# **Essential Information**

#### **Financial Sanctions**

Please note that Royal & Sun Alliance Insurance plc is unable to provide insurance in circumstances where to do so would be in breach of any financial sanctions impose d by the United Nations or any government, governmental or judicial body or regulatory agency. Full details will be provided in your policy documentation.

## The Law and Language that applies to your policy

Both you and we may choose the law which applies to this contract. However, unless you and we agree otherwise in writing any dispute concerning the interpretation of the Policy shall be governed and construed in accordance with English law and shall be resolved within the exclusive jurisdiction of the courts of England and Wales.

# Are you protected if we go out of business?

Royal & Sun Alliance Insurance plc is a member of the Financial Services Compensation Scheme (FSCS). This provides compensation if any member goes out of business or into liquidation and is unable to meet any valid claims against its policies. You may be able to claim compensation if we can't meet our obligations but this will depend on the claim. If you want more information on the compensation scheme you can contact FSCS.

# **Cancelling your Policy**

You may cancel cover at any time by contacting us in writing and informing us of your desire to cancel cover. We may cancel cover at any time by giving notice to that effect in writing by pre-paid letter post to your last known address

Provided you have not made a claim you will be entitled to a refund of premium for the remainder of the Period of Insurance shown in the Confirmation of Insurance less a maximum administrative fee of £10.00.

#### **How to make a Claim**

Should you wish to make a claim under your insurance, you must give us any information or help that we may ask for and you must not agree to settle or reject a claim unless we've agreed and confirmed this in writing. You can find full details of how to claim in your Policy documentation.



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## Making a complaint

If you think that we haven't given you the service you expected, we'd like you to let us know so that we can try to put things right. If you're not happy you should contact the person that set up the policy for you or contact us using the address shown in your documentation. If they're not able to resolve the complaint for you, they'll contact our Customer Relations team to look into your concerns on behalf of our Chief Executive. If they can't resolve your complaint, they'll let you have written confirmation of our final response so you can refer the matter to the Financial Ombudsman if you'd like to do so. This won't affect your right to take legal action.

Our Customer Relations Team's contact details are as follows:

#### Post:

RSA Customer Relations Team P O Box 255 Wymondham NR18 8DP

Email: crt.halifax@uk.rsagroup.com

The Financial Ombudsman Service is an independent body that arbitrates on complaints. They can be contacted at:

#### Post:

Financial Ombudsman Service Exchange Tower London E14 9SR

#### Telephone:

0800 023 4567 (free from mobile phones and land lines) 0300 123 9123 (costs no more than calls to 01 or 02 numbers)

**Email:** complaint.info@financial-ombudsman.org.uk **Website:** www.financial-ombudsman.org.uk

## About us

This Insurance is underwritten by Royal & Sun Alliance Insurance plc, which is authorised by the Prudential Regulation Authority as an insurance company and is regulated by the Financial Conduct Authority and the Prudential Regulation Authority. It is authorised to sell and administer insurance contracts under Registration No. 202323. You can check this on the Financial Services Register by visiting the FCA's website www.fca.org.uk/register or by contacting them on 0800 111 6768 (free from landlines) or 0300 500 8082 (mobiles)