restricted			<u>53,204</u>		<u>6,455</u>
			<b><u>184,517</u></b>		<b><u>98,589</u></b>

These financial statements have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies and with the Financial Reporting Standard for Smaller Entities (effective January 2007).

The financial statements on pages 15 to 24 were approved by the Board of Trustees on: 23.4.08



Director/Trustee

The notes on pages 17 to 24 form part of these financial statements

**THE TRUST FOR DEVELOPING COMMUNITIES  
(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS  
(Forming part of the Financial Statements)**

**1. ACCOUNTING POLICIES**

The following accounting policies have been applied consistently in dealing with items which are considered material in relation to the financial statements:

***Basis of preparation***

The financial statements have been prepared under the historical cost basis and in accordance with applicable UK Accounting Standards Companies Act 1985 and the Statement of Recommended Practice: Accounting and Reporting by Charities issued in March 2005.

***Cash flow statement***

In accordance with Financial Reporting Standard Number 1, the Company is exempt from the requirement to prepare a cash flow statement on account of its size.

***Depreciation and Fixed Assets***

The charity occupies rented premises and has no other tangible fixed assets at present. Tangible fixed assets costing more than £250 are capitalised.

***Fund accounting***

The Charity has various types of funds for which it is responsible.

***Unrestricted funds***

These funds are for use on the general charitable objectives of the charity.

***Restricted funds***

These funds are for use as directed by the donor.

**Incoming Resources**

***Investment income***

Investment income is recognised on an accruals basis.

***Grants***

Grants are recognised on an accruals basis, accounted for in relation to the period to which they relate. Where grants have been received for capital projects the costs have been capitalised on the Balance Sheet and depreciated, in accordance with the accounting policies, has been charged against that income. Such income is only deferred when:

- the donor specified that the grant or donation must only be used for future accounting periods or,
- the donor has imposed conditions which must be met before the charity has unconditional entitlement.

***Resources expended***

Resources expended are accounted for on an accruals basis.

- |                           |  |
|---------------------------|--|
| Costs of generating funds | - comprise those costs incurred in publicity and fund raising events and the use of consultants to work on funding bids.   |
| Charitable activities     | - comprise all expenditure directly relating to the principal activity.  |
| Governance costs          | - include those incurred in the governance of the charity and its assets and are primarily, but not entirely, associated with constitutional and statutory requirements. |

**THE TRUST FOR DEVELOPING COMMUNITIES  
(A COMPANY LIMITED BY GUARANTEE)**

**NOTES - continued**

**2. INCOMING RESOURCES**

	Unrestricted	Restricted	2008 Total	2007 Total
	£	£		£
From Charitable Activities:				
Grants and Awards				
Brighton & Hove City Council Grants	5,023	-	5,023	19,084
Community Development Commissioning				
Coldean CD Project	-	19,994	19,994	14,360
Hollingbury CD Project	-	20,550	20,550	6,650
New Larchwood	-	19,965	19,965	14,735
Woodingdean CD Project	-	-	-	15,640
Drug & Alcohol Action Team				
Bevendean CD Project	-	-	-	1,000
Bevendean YW Project	-	4,100	4,100	2,300
QPCV YW Project	-	4,083	4,083	-
Neighbourhood Renewal Income				
Administration	-	10,150	10,150	-
Bevendean CD Project	-	42,844	42,844	27,435
Bevendean YW Project	-	16,000	16,000	14,500
Easthill Park Improvements	-	8,000	8,000	-
Millwood Centre Manager	-	19,396	19,396	17,000
Portland Road & Clarendon	-	27,947	27,947	8,360
Portslade Community Project	-	39,379	39,379	702
QPCV CD Support Project	-	32,008	32,008	27,562
QPCV YW Project	-	15,839	15,839	16,323
Stoneham Park Improvements	-	12,000	12,000	-
Vale Park Improvements	-	20,000	20,000	-
LAGBI Grants				
Coldean CD Project	-	5,000	5,000	-
Hollingbury CD Project	-	5,000	5,000	-
Scarman Trust re Bevendean CD Project	-	175	175	-
Bevendean ABC re Bevendean YW Proj.	-	903	903	-
Bevendean LAT re Bevendean YW Proj.	-	89	89	-
Youth Opps. Fund re Bevendean YW Proj.	-	4,711	4,711	-
Hollingdean Programme re Holl'bury CD Proj.	-	1,000	1,000	-
Sussex Police re Hollingbury CD Project	-	2,605	2,605	-
Various small donors re Hollingbury CD Project	-	360	360	-
Miscellaneous re New Larchwood	-	10	10	-
Miscellaneous re Portland Road & Clarendon	-	521	521	-
Hangleton & Knoll Project re Portslade CP	-	12,208	12,208	-
Active for Life re Portslade CP	-	360	360	-
QPCV NAP Forum re QPCV YW Project	-	2,200	2,200	-
B & H Environment Dept.	-	4,000	4,000	-
ESF/LSC re HVA Training	-	-	-	4,000
LSC re Short Course Training	-	-	-	3,700
University of Brighton re WICO Dev'ment	-	2,800	2,800	-
University of Sussex re OCN	-	-	-	2,000
WICO 3/4	-	-	-	22,500
WICO 6	-	-	-	11,112
WICO 7	-	32,080	32,080	11,112
	<u>5,023</u>	<u>386,277</u>	<u>391,300</u>	<u>228,963</u>

**THE TRUST FOR DEVELOPING COMMUNITIES  
(A COMPANY LIMITED BY GUARANTEE)**

**NOTES - continued**

**3. GOVERNANCE COSTS**

	<b>Unrestricted 2008</b>	<b>Unrestricted 2007</b>
	£	£
Auditors remuneration	1,880	1,815
AGM/Public Meeting/Trust Developments	749	712
Bank charges	22	34
Filing fee and subscriptions	25	175
Legal Fees	199	353
Miscellaneous	117	65
Conference fees and expenses	<u>858</u>	<u>-</u>
	<u><b>3,850</b></u>	<u><b>3,154</b></u>

**4. TRUSTEES REMUNERATION**

No Trustees or connected persons received any remuneration during the year. Reimbursement of expenses incurred by Trustees amounted to £Nil (2007: £Nil).

**5. STAFF NUMBERS AND COSTS**

The average number of employees during the year was 12 (2007: 11), 7.5 when calculated on the basis of full time equivalents. No employee received emoluments over £50,000.

The aggregate payroll costs in respect of these employees were:

	<b>2008</b>	<b>2007</b>
	£	£
Wages and salaries	201,608	159,855
Social Security costs	17,010	13,686
Pension costs	<u>12,115</u>	<u>9,509</u>
	<u><b>230,733</b></u>	<u><b>183,050</b></u>

**6. DEBTORS**

	<b>2008</b>	<b>2007</b>
	£	£
Trade Debtors	<u><b>9,377</b></u>	<u><b>21,074</b></u>

**7. CREDITORS:**

	<b>2008</b>	<b>2007</b>
	£	£
Trade Creditors	14,840	8,033
Amounts held on behalf of other organisations	224	741
Funding in Advance	16,549	-
Tax and Social Security Costs	5,160	4,143
Accruals	<u>1,880</u>	<u>1,816</u>
	<u><b>38,653</b></u>	<u><b>14,733</b></u>

**THE TRUST FOR DEVELOPING COMMUNITIES  
(A COMPANY LIMITED BY GUARANTEE)**

**NOTES - continued**

**8. FUNDS**

The funds are represented by the following assets:

	<b>Unrestricted Funds</b>		<b>Restricted</b>	<b>Total</b>	<b>Total</b>
	<b>General</b>	<b>Designated</b>	<b>Funds</b>	<b>2008</b>	<b>2007</b>
	£	£	£	£	£
Fixed assets	-	-	-	-	-
Net current assets	<u>109,313</u>	<u>22,000</u>	<u>53,204</u>	<u>184,517</u>	<u>98,589</u>
	<u>109,313</u>	<u>22,000</u>	<u>53,204</u>	<u>184,517</u>	<u>98,589</u>

The individual balances are as shown on page 21. As indicated in the paragraph on Reserves above, the Trust's Reserves Target for 2007-2008 had been £82,000.

The Trustees had transferred an amount of £22,000 in previous years to a designated fund to cover possible redundancy and other costs in the event of funding being withdrawn on certain projects. Other transfers have been made to cover shortfalls on certain projects and core costs re-charged.

9. The Trust for Developing Communities is a company limited by guarantee. In accordance with clause 7 of its Memorandum of Association every member of the charity undertakes to contribute such amount as may be required (not exceeding £1) to the charity's assets if it should be wound up while he or she is a member or within one year after he or she ceases to be a member.

**THE TRUST FOR DEVELOPING COMMUNITIES  
(A COMPANY LIMITED BY GUARANTEE)**

**DETAILED PROFIT & LOSS ACCOUNT**

	Administration	Bevendean CD Project	Bevendean YW Project	Coldean CD Project	Coldean New Larchwood
<b>INCOME</b>	10,150	43,019	25,803	24,994	19,975
<b>EXPENDITURE</b>	<u>10,150</u>	<u>43,019</u>	<u>22,988</u>	<u>24,794</u>	<u>19,365</u>
<b>Surplus/(Deficit)</b>	-	-	2,815	200	610
<b>Balance b/fwd</b>	-	-	621	-	2,100
<b>Balance c/fwd</b>	-	-	<u>3,436</u>	<u>200</u>	<u>2,710</u>

	Easthill Park Improvements	Hollingbury Project	Millwood Centre Manager	Portland Road & Clarendon	Portslade Community Project
<b>INCOME</b>	8,000	29,515	19,396	28,468	51,947
<b>EXPENDITURE</b>	<u>8,000</u>	<u>24,363</u>	<u>21,417</u>	<u>28,251</u>	<u>39,739</u>
<b>Surplus/(Deficit)</b>	-	5,152	( 2,021)	217	12,208
<b>Balance b/fwd</b>	-	-	2,021	( 217)	-
<b>Balance c/fwd</b>	-	<u>5,152</u>	-	-	<u>12,208</u>

	QPCV CD Support Project	QPCV YW Project	Stoneham Park Cafe Project	Vale Park Improvements	WICO 7
<b>INCOME</b>	32,008	22,122	16,000	20,000	32,080
<b>EXPENDITURE</b>	<u>32,008</u>	<u>18,039</u>	<u>16,000</u>	<u>20,000</u>	<u>10,985</u>
<b>Surplus/(Deficit)</b>	-	4,083	-	-	21,095
<b>Balance b/fwd</b>	-	-	-	-	-
<b>Balance c/fwd</b>	-	<u>4,083</u>	-	-	<u>21,095</u>

	WICO Development Fund Previously OCN to Level 4	Woodingdean CD Project	Total Restricted
<b>INCOME</b>	2,800	-	385,917
<b>EXPENDITURE</b>	-	410	<u>339,169</u>
<b>Surplus/(Deficit)</b>	2,800	( 410)	46,749
<b>Balance b/fwd</b>	<u>1,520</u>	410	<u>6,455</u>
<b>Balance c/fwd</b>	<u>4,320</u>	-	<u>53,204</u>

**THE TRUST FOR DEVELOPING COMMUNITIES  
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The purpose of each restricted fund is as follows:

- |                       |  |
|-----------------------|--|
| Administration        | ➤ The Trust received funding of £10,500 for administrative support to Neighbourhood Renewal projects, particularly the servicing of the neighbourhood forums.  |
| Bevendean CD Project  | ➤ To develop and support a range of community organisations in the Bevendean area of Brighton, including working with the Bevendean Buildings group to support them in achieving new community facilities for the area, alongside continuing work to support the area wide Forum to distribute monies and continue to work towards achieving actions from the NAP (neighbourhood action plan). The funding came from the government's Neighbourhood Renewal funds via Brighton & Hove City Council.  |
| Bevendean YW Project  | ➤ To work with young people in the Bevendean area of Brighton and to develop services for them, and assist their empowerment. The funding came from the government's Neighbourhood Renewal funds via Brighton & Hove City Council with additional funding from the Drugs & Alcohol Action Team and the Youth Opportunities Fund.   |
| Coldean CD Project    | ➤ To develop and support a range of new and existing community organisations in the Coldean area of Brighton. The funding came from the Council's Community Development Commissioning funds.   |
| Coldean New Larchwood | ➤ To work with residents and users of the New Larchwood Centre in Coldean and of the wider Coldean area of Brighton to develop and support a range of community organisations and activities mainly for older people. The funding came from Adult Social Care and Health via the Council's Community Development Commissioning funds.  |
| Easthill Park         | ➤ With the Friends of Easthill Park a survey was undertaken with members of the public to identify improvements needed in the park. These revealed the wish for a café. Plans were drawn up by a surveyor, and it became apparent that costs would far exceed the Neighbourhood Renewal funding available. It was decided that the project to redevelop the café would need to be over a longer period. The Friends group identified the need for some picnic tables and chairs in the park and these were purchased and installed during this period. |
| Hollingbury Project   | ➤ To work with residents in the Hollingbury area of Brighton to continue to take forward the findings from the community survey which prioritised groups that addressed needs around Community Safety, Young people and the under-5s. This work is funded by the Community Development Commissioning process.  |



**THE TRUST FOR DEVELOPING COMMUNITIES  
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- Millwood Centre Manager** ➤ To manage the Millwood Community Centre, which serves the Kingswood and Milner estates in central Brighton, including developing community facilities in the area. The funding came from the government's Neighbourhood Renewal funds via Brighton & Hove City Council. With the loss of Neighbourhood Renewal funding this project ceased at the 31<sup>st</sup> March 2008.
- Portland Road & Clarendon** ➤ To work with residents, local elected members and service providers in the Portland Road and Clarendon area of Hove to support a partnership body called the Portland Road and Clarendon Forum. To work to further develop the community facilities in the area, chiefly the community café at Stoneham Park. The funding came from the government's Neighbourhood Renewal funds via Brighton & Hove City Council.
- Portslade Community Project** ➤ To take over full responsibility for this project and to support the community structures to develop and grow. To develop an area based Forum for groups and residents to meet and take action on points raised in the Neighbourhood Action Plan and other issues as they arise.
- Stoneham Park** ➤ During wide public consultation in the previous financial year, residents prioritised improvements to the café. £12,000 of Neighbourhood Renewal money became available. The Parks Department contributed the costs of drawing up the plans and £2,000 towards the work. The Environmental Improvements Team contributed another £2,000. The total project costs were £28,000 and the remainder was fundraised from small grants programmes by the Poets Corner Community Society with our support. Planning permission and building consent were obtained and the café had a grand opening in May 2008.
- QPCV Support Project** ➤ To develop and support a range of community organisations in the Queen's Park and Craven Vale area of Brighton, including developing community facilities in the area, and to update the area's Neighbourhood Action Plan. The funding came from the government's Neighbourhood Renewal funds via Brighton & Hove City Council.
- QPCV YW Project** ➤ To work with young people in the Queen's Park and Craven Vale area of Brighton and to build and develop services for young people and to assist their empowerment. The funding came from the government's Neighbourhood Renewal funds via Brighton & Hove City Council.

**THE TRUST FOR DEVELOPING COMMUNITIES  
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- Vale Park
- £18,000 of Neighbourhood Renewal funding was applied to this Park. A full consultation with local people and groups was held with residents voting on the preferred solutions. This was all implemented by the Council's Parks Department who also used our work to determine the spending of additional Section 106 monies that became available to the Park at a later stage.
- WICO 7
- To continue the Working in Community Organisations (WICO) training in Brighton for the staff/volunteers of a number of community organisations in the city. The course was funded by Brighton & Hove City Council and will run until February 2009.
- WICO Development Fund
- To re-work the syllabus for the Open College Network accredited Working in Community Organisations (WICO) training to bring it up to OCN Level 4 from its current Level 3 standard. At the present time South East OCN is unable to deal with Level 4 gradings and in the interim the fund will also be used for the development of new WICO courses.
- Woodingdean
- Work in Woodingdean has continued to try to resolve problems arising from the Woodingdean Youth Centre's Trust Deed which dates from 1965. This work is ongoing and in addition, in 2008-2009 work is being undertaken to develop a Neighbourhood Action Plan for the area.