

Company number 05917877

**THE EMMA MALTBY
MEMORIAL FUND**

for the year ending
31st March 2011

(Registered charity number 1116414)

Adrian Ball
130 High Street
Boston Spa
Wetherby
West Yorkshire
LS23 6BW

Dear Reader,

Emma Maltby (nee Rawson) contracted Ewing's Sarcoma, a rare type of cancer usually found in younger adults. She died on 14th May 2003 aged 38, a month before her birthday.

To honour both Emma and her father's memory (who also died of cancer), the Fund which has been set up by her family, is working to achieve lasting benefits for children and teenage cancer patients in Yorkshire, with strong emphasis on providing learning opportunities. Education is an area which is rarely addressed, due to a shortage of funds from the NHS.

Therefore, in an attempt to redress the balance, the Fund has provided the Teenage Cancer Trust unit at St James's University hospital in Leeds with a Learning Mentor for the last seven years. The Mentor's role has proved to be very successful and as an increasing number of patients are benefiting from the service, in February 2007 the Fund expanded its service and appointed their second Mentor based on the Children's Wing at St James's University Hospital. Educational support is now given to patients from the ages of 5 to 25.

As well as funding two salaries the Fund also provides bursaries to those patients wishing to further their education at college or university once they have made a full recovery from their illness. Often , the Fund is asked to make a further contribution towards the cost of resources required at the first stage of the course.

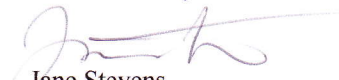
Due to the Mentor's position being new to St James's it has meant that a resource bank was required to support the patient's learning. Our commitment to this project is ongoing.

We are very fortunate to have an increasing number of supporters for The Emma Maltby Memorial Fund, constantly helping us to raise our income and our profile not just in Yorkshire but all over the United Kingdom. This support is vital . Please write to Jane Stevens, The Emma Maltby Memorial Fund, 98 High Street, Boston Spa West Yorkshire LS23 6DR, email Janestevens@tiscali.co.uk or call 01937 845268.

You can visit our website at www.emmf.org

Thank you for taking the time to read this letter.

Yours sincerely



Jane Stevens

Fundraising Manager and Emma's sister

THE EMMA MALTBY MEMORIAL FUND

BALANCE SHEET
31 March 2011

	31 March 2011	31 March 2010
	£	£
CURRENT ASSETS:		
Managed Investments	202347	200203
Cash at Bank	<u>3597</u>	<u>14187</u>
	205944	214390
CURRENT LIABILITIES:		
Sundry creditors & Accruals	(525)	(500)
	<u>205419</u>	<u>213890</u>
FINANCED BY:		
CAPITAL ACCOUNT		
Balance carried forward	<u>205419</u>	<u>213890</u>


For the year ended 31 March 2011 the company was entitled to exemption from audit under Section 477(2) of the Companies Act 2006.


The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2011 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibility for:

- 1) ensuring that the company keeps accounting records which comply with Section 386; and
- 2) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Section 393, and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

These accounts have been delivered in accordance with the provisions applicable to companies subject to the small companies regime.


D Chapman
Trustees


P Stevens

15 DECEMBER 2011

THE EMMA MALTBY MEMORIAL FUND

**Statement of Financial Activities
for the year ended 31 March 2011**

	Year ended 31 March 2011		Year ended 31 March 2010	
	£	£	£	£
Income:				
Donations from Charitable Trusts	28650		26625	
Midsummer Ball	23021		550	
Third Party Events	10895		10183	
Gift Aid	1113		862	
Business Donations	1300		1105	
Personal Donations	3123		4983	
Christmas Card Sales	0		169	
Charity Calender	4497		0	
Cookbook sales	338		3073	
		72937		47550
Less:				
Cost of Midsummer Ball	15549		800	
Christmas Cards	0		0	
		15549		800
GROSS PROFIT		57388		46750
Other Income:				
Bank Interest	1		11	
Investment Income	5612		6129	
		5613		6140
		63001		52890
Expenditure:				
Printing	386		3135	
Bursaries and TCT Projects	7646		6080	
Salary of Fundraising Manager	18043		16761	
Telephone & IT	1384		1342	
Cost of Other Events	1376		1130	
Stationery	89		664	
Just Giving	211		208	
Accountancy	525		500	
Sundry Costs	1064		1354	
Travel	35		193	
Postage	300		391	
Bank charges & Interest	0		8	
Investment Management Fees	1483		1011	
		32542		32777
		30459		20113
Increase in value of investments		5013		36913
carried forward		35472		57026

THE EMMA MALTBY MEMORIAL FUND

**Statement of Financial Activities
for the year ended 31 March 2011**

	Year ended 31 March 2011		Year ended 31 March 2010	
	£	£	£	£
Brought Forward		35472		57026
Accumulated Funds Brought Forward		213890		199212
		<hr/> 249362		<hr/> 256238
Distribution of Funds:				
Funding of Learning Mentor's	42348		42348	
Charitable Donations	<hr/> 1595		<hr/> 0	
		43943		42348
Accumulated Funds carried forward		<hr/> 205419		<hr/> 213890

The Emma Maltby Memorial Fund

The Emma Maltby Memorial Fund

The Fund is now into its eighth year and in total has raised circa £850,000. The local support we have had from businesses, charitable trusts and individuals has been very gratifying and we continue to fund two Learning Mentors at St James's Hospital, Leeds as well as offering bursaries to recovering patients and also to part fund a PHD in The Education Engagement, Resilience and Coping of Teenagers with Cancer undertaken by our first Learning Mentor, Simon Pini.

Our aims going into the future are to continue funding the Learning Mentors at St James's. We have over the last few years attempted to fund further Learning Mentors in other parts of the country and in particular a Learning Mentor at the Christie Hospital in Manchester. Unfortunately due to the bureaucracy of the NHS and their funding limitations we have not been able to do this and given the current financial climate our aim now is to consolidate our financial position to ensure the funding at St James's continues for many years to come. For young people to be able to continue their education while undergoing treatment for cancer should be a high priority and it is our aim to provide this.

Patron: Ingrid Roscoe, Lord Lieutenant of West Yorkshire, Tina Gelder, TV Presenter on Calendar News.

Trustees: Wendy Morrell, Jane Stevens, Paul Stevens, Duncan Chapman

Bankers: Barclays, Harrogate

Solicitors: Wrigleys, Leeds

Accountant: Adrian Ball, 130 High Street, Boston Spa, Wetherby LS23 6BW

Directors' Report

The Directors are pleased to report another successful year for the Fund with the role of the Learning Mentor expanding further and its success now being copied elsewhere. Financially, however, this has been a difficult year with the continued global economic situation taking its toll. The income generated by the Fund did actually increase year on year, with the aid of the Midsummer Ball, but expenditure was also higher resulting in a deficit for the year.

Since the end of the financial year there have been some changes to the personnel of the Learning Mentors. The new Learning Mentor for teenagers and young adults is Karen Thomas with Barbara Howarth working with children aged 5 – 12. While both Mentors support the children and young people on Ward 77 which is the bone marrow unit.

The post of the Learning Mentor at Leeds General Infirmary is an ongoing commitment. Originally, we started out with a Learning Mentor who worked 26 hours per week. In the third year of the Fund we were able to increase the Mentor's hours to 37 hours per week. We soon experienced the positive impact the Learning Mentor was having on teenage cancer patients and realising one Mentor was not enough we funded an additional Learning Mentor in 2007 to work with the under-13 cancer patients in the children's cancer unit at Leeds General Infirmary. The following year, St James's opened a new Cancer Centre, and a second Teenage Cancer Trust Unit forms part of this building. The new Unit specifically cares for the older age group, 17 -25 year olds. Karen is now based on both of these Teenage Cancer Units, allowing Barbara to care for the younger age group. Many of the cancer patients at both Leeds General Infirmary and St James's Hospital make full recovery from their illness and the Fund offers one off grants to those who wish to continue with their studies on completion of their treatment. Over the eight years the Fund has given around 20 bursaries ranging from £250 - £500.

As already mentioned, our First Learning Mentor, Simon Pini, continues to be associated with the Fund. Simon resigned in November 2009 and took a sabbatical as a research assistant working on projects to improve the overall care of adult cancer patients on a Psycho-Social Research Group based at St James's Hospital. He is now undertaking a PhD in research of teenage cancer patients and the role of the Learning Mentor in hospitals, with the Fund contributing to the cost. Simon has this to say about his future:

“Thanks to the funding granted to me by the Emma Maltby Memorial Fund I have been able to work towards a PhD looking at the education experiences of teenage cancer patients. Since commencing in November 2009 I have been working on two main areas of research. Firstly, I have been pulling together the findings of previous research in this area, which is spread across different disciplines including; education, health and psychology. Secondly, I have surveyed over 100 teenage cancer patients and 40 healthcare staff to ask them their opinions of the main impact a diagnosis of cancer has on the education of teenagers. These two areas of work will provide a far greater understanding of exactly how cancer affects teenagers' education and will be extremely useful for anybody developing further learning mentor roles and supportive services in the future. It will also be useful information for anybody employed as a learning mentor in this area to help them provide the best support they can to the teenagers they work with. I am hoping to publish both of these strands of work, so that the widest range of people can use the information I have found”.

Although probably the most challenging twelve months we have experienced it has been another successful year for the charity and we remain well positioned going forward. We did predict in our report last year that the next twelve months may prove challenging and this has been the case. It is because of this scenario that we retain healthy reserves and the funding of the Learning Mentors is in place for at least the next three years.

Income: Our income from charitable trusts increased this year and was an area that we targeted going forward. Although charitable trusts have seen their income reduce many still have a surplus income at the end of each financial year. Special thanks must be given to the trustees of the Audrey & Stanley Burton Charitable Trust for their most generous donation.

The Emma Maltby Midsummer Ball: The Emma Maltby Memorial Fund Midsummer Ball returned in 2010 and was held at Wetherby Race Course. With over 200 guests attending the event was a roaring success and raised over £20,000. At this point the trustees would like to thank the Ball Committee for all of the hard work they undertook to ensure the event was a success. No plans are in place yet for an event in 2012, but there is talk of a ten year anniversary ball in 2013.

Third Party Events: The amount of funds raised was similar to the previous year although it was good to see the number of events increase. It remains one of the most important areas of fundraising and we would like to thank all of the volunteers for their support and look forward to working with them again. We would especially like to thank our Calendar Girls who helped raise over £4,400 with their charity calendar "Bare all for Emma".

Gift Aid: Donors are encouraged to complete a Gift Aid Form to increase the value of their donations by 25%.

Funding of Learning Mentors: The cost of funding the Learning Mentors stands at £42,348 per annum. The Trustees' feel that with the reserves in place the Fund is in a position to continue to fund two Learning Mentors for at least the next three years.

Expenditure: With the growth of the Fund, there has also been a growth in expenditure, although this has been kept in check.

Bursaries and TCT Projects: The provision of bursaries is one area where the Trustees feel that an increase can be achieved to assist patients in continuing their education.

Website: We continue to develop the website as it is an aid to the Fund and going forward should help to bring in further revenues.

Goals for 2011/2012: If the Fund is to continue to be successful there are a number of matters that need to be addressed in the coming year.

- The IT system needs to be maintained so that it continues to assist the Fund rather than hold it back. This can be seen through the development of the website making it easier to donate on-line.
- Collection Boxes are now in use and have been distributed to local shops and businesses. This increases our visibility as well as raising funds, but there is scope to increase the number of retail outlets where they are displayed.

- To maintain a close control over expenditure due to the current economic climate.
- To increase our visibility with businesses in the Leeds area and increase the amount of funding that can be achieved from the business community as a whole.
- Payroll Giving: This is an area which has not been developed, but could be important for the Fund going forwards.
- Teenage Cancer Trust (TCT): Closer links to the TCT in order to establish where the Fund may be able to assist going forward.

THE EMMA MALTBY MEMORIAL FUND

For the year ended 31 March 2011

Accountant's Report

In accordance with instructions given to me, I have prepared without carrying out an audit the annexed Financial Statements from the accounting records of the Emma Maltby Memorial fund and from information and explanations supplied to me.

Adrian Ball

15 DECEMBER 2011

Adrian Ball A.C.A
Chartered Accountant
130 High Street
Boston Spa
Wetherby
LS23 6BW

THE EMMA MALTBY MEMORIAL FUND

NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 March 2011

ACCOUNTING POLICIES

Accounting Convention

The Financial Statements have been prepared under the historic cost convention and in accordance with the Financial Reporting Standard for Smaller Entities.

Tangible Fixed Assets

The Fund has no Tangible Fixed Assets.

Trustees Expenses

In order to keep costs down the Trustees have not claimed any expenses over the last year.

Sundry Creditors and accruals

Sundry creditors and accruals consist of accountancy fees.