

Privacy Policy

1. YOUR PRIVACY

Hardscape Resourcing Limited ("we", "us", "our") is committed to ensuring that your privacy is protected.

This policy, together with our terms and conditions, sets out the basis on which any personal data we collect from you, or that you provide to us, will be processed. Should we ask you to provide certain information by which you can be identified, you can be assured that it will only be used in accordance with this privacy statement.

We may update this policy from time to time, and all changes will be uploaded to the Privacy Policy section of our web sites (www.hrlonline.co.uk and www.colchem.co.uk).

You should therefore check these pages periodically to ensure you are happy with any changes.

For the purpose of the Data Protection Act 1998 and the General Data Protection Regulations, the data controller is:

The Secretary, Hardscape Resourcing Limited, Westleigh Hall, Wakefield Road, Denby Dale, Huddersfield, HD8 8QJ.

2. INFORMATION WE COLLECT

We may collect the following information:

Name and Company

Contact information: e.g. e, mail address, telephone number.

Demographic Information: e.g. address, post code.

3. HOW WE USE THIS INFORMATION

We require this information to understand your needs and to provide you with a better service. The principle reasons are;

To carry out our obligations arising from any transactions entered into between you and us.

To maintain accurate internal record keeping.

To improve our products and services.

To contact you by post or e.mail about new products, special offers, activity status and other relevant information, where you have consented to be contacted for such purposes.

4. SECURITY

We are committed to ensuring that your information is secure.

We do not store any personal or financial information provided to us whilst making a payment, nor do we share this information with third parties. All data provided to us is held securely, used and retained only to allow us to complete our contractual, commercial and legal obligations. Your data will not be held longer than necessary for us to carry out these obligations.

5. COOKIES

A cookie is a small file which asks permission to be placed on your computer's hard drive. Our current policy is not to use cookies in relation to any web based interaction. In the event that this policy changes, full notification of the change will be added to the Privacy Policy document on our web sites and the web pages will clearly request permission.

6. LINKS TO OTHER WEB SITES

Our web sites may contain links to web sites of other related companies/products. However, once you have used these links to leave our site, you should note we have no control over the contact and privacy policies of the other parties. As such we cannot be responsible for the protection of your privacy from that activity which is not governed by this privacy statement and you should exercise normal caution yourself in that regard.

7. CONTROLLING YOUR PERSONAL INFORMATION

Our Privacy Policy specifically stipulates we will not sell, distribute, or sha<mark>re your information in any way to third parties, unless required to do so by law.</mark>

You may choose to restrict the collection and use of your information.

Consent given in any form for the purpose of direct marketing, may be rescinded at any time by contacting us by telephone, e.mail or in writing.

Under the General Data Protection Regulation (GDPR) and the Data Protection Act 2018 (DPA) you have a number of rights with regard to your personal data. You have the right to:

- a. Request from us access to and rectification or erasure of your personal data.
- b. The right to restrict processing
- c. Object to processing
- d. In certain circumstances object to data portability

You have the right to lodge a complaint to the Information Commissioners' Office, if you believe we have not complied with the requirements of the GDPR or DPA 18 with regard to your personal Data.

Hardscape Resourcing Ltd. • Westleigh Hall • Wakefield Rd Denby Dale • Huddersfield • West Yorkshire HD8 8QJ