

## Web & Technical Support Assistant

**Hours: Part Time (20hrs per week)**

**Salary: Dependent on experience**

**Location: Hereford, UK**

The Christian Broadcasting Network Europe is part of a global organisation with its UK office based in Hereford. It is our vision to share the Gospel to all nations, and disciple through TV programming, multimedia, humanitarian outreach & prayer centres, in a relevant & practical way. CBN Europe is an exciting, vibrant place to work and we are looking for staff to join our expanding team.

**We are looking for someone to provide technical support for all our websites and systems. You will be someone who loves troubleshooting and is able to communicate solutions clearly and simply to people with no technical knowledge. You will need to stay in the loop with all the latest technology updates, and be equipped to help train and support our staff.**

### **What will you be doing:**

Training staff on how to use our websites, answering advanced technical questions from customers and staff.

Carrying out regular updates and backups for all our websites.

Updating Website pages with the content supplied.

Website Troubleshooting.

Undertaking minor development work.

Researching the latest digital trends and helping ensure we are at the cutting edge of developments.

Monitoring our Google Analytics account.

### **What we are looking for:**

Someone with A-Level or higher qualifications and relevant work experience.

Someone who understands and possesses the key skills as listed below and has a desire to further develop them:

- Drupal
- Wordpress
- CSS, HTML5, PHP, MySQL & Javascript
- Google Analytics & Google Webmaster Tools
- Understanding of the Adobe Creative Suite
- Good understanding of how Facebook, Twitter, Instagram, YouTube and PayPal API works.

**Please send your CV with covering letter to Allen Carter at [jobs@cbneurope.com](mailto:jobs@cbneurope.com). Applications close Thursday 22nd June 2017. Interviews will take place week commencing 26th June.**

@CBNEurope

There is an occupational requirement under Schedule 9 of the Equality Act 2010 for this post to be held by an active, practising Christian who assents to our statement of faith.

