

Macmillan Academy



INFORMATION BOOKLET



WELCOME

Thank you for your interest in Macmillan Academy. I hope that you will find this prospectus useful and informative. For further information in a wide range of areas, please use our website: www.macmillan-academy.org.uk.

Macmillan Academy has been providing life chances for young people in Middlesbrough for over twenty years and it with a sense of pride that we look back over past successes and look forward to future developments. We are an organization that rejects complacency and always strives for improvement and as such we have built up a reputation nationally not only for outstanding results but also for being innovative and forward thinking.

Our last Ofsted inspection graded us as 'outstanding', and described the progress made at both Key Stage 3 and 4 as 'exceptional and impressive in equal measures'. As well as recognising that we are in the top 5% of schools nationally, we were pleased that the report also emphasises that students feel valued as individuals, feel safe and have very positive attitudes and relationships. In addition to praising our 'innovative' curriculum, the inspectors found that 'teachers engage, inspire and challenge learners.'

We are justifiably proud of our very high standard of examination results. Around 90% of Year 11 students achieve the national standard of 5 A*-C GCSE passes, with approximately 75% gaining both English and Mathematics. At Key Stage 3 although national SATs have been discontinued, our internal tests show 90% of students achieving above Level 5.

We hope to offer an 11-18 education for students and have a thriving Post-16 section of the school with around 400 students making excellent use of purpose built Post 16 facilities. We are very pleased with our recent Post 16 results. Over the last two years the pass rate has been 98% with average points for students being in advance of 300 and over 50% of grades being A*-B.

Students arriving in September 2011 will experience innovative approaches to learning, individual support and new opportunities. We offer a broad range of subjects within our curriculum and constantly review our curriculum to ensure that it best meets the needs of our students. As well as acquiring knowledge and understanding in subject areas we enable students to practise skills necessary for them to succeed in the workplace and in later life. Equally, the raising of the social and cultural horizons of our students involves many exciting experiences through our own enrichment programme, educational visits both at home and abroad and success in national competitions.

Our motto is 'inspiring every student to succeed' and we encourage that within a spirit of co-operation and due regard to personal care and health, and a commitment to sustainability.

I hope you are able to take the opportunity to look around the academy and to meet the staff and students in order to have a real sense of what we are capable of achieving.

Yours sincerely

P Latham
Principal



CONTENTS

Governing Body	4	Academy Uniform and Specialist Clothing	15
Staff	4	Medical Matters	16
The Academy Curriculum	8	The Macmillan Association	16
Student Development	11	The Macmillan Academy Leisure Centre	17
Parents and the Academy	12	Macmillan Academy Facilities	17
Enrichment Activities	12	Legal Requirements	17
Discipline and Emergency Procedures	13	Term Dates 2011-2012	18
Academy Routine, Meals and Transport	14		

GOVERNING BODY

(as of 1st September 2011)

The Governing Body of Macmillan Academy is shown below:

		APPOINTED
Chairman of Governors		
Dr B Phillipo		23.11.92
Patron		
Lord Stockton		02.11.93
Parent Governors		
Mrs C Connors		15.01.09
Mr M Sonley		21.11.06
Ms S Cutler		09.03.10
Governors		
Mr J Burton		22.06.99
Mrs J Cowley		23.02.99
Councillor E Dryden	LEA Representative	22.11.05
Mr K Fraser	Executive Principal	01.09.06
Mr C Frieze		21.11.06
Mr D Holgate		23.11.92
Mr P Latham	Principal	23.11.10
Dr M Malden		21.11.06
Miss S McGovern		13.01.09
Mrs L Moody		09.12.97
Mr R Pickles		01.11.08
Mr S Quin		09.12.97
Mr W Skinner		23.11.92
Mr A Thompson		25.11.08

Clerk to the Governors Mr T Wentworth (Jacksons Solicitors)
Deputy Principal Mr A Jordan

Parent Governors serve for a period of four years. We would welcome enquiries from parents who are interested in serving as a Parent Governor. Please contact the Executive Principal (Mr K Fraser) for more information.
At each Annual General Meeting, one quarter of the Governors are required to retire by rotation, but are eligible for re-election at that meeting.

STAFF

Executive Principal	Mr K U Fraser	BA, MA (Ed)
Principal	Mr P Latham	BA (Hons), PGCE
Deputy Principal	Mr A Jordan	BA (Hons), PGCE
Senior Leaders		
Assistant Principal		
-Student Development	Miss F Daffurn	B.Ed (Hons)
Asst Principal		
-Raising Achievement	Mrs A Lloyd	BSc (Hons), PGCE
Asst Principal		
-Curriculum & Timetable	Mr N Stott	BSc (Hons), MSc, PGCE
Director of Outdoor Learning	Mr D Exeter	BA, MSc
Senior Leader	Mr O Stanton	BA (Hons), PGCE
-Student Development		
Senior Leader		
Head Post 16	Miss R Wilkinson	BA (Hons), PGCE
Year Heads		
Head of Year 7	Miss J Moodie	BA (Hons), PGCE
Head of Year 8	Mr C Ball	BA (Hons), PGCE
Head of Year 9	Mrs A Luck	BA (Hons), PGCE
Head of Year 10	Miss A Gill	B.Ed (Hons)
Head of Year 11	Mrs S Barrett	BA (Hons), PGCE
Assistant Head Post 16	Mrs E Turner	BA (Hons)
Progress Managers	Mr R Bryson	BSc (Hons), PGCE
	Mr S Tombling	BEng (Hons), PGCE

TEACHING STAFF - DEPARTMENTS

Art and Design

Head of Art	Mr I Lightfoot	BA (Hons), PGCE, ATD
Second in Department	Mrs A Charlton	BA (Hons), PGCE
	Miss L Clapham	BA (Hons), PGCE
	Mrs K Moore	BA (Hons), QTS
Teaching Assistant	Miss E Spencer	

Business Education

Head of Business Education	Miss E Hill Mr R Spence Mr P Henderson Mrs J Maddison Mrs C Bartell	BA (Hons), PGCE B.Ed (Hons), MA Ed BA (Hons), PGCE B.Ed (Hons), MA Ed BA (Hons), PGCE
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Drama

Head of Drama	Mrs A Telfer Mrs K Slee Miss H Weston Miss R Taylor	Dip Speech & Drama BA (Hons), PGCE BA (Hons), PGCE BA (Hons)
GTP Associate	Miss G Smith	BA (Hons)

Engineering and Electronics

Head of Department	Mr W O'Connell	B.Ed, I Eng
Second in Department	Mr M Cole	B.Ed (Hons)
Vocational Co-ord	Mr D Stothard	B.Ed (Hons) I.M.E.M.M.E. Hons BSc (Hons)
Key Stage 3 Co-ord AST	Mr A Badger Mr S Bell Mrs J Braithwaite Mr P Camp	BSc (Hons), Cert Ed BA (Hons), PGCE B.Ed, MSc, PGCE
Head of Electronics Food Technology Co-ord	Mr W Goldsmith Miss J Mallaby Mr D Mogie Mrs L Thomson Miss S Thomson	BSc (Hons) BA (Hons), PGCE B.Eng (Hons) BA (Hons), PGCE BA (Hons), QTS

English

Head of English	Mrs S Colabella Miss S Atkins Mr C Ball	BA (Hons), PGCE BA(Hons), PGCE BA (Hons), PGCE
Key Stage 4 Co-ord	Mrs K Brownless Miss N Collantine	BA (Hons), QTS BA (Hons), PGCE
AST + Literacy Co-ord	Mrs E Cox	BA (Hons), PGCE
Head of Learning Support Post-16 Co-ord	Mrs E Donaldson Miss J Fielding Mrs J Glancey Miss S Lake Miss S Lester	BSc (Hons), PGCE BA (Hons) PGCE BA (Hons), PGCE BA(Hons), PGCE BA(Hons), PGCE
Publicity Officer	Mrs A Luck Mrs S Latham Mr D Reed	BA (Hons), PGCE BA (Hons), PGCE BA (Hons), PGCE

Key Stage 3 Co-ord Life Skills Co-ord	Ms K Tunney Mr D Wilson-Stonestreet Miss L Yale	BA(Hons), PGCE BA (Hons), PGCE BA(Hons), QTS
Teaching Assistant	Mrs N Marshall	

Geography

Head of Department	Mr J Cox Mrs J Brown Mrs M Ditchburn	BA (Hons), PGCE BSc (Hons), PGCE BA (Hons), PGCE
Key Stage 3 Co-ord Teaching Assistant	Mr H Gatland Ms S Deveraux	BSc (Hons), PGCE

Health & Social Care

Head of Department	Mrs B Tickner Miss F Daffurn Miss J Eddon Mrs G McVeigh Miss S Hargreaves	B.Ed B.Ed (Hons) BA (Hons), PGCE, A.C.E. RGN, SN Cert, Cert Ed BA (Hons), QTS
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History and Politics

Head of Department AST	Mrs S Wardell Mrs C Hodgson	BA (Hons), PGCE BA (Hons), PGCE
Teaching Assistants	Mr A Jordan Mr J McCallum Miss K Smith Miss R Wilkinson Miss K Smith Mrs D Kelly Mrs A Innes	BA (Hons), PGCE MCM1 BA (Hons) BA (Hons), PGCE BA (Hons) BA (Hons)

Information Communication Technology

Director of ICT Head of Department CMIS Manager	Mr M Stephenson Mr A King Mr C Bede Mrs T Stewart Mr M Soochit Miss J Yates Mr M Nicholson Miss C Glasgow	BSc (Hons), PGCE BSc (Hons), PGCE B.Ed, Dip HE, MCSE BSc (Hons), GTP BA (Hons), PGCE BSc (Hons), PGCE BSc, QTS BSc (Hons)
Key Stage 4 Co-ord	Miss L Jones	
Teaching Assistant	Miss L Jones	

Mathematics

Head of Department	Miss V Cook	BSc (Hons), PGCE
Second in Department	Mr A Taylor	BSc (Hons), PGCE
Key Stage 3 Co-ord	Mrs E Best	BSc (Hons), PGCE
	Mrs T Brown	BSc (Hons), PGCE
	Miss B Francis	BSc (Hons), PGCE
	Mr C Marsh	BSc (Hons), PGCE
	Mr T Morris	BSc (Hons), PGCE
	Mr C Philpott	BSc (Hons), QTS
	Miss A Smallwood	BSc (Hons), PGCE
	Mr K Storer	BEng (Hons), PGCE
	Mr N Stott	BSc (Hons), MSc, PGCE
	Mr S Tombling	BEng (Hons), PGCE
	Mrs L Yeoman	BSc (Hons), PGCE
	Mr J Syed	BSc (Hons), PGCE
Teaching Assistant	Miss S Bibby	
Mindset Co-ord	Mr D Telfer	Dip Education

Modern Languages

Head of Department	Mrs U Storey	BA (Hons), PGCE
Second in Department	Mrs M H Watson	BA (Hons), PGCE
	Miss S Baker	BA (Hons) PGCE
	Mrs S Barrett	BA (Hons), PGCE
Director of Training	Miss A Robertson	BA (Hons), PGCE
	Miss C Wilkinson	BA (Hons), PGCE
	Mrs V Wray	

Music/Performing Arts

Head of Music	Mr A Allen	BA (Hons), PGCE
	Miss C Longbottom	BA, PGCE
	Miss J Moodie	BA (Hons) PGCE
Peripatetic Staff	Mrs J Catchpole	
	Mrs E Chappell	
	Ms S Burniston	
	Mr M Boden	
	Mrs S Brett	
	Mr A Durrant	
	Mr J Harbottle	
	Mr C Hibbard	

Mr C Haigh	BA (Hons), PGCE
Mr C Vale	

Physical Education

Head of PE	Miss S King	BSc (Hons), PGCE
	Mrs C Alderson	BSc (Hons), PGCE
	Mr T Atkinson	BSc (Hons) PGCE
Core PE co-ord	Miss H Braithwaite	BSc (Hons), PGCE
School Sports and BTEC Co-ord	Mr S Coates	BA (Hons) PGCE
	Mr M Featherstone	BSc (Hons) PGCE
	Miss A Gill	B.Ed (Hons) PGCE
	Mrs J Payne	B.Ed
Community & Excellence	Mr L Richardson	BSc (Hons), PGCE
	Mrs J Weighell	B.Ed
	Miss J Wilson	BSc (Hons)
Teaching Assistants	Mr S Richardson	
	Mr P Crager	BSc (Hons)

Outdoor Learning

Outdoor Learning Director	Mr D Exeter	BA, MSc
	Mr Z Marlowe	BSc (Hons)
	Miss S House	FDiploma

Psychology

Head of Psychology	Mrs R Hussain	BSc (Hons), PGCE
	Miss A Harrison	Bsc (Hons), QTS

Religious Studies

Head of Religious Studies	Miss J Eddon	BA (Hons), PGCE A.C.E.
	Miss J Brickley	BA (Hons), PGCE, HND

Science

Director of Science	Mrs S Wilson	BSc (Hons), MA, PGCE
Head of Department	Mr T Shaw	BSc, PGCE
Head of Physics	Mr M Batey	BSc (Hons), PGCE
	Mr R Bryson	BSc (Hons), PGCE
	Mrs M Fawcett	BSc (Hons), PGCE
	Miss L Fleming	Bsc, MEd, PGCE
Key Stage 3 co-ord	Mrs D Arrowsmith	BSc (Hons), PGCE

AST	Mr M Flood Mr D Mason	BSc (Hons) PGCE BSc (Hons), PGCE
Joint Head of Biology Head of Critical Thinking	Mrs M Hart Dr R Moran Mr I Robley	BSc (Hons), MSc, PGCE BSc (Hons), PhD, PGCE BSc, BA, PGCE, NPQH
Joint Head of Biology	Mrs N Rochelle Mrs R Slater Mr P Sykes Mrs L Shaw Mrs S King Mr A Sunter Miss C Westwood Miss P Heaney Miss L Brickles Mr M Gardner	BSc (Hons), PGCE BSc (Hons), PGCE BSc (Hons), PGCE BSc (Hons), PGCE BSc (Hons), PGCE BSc (Hons), PGCE BSc (Hons), PGCE BSc (Hons), PGCE BSc (Hons), PGCE BSc (Hons), PGCE
Sustainability Co-ord Teaching Assistant	Dr K Wake Mrs K Campbell	BSc (Hons), PhD, PGCE
Sociology Head of Sociology	Ms S Green Mrs C Cullen	BSc (Hons), QTS, PGCE, FE BA (Hons), QTS
MFL/Cover Supervisor	Mrs D Stanton	BA (Hons), PGCE
Cover Supervisors	Mr N Middleton Miss S Gallant Ms M Gorman Mr D McCarthy	BSc (Open), HND, MCSE BA (Hons) BSc , PGCE (primary)

NON-TEACHING STAFF - DEPARTMENTS

Finance Director of Finance Finance Officer Accounts/Payroll Cashier	Mrs A Robson Mrs J Turner Mrs J Gray Miss L Bird	BA (Hons), FCCA HND
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Accounts Assistant Human Resources H.R. Officer	Ms J Griffiths Ms P Smith	Assoc CIPD, MA
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Student Welfare Officer	Mrs S Flintoft
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Examinations Examinations Officer	Mrs L Collier	BA (Hons)
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Admissions Admissions Officer	Mrs L Lynch
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Administration Department PA to Executive Principal/ Office Manager Clerk Post 16 Administrator PA to Principal Clerk CMIS Data Input Clerk Administrator Administrator Administrator Administrator Administrator Reception Student services	Ms J Wilkinson Mrs A Bruce Mrs E Hill Mrs C Larkin Mrs S Nightscales Mrs L Muckian Miss L Robson Mrs S Watson Mrs A Naylor Mrs A Rodgers Miss S Taylor Miss C Wood Miss C Dent Miss K Prosser	BA (Hons), MA
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Buildings Facilities Manager Senior Caretaker Caretaker Caretaker Caretaker Caretaker Caretaker/First Aider Caretaker/First Aider Cleaner Cleaner	Mrs A Jackson Mr C Picken Mr W Moran Mr P Riley Mr J Smith Mr D Picken Mrs A Bourne Mrs J Meek Mrs Y Henry Mrs S Shepherdson
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Careers Head of Careers Careers Officer	Mrs E Turner Mrs C Cook	BA (Hons) BA (Hons)
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Catering

Manager Mrs S Bolko

ICT Support

Network Manager Mr G Seaman
ICT Support Mr D Robinson
ICT Support Mr C Buxton
ICT Support Mr I Hussain

Information Centre

Manager Mrs E Burns BESS (Hons)
Mrs J Jones

Learning Support/SENCO

Head of Learning Support Mrs E Donaldson BA (Hons) PGCE
Assistant Learning Support
Co-ordinator Miss V Campbell
Learning Support Teacher (Literacy) Mrs F Soppitt BEd (Hons), PGCE
Learning Support Administrator/ Learning Assistant Miss R Humble
Learning Support Assistants
Mrs A Cane
Mrs C Edwards
Mrs W McAvoy
Mrs T Richardson
Mrs J Collantine
Mrs A Quinn
Mrs V Taylor
Miss K Larry BA (Hons)
Miss K Laybourne BSc (Hons)

Nursing Sister Mrs G McVeigh RGN SN Cert Ed

Studio

Studio Manager Mr I McKeown HND
Studio Technician Mr S Campbell-Wilson
Studio Technician Mr C Matthewman

Technicians

Art/Displays Mrs C Ellington
Science Miss L Houghton
Mr M Silk
Mr L Greenman
Electronics Mr D Hill
Engineering Mr B Gray
Mr J McVeigh
Food Technology Mrs M Gray
Mrs J Boyd-Smith

ACADEMY CURRICULUM

The foundation for the academy curriculum is a traditional structure where subjects are taught in discrete lessons. Great care is taken to offer a broad and balanced choice for students, and to guide students through the options process. Layered on top of this foundation are a number of innovative features that provide rich experiences for students. These include activity days and immersion weeks, outdoor learning, an after-school enrichment programme, trips and visits, and a newly introduced Mindset programme which combines elements of Citizenship, and Learn to Learn with current affairs and global issues.

Year 7

Students entering Year 7 are placed in small, mixed ability tutor groups of fifteen in which they will usually remain for the first five years at Macmillan Academy. In the first term, students work on themed projects as part of our Bookend Curriculum. In most subjects students are taught in mixed ability groups. A week long residential for all students at Outward Bound Howtown in the Lake District is a highlight of the first term. The year ends with more Bookend activities: Challenge Week and Sustainability Week.

The curriculum consists of:

Art
Drama
English
French
Geography
History
Information Communication Technology
Mathematics
Mindset
Music
Outdoor Learning

Physical Education
Religious Studies
Science
Technology

Specialist support is available for students with Special Educational Needs.

In addition to timetabled lessons in the above subjects, all Year 7 students are expected to attend at least one enrichment activity per week at the end of the teaching day. This activity could be a sport, hobby, performing arts or a further academic course.

Years 8 and 9

In Year 8 most students are introduced to Spanish and all students undertake the OCR National ICT qualification. The remaining curriculum is very similar to that in Year 7, however, from Year 8 students will be taught in ability groups in most subjects. All students work towards the Macmillan Baccalaureate; an award scheme that brings together academic performance, enrichment, service, a personal project and enterprise activities. Year 9 ends with Bookend Curriculum activities including an Enterprise week and CaVE (Cultural and Vocational Experience).

Years 10 and 11

All students entering Year 10 start on a two year course leading to external GCSE, BTEC or other equivalent examinations. The following subjects are compulsory at Macmillan Academy:

English Language
Mathematics
Physical Education (non examined)
Science (equivalent to 2 or 3 GCSEs)

Students also take three or four optional subjects. Currently these can be chosen from:

Art
Business Studies
Dance
Drama
Design Technology: Resistant Materials

Design Technology: Graphics
Design Technology: Food and Nutrition
Electronics
Engineering
French
Geography
Health & Social Care
History
Information Communication Technology (ICT)
Futures
Media Studies
Music
Physical Education/Sport
Religious Studies
Spanish
AS Critical Thinking

Years 12 and 13

The academy offers a very broad range of courses for students in Post 16. At present, it is possible to take a mixture of BTECs and Advanced Subsidiary (AS) Levels in Year 12 and a mixture of BTECs, Advanced Levels (A2s) and Advanced Subsidiary Levels in Year 13. Briefly, we offer the following:

Applied Learning Courses

As well as Science and Outdoor Learning, the academy also has a specialism in Applied Learning.

BTEC National Courses

These courses are available in different 'sizes' - an 18 unit course being equivalent to three A Level courses, a 12 unit course being equivalent to two A Level courses and a 6 unit course being equivalent to one A Level course.

The subjects offered are:

Business
Engineering
Health and Social Care
Law
Sport

AQA Baccalaureate

This is a qualification that ties together three A Level subjects

along with an Extended Project, AS Critical Thinking and community/work experience.

Advanced Level and Advanced Subsidiary Courses
Students take AS courses in Year 12 and A Level courses in Year 13. A range of these courses are available, the precise subjects vary from year to year depending on the demand from students.

The subjects offered in September 2011 are:

Art
Applied Information Technology
Biology
Chemistry
Computing
Critical Thinking
Drama
Electronics
Extended Project Qualification
English Language
English Literature
English Language/Literature
French
Geography
Government and Politics
History
Mathematics
Further Mathematics
Media studies
Music
Physics
Psychology
Religious studies
Sociology
Spanish
Sport and Physical Education
Textiles

Students might expect to take up to four Advanced Subsidiary or BTEC National subjects in Year 12 and to take three of them forward for Advanced Level in Year 13. The academy also runs a Rugby Academy, a Sports Leaders' Course and re-sits in English and Mathematics GCSEs.

ACADEMY SPECIALISMS

As well as having the prestigious 'High Performing School' status, Macmillan Academy is also a Specialist Science Academy with additional specialisms in Outdoor Learning and Vocational Education.

Science

As a 'Specialist Science Academy' we aim to offer the highest quality of provision in Science and offer a full and varied range of courses. We are fortunate to be able to provide fifteen brand new fully equipped science laboratories and as a large department we pioneer innovative teaching and learning methods in the academy.

Within the Science specialism, sustainability is a key area of development. We are involved with the Eco Schools Project and under the guidance and supervision of our Sustainability Co-ordinator, the Macmillan Academy 'Eco Council' has implemented a number of policies aimed at reducing the effect our organization has on the environment. Through them, the academy now has solar panels, a life cycle, and an 'Eco' garden. We also now use 100% recycled paper, low energy light bulbs, and have recycling facilities for paper, bottles, plastic, and clothing. In addition, our students have:

- Won the Department for Schools Award for Sustainable Schools at the North of England Teaching Awards.
- Been awarded an Eco Schools Green Flag.
- Been finalists in the national Npower Climate Cops competition.
- Represented Middlesbrough at the National Conference on Climate Change.
- Participated in the 'Forum for the Future' workshop – a sustainable development charity, which identifies innovative and practical ways to bring about change.
- Worked in partnership with Middlesbrough Council to design solutions to reduce the effect the school has on the environment.

Other green-themed activities have included; organic farm

visits, Bushcraft residential visits, fashion shows using recycled clothes, the introduction of Fair-trade Fortnight and visits to local companies/organizations such as Sembcorp, local farms and the RSPB at Saltholme.

Outdoor Learning

Outdoor Learning is a key specialism of Macmillan Academy. We aim to fulfil student potential through challenging outdoor experiences, giving depth and breadth to the curriculum and providing students with a holistic experience.

The 'Centre for Outdoor Learning' provides quality facilities for our students, including; a climbing centre, a challenge course (including low ropes, high ropes and problem solving tasks), and an expedition unit capable of supporting the Duke of Edinburgh scheme. We are also supported by a range of partners, organizations and agencies providing high quality outdoor education, learning and development.

In addition to the courses taught on site, students in Years 7 and 12 have the opportunity to go on residential courses at Outward Bound in Ullswater, where they focus on personal development, teamwork and leadership through a range of different challenges, including hiking, climbing and canoeing.

Applied Learning

Macmillan Academy was selected by the DCFS and the Specialist Schools Trust to be a Specialist Applied Learning Centre. In this role, the academy offers a diploma in Engineering as well as a broad range of Applied Learning courses in Key Stages 4 and 5.

In addition to the range of BTEC courses mentioned on the previous page, all Key Stage 3 students have opportunities for cross-curricular activities and challenges which are designed to develop the skills that we think our students need to succeed in the workplace including; Challenge week; a collaborative enterprise between PE, Outdoor Learning and Mathematics, Enterprise week; run in partnership with Middlesbrough Football Club and CaVEs; an intensive week-long opportunity to develop an area of Interest from a selection of twenty options, ranging from architecture to motor-vehicle maintenance.

OTHER CURRICULUM INFORMATION

Learning Support

Macmillan Academy Learning Support department provides personalized support for all students with additional needs. Led by the Head of Learning Support, the department has an experienced, committed team of learning support assistants who provide support for students both in lessons and if required, on an individual basis. Teaching takes the form of both individual and small group sessions in the fully equipped learning support classroom, which includes a suite of computers and a range of the latest resources. Teaching is provided by both the Head of Learning Support (who is also an English teacher) and the academy's specialist teacher who has professional qualifications to work with students with specific learning difficulties and to make formal assessments. The academy employs an educational psychologist who visits the department on a regular basis to provide guidance for staff and to work with students who are experiencing difficulties. Professionals from a range of outside agencies attend the department to provide further specialist support.

The academy is proactive in promoting inclusion and a team of departmental learning support co-ordinators work with the Head of Learning Support and Assistant Principal (Student Development) to ensure that academy staff are fully aware of the requirements of all students with additional needs. All necessary information about students on the learning support register is available electronically ensuring that all staff have access to an individual's details and guidance on how best to support them. Training on teaching students with additional needs is delivered throughout the academic year.

Homework and Independent Study

At Macmillan Academy we consider homework to be very important. Regular homework helps students to work on their own, plan their own time and take responsibility for their own progress. Success in examinations depends on mastering these skills.

It is the policy of the academy that appropriate homework

is given in every subject on a regular basis with feedback provided by teaching staff. Students are provided with student planners which personal tutors check regularly. We ask parents to look at these, as often as possible and to let us know if a student is spending too much or too little time on homework. The amount of homework set and the time it will take will vary, but in Year 7 it will normally take between one and one and a half hours each evening, increasing to two hours or more in Year 11. Students have homework timetables which should help them in spreading the work through the week.

In Years 12 and 13 the amount of independent study to ensure good passes should be approximately five hours per week per subject. Independent study facilities are provided in the academy and students are encouraged to work in departments.

Equipment

We consider that to improve study skills and standards of work there is a minimum of personal equipment that students should bring to the academy for work:

Calculator
Coloured Pencils
Dictionary
Eraser
Pen/Biro
Pencil Sharpener
Pencils
Protractor and Compass
30cm Ruler

We look forward to your co-operation in ensuring that your son/daughter has all this equipment and brings it to the academy each day.

Access to a computer with internet provision at home will be an advantage to students.

The academy will provide all other equipment such as exercise books, and specialist equipment. Textbooks are provided in every subject for all our students. All text books

and specialist equipment are to be returned to the academy after use. Students are expected to pay for damaged or lost books.

Careers Education and Guidance

For all students at Macmillan Academy, the appropriate careers educational guidance is seen as a priority. Within the Careers Library, we have careers information facilities and two staff available every day.

Through our "Students into the Community Scheme", Year 9 and 10 students experience the workplace and community service. In Year 9, students undertake a week of work experience within the academy. In Year 10 they are all allocated two weeks of external work experience. Many Year 12 and 13 students undertake work experience or work shadowing as part of their courses and in preparation for their University careers.

Students in Years 9 and 11 all receive an interview with a member of the senior leadership team at the time of subject selection for GCSE and Post 16 Education.

We make it a priority to give all our Year 11 students a dedicated 1:1 careers interview. This is conducted by our own careers adviser and parents are invited to attend.

During the summer holidays when GCSE, A Level/BTEC results become available, senior staff are in the academy to give careers advice and to help students consider their options.

Connexions

Connexions Middlesbrough are a support service to 13 - 19 year olds who offer information, advice and guidance, through their "One Stop Shop" in Church House at the Cleveland Centre end of Linthorpe Road.

We have made good use of Connexions through our dedicated personal adviser, who advises students and in particular helps a small group of students to find a Modern Apprenticeship which is suitable to their career aspirations. Careers advice is available at Year 11 Subject Teacher

Consultation Evenings (STCEs).

STUDENT DEVELOPMENT

The welfare of all students is one of our prime concerns at Macmillan Academy. Children learn more readily and more easily when they are happy, so we have created an ordered and calm environment for them where they feel supported.

New students settle into Macmillan Academy very easily, helped by a special induction programme in June. This helps them to meet the many new challenges they will find here. Help is always at hand if needed, either from other students, personal tutors or the Heads of Year.

Each student has a special relationship with one personal tutor, cemented and strengthened by daily contact. The personal tutor acts as a guide and mentor and monitors the progress of all students in the tutor group.

Should you ever have any concerns or worries about your child's welfare or progress at Macmillan Academy, you should contact, in the first instance, the appropriate tutor who will be happy to meet with you. The Head of Year is also an appropriate contact. It is obviously more convenient for everybody if you can telephone to arrange an appointment for such meetings. The Assistant Principal (Student Development) should be contacted if you encounter any serious problems which cannot otherwise be resolved.

At Macmillan Academy, we like parents to be closely involved in all aspects of the students' progress. If your son/daughter has a difficulty, we will work with you to overcome it.

Please remember that the more accurate the information you give us about your son/daughter and any relevant home circumstances, the greater will be the support we

can offer. All information of whatever nature is treated in the strictest confidence.

REPORTING TO PARENTS

The academy provides regular reports and consultation evenings.

There are two or three Key Stage 3 reporting contacts each year:

Year 7

- a written report
- one meeting with personal tutors
- a meeting with subject teachers

Year 8

- a written report
- a meeting with subject teachers

Year 9

- a written report
- a meeting with subject teachers

Years 10 and 11

There are three Key Stage 4 reporting contacts:

- a written report
- one meeting with personal tutors
- a meeting with subject teachers

These are over and above the regular Progress Data Reports for Years 8 – 11, Parents' Forums or specific year group meetings for parents.

PARENTS AND THE ACADEMY

Parents are welcome at Macmillan Academy at any time, preferably by appointment, since the staff's teaching commitment is regarded as a priority and we would not want you to have a wasted journey.

The academy takes pride in the fact that it has always had close links with parents. Communication between the academy and home takes various forms: Information on our website, letters to parents, telephone conversations and Parents' Forums. There is an answerphone facility outside academy hours.

The Academy website

www.macmillan-academy.org.uk has a 'Parent Information' section which includes key dates, letters to parents and other useful information.

To enable you to monitor the work that your son/daughter is doing at the academy, each student is required to purchase a Student Planner which you should ask to see regularly so that you know what homework is being set each day and you can check that it is being completed. You should ask to see your child's books when they are at home. If you wish to make comments in the planner please do so. It is also helpful to us if you initial each page as you check it. Should you feel that homework is not being set as appropriate, please contact your child's personal tutor or Head of Year.

The academy is supported in its endeavours by the Macmillan Association of which all parents are automatically members. Organised by a committee of parents and some members of staff, the association holds events throughout the year to raise funds for the academy and to offer parents an opportunity to come together informally for social activities. The association sends out its own newsletters to advise of its meetings. Full details can be found on page 16.

Finally, all parents are advised that the academy operates a complete no smoking policy. Parents are requested not to smoke anywhere inside the academy perimeter. Parents will appreciate that this policy is intended to send a clear health

message to all our students.

ENRICHMENT ACTIVITIES

Macmillan Academy continues to provide an excellent curriculum. "The academy out of hours learning is outstanding and offers impressive enrichment opportunities for participation in a range of activities" (OFSTED). The enrichment programme supplements the curriculum and adds character to the students' experience. Enrichment allows students to add broad and varied achievements to their Curriculum Vitae and therefore improves their chances of accessing further/higher education avenues and employment.

Enrichment activities at Macmillan Academy are varied and appealing to all students. Around seventy different activities are on offer, ranging from surfing to cookery, animation to messy science, studio film making to sign language. Each activity offers the opportunity for students to develop new skills in a fun and exciting way. The activities are led by a member of staff who is qualified in that particular activity or who has a keen interest in the subject.

Enrichment activities take place on a Monday, Tuesday and Wednesday at 3.00 pm – 4.10 pm. Late transport is provided for students at the end of enrichments.

Activities may last for either several weeks or for one, two or three terms. After the enrichment course is completed, each student may receive a certificate or award in recognition of their achievements which will form part of their Record of Achievement.

Students choose the enrichments they would like to take part in at the beginning of each term. All students are encouraged to participate. It is compulsory for all students in Years 7, 8 and 9 to attend one enrichment per week. Many students take part in two or more enrichment activities per week.

Once students have chosen to do a particular enrichment they are committed to completing the course and are expected to attend each week. Registers are taken at each session. Good attendance and achievement is rewarded and non attendance is followed up.

All departments offer subject support sessions. During this time students have the opportunity to develop skills, knowledge and confidence in a curriculum area. Staff are available to offer support in students' learning, classwork or homework. Students can arrange this with their subject teacher or attend any subject support session on the timetable which is made available to them.

The Library and computer Helpdesk are available as a resource for students to use during enrichment time. These options are not a replacement for enrichments; they are an addition.

The enrichment programme is a dynamic and flexible programme of study. If students or parents would like to see a particular enrichment activity running, or if parents can provide support to any of the existing enrichments, please contact Mr Stanton, the Enrichment Co-ordinator, to discuss the matter further.

DISCIPLINE AND EMERGENCY PROCEDURES

The essence of life at Macmillan Academy is embodied in the term 'mutual respect'. In other words respect and regard for one another as members of the academy and of the larger community. Good manners and politeness are important qualities in our students.

The academy is well-organized and the students are hard working and self-disciplined, the most effective form of regulation. There are a few rules and these are known and understood by everyone. The Mindset programme helps to reinforce the concepts of mutual respect and self-discipline and lays great stress on the importance of being a useful

member of society. Everyone is expected to make positive contributions to academy life.

Inappropriate behaviour will not be tolerated and staff will take firm action in all instances. Parents will be involved as necessary and may be asked to come into the academy for a meeting about the matter.

Detentions operate in the academy. Students are given written notification of a detention at least twenty-four hours in advance. Detention over-rides everything else including enrichment and representing the academy in sports and extra curricular activities.

Students can also be placed on daily report. When on report, students must carry a booklet in which their attitude and behaviour is recorded during every lesson. Parents will always be advised in writing when their child is on report and will be asked to see and sign that report each evening.

The academy will seclude students for serious and continuing breaches of discipline. They will be required to work in a seclusion room away from all other students and will be supervised for the whole day including breaks. The academy can and will exclude students for the most serious breaches of discipline and they will not be allowed back in the academy until their parents have been seen by the Head of Year or a Senior Leader. Repeated exclusions can in extreme circumstances lead to permanent exclusion.

Chewing Gum

Students are not permitted to chew gum inside the academy. Chewing gum can cause serious damage to the carpets and furniture in the academy.

Mobile Phones

Students are not permitted to use mobile phones inside the academy. Students who carry them for personal security

must switch them off whilst they are in the building.

Emergency Procedures

Illness

Students who become unwell at the academy will be sent or taken to the Medical Room to be seen by the Nursing Sister or by a qualified First Aider. If necessary, the academy will contact the child's parent, if possible. In an emergency the child will be taken to hospital and academy staff will endeavour to contact the parent to advise of the action which has been taken.

It is, therefore, essential that you keep the academy informed of your contact details (home and work telephone). It is a parent's responsibility to keep us informed.

Fire Drill

All students are taught precisely how to react and what to do if the fire alarm sounds. In order to continually reinforce this awareness, the academy carries out fire drills from time to time.

Security

The academy asks all visitors to book in at reception and sign the visitors' register. All visitors are requested to display the "Visitor" badge whilst in the academy. All staff are required to wear a security badge at all times in the academy. The academy is manned 24 hours a day, 365 days a year, by security staff and a CCTV system covers the grounds. A security fence is erected around the grounds and electronic devices have been fitted to external doors. A digital CCTV system monitors the main corridors and has been recently upgraded. The academy places a high priority on security.

ROUTINE, MEALS AND TRANSPORT

The Academy Day

The academy routine is shown below:

Monday, Tuesday, Wednesday

	Start	End
Registration	8.30	9.00
Lesson 1	9.00	10.00
Lesson 2	10.00	11.00
Break	11.00	11.20
Lesson 3	11.20	12.20
Lesson 4 and lunch	12.20	14.00
Lesson 5	14.00	15.00
Enrichment	15.00	16.10

Thursday, Friday

	Start	End
Registration	8.30	9.00
Lesson 1	9.00	10.00
Lesson 2	10.00	11.00
Break	11.00	11.20
Lesson 3	11.20	12.20
Lesson 4 and lunch	12.20	14.00
Lesson 5	14.00	15.00

Meal Arrangements

The academy is committed to promoting a healthy lifestyle and will always encourage students to eat a varied and balanced diet. The academy had already moved in line with the government's healthy eating policy. Crisps and confectionery are not available to students. Chips are only available once per week.

Catering is provided in our dining room by our own staff and the service is excellent. A breakfast service is available to all students from 08.00 - 08.30 am at a cost of 30p - £1.00, depending on choice. A full range of lunches is provided including a daily vegetarian choice, weekly halal dishes and a range of sandwiches and salads. Low fat meals are a priority. Students are welcome to bring packed lunches and parents

are asked to try and make them as 'healthy' as possible. We use a biometric system within the academy for staff and students. A digital signature is recorded and students will use this for all meals and library loans. Students are not permitted to exchange meals or loan meals to each other.

Transport

A bus service is provided by Stagecoach to enable students to travel between home and the academy at the appropriate times. The full timetable, including fares for all routes, is published each year in July and is available from reception. There are eight different routes covering the catchment area.

Paid Passes

New students, who live more than three miles from the academy by the shortest walking distance and whose parents/guardians are in receipt of Income Support or Job Seekers allowance are eligible to apply for an academy paid bus pass. Application forms are available in June and must be returned to the academy with proof of benefit by the end of July. Subsidised travel is only available using Stagecoach transport.

Paid passes will be removed from students who abuse the system.

Paid Fares

Termly - Stagecoach will provide students with a paid termly pass. The application must be made directly to the academy before the end of the previous term, accompanied by cheque and photograph. It is the responsibility of the student to request an application form for renewal from reception.

Daily - Students may pay cash for their fare each time they travel.

Other Transport

Whilst Stagecoach offers a service specifically to match our academy day, students may nevertheless use any other transport they wish to travel to and from the academy. We would encourage students to walk to school or to use

bicycles. A bicycle storage area is available to students.

Behaviour

It is essential that we maintain a bus service to and from the academy. The service will continue on the basis that students behave on the buses. Any cases of poor behaviour or vandalism will be dealt with severely. Post 16 students volunteer to carry out bus monitor duties on the academy buses.

Cars

We wish to encourage parents to share car journeys to and from the academy in order to minimise traffic congestion at the academy and in the interests of the environment. There is serious congestion outside the academy in the afternoons and parents are asked to exercise caution whilst collecting students. It is helpful not to drop off or pick up students on the academy drive or at the academy entrance. We aim to keep these areas clear of vehicles on safety grounds.

ACADEMY UNIFORM AND SPECIALIST CLOTHING

Academy Uniform

Academy uniform is compulsory. The academy takes great pride in its uniform which is highly respected across Teesside and encourages students to identify with Macmillan Academy by wearing its colours.

There are two forms of academy uniform:

Years 7 - 11 inclusive

- The Macmillan maroon/dark grey uniform

Years 12 - 13

- Business Dress

Uniform Supplier

The official uniform supplier is Ross's of Middlesbrough who are appointed to provide the full range of academy uniforms and clothing. The shop is located at:

45 Borough Road Tel. 246150

Middlesbrough

TS1 4AF

Sixth Form clothing may be purchased from any suitable source at the discretion of parents.

Uniform List

The list of essential items of academy uniform has been kept as short as possible so that demands on family finances are minimised. The academy maintains a small stock of used items for emergency replacement or for cases of hardship. Uniform vouchers (£25) are available for those families in receipt of state benefits.

- a. Years 7 - 11
Compulsory
Maroon blazer with badge
Academy tie (to show chevrons)
White shirt
Trousers, dark grey or black
Skirt, dark grey or black

Shoes – black, plain with back (no trainers)

Socks – plain black or grey

Optional

Black or grey sweater or cardigan (worn under blazer)

Plain jacket, anorak or coat

- b. Post 16 dress code
Dark tailored suit or jacket
Dark tailored trousers or skirt
Collared shirt & tie (males)
Blouse or plain top (females)

Note

Sportswear, denim, logos and trainers are NOT permitted.

Optional (Post 16)

Macmillan tartan tie (available from the Cashier's Office)

- c. Physical Education
Black rugby shirt with white reversible band (boys only)
Black sweatshirt with academy logo (girls only)
2 pairs of plain black shorts
Plain black football socks (for outdoor activities)
Plain black polo/t-shirt
Football boots (boys only)
Plain black tracksuit bottoms (optional)
Training shoes (non marking soles, low heels and with adequate grip and support)
Shin pads (strongly recommended)
Gum shield (strongly recommended for hockey and rugby)

All these items are available from Ross's of Middlesbrough.

All students are required to bring a towel and change of underwear to each PE lesson.

Plain black hat and gloves may be worn in cold conditions. Please note that all garments must be plain (no manufacturer's or team logos) and clearly labelled with the student's name and tutor group.

- d. Outdoor Learning
Parents are advised that other off-site activities will necessitate warm clothing. Black jogging bottoms may be

worn in addition to skirts for these excursions.

- e. Jackets
The Academy does not permit the wearing of denim jackets or jackets with logos or embroidered slogans. The Academy will not accept liability for lost jackets or coats.

General

It is vital that all items of clothing are named in order that they may be returned to their owners in the event of items being found.

The following points are also important in relation to clothing and associated items.

- a) Denim clothing and coats with adornments, diagrams, pictures or lettering are not allowed to be worn with academy uniform.
- b) Training shoes must not be worn except during Physical Education lessons and certain sport related extension activities.
- c) Appropriate footwear must be worn for certain activities in the Engineering/Electronics workshops.
- d) Jewellery must be limited to one pair of very small close-fitting studs worn at the bottom of the ear. Students who bring expensive jewellery to the academy will find that it is confiscated. We will not accept liability for 'lost' jewellery. Students should NOT bring jewellery to the academy.
- e) For safety reasons no jewellery whatsoever may be worn in Physical Education, Drama or Engineering/Electronics and long hair must be tied back in Engineering/Electronics, PE and Science.
- f) Outdoor clothing must not be worn in the building.
- g) Only black shoes are to be worn with academy uniform. Shoes should not be backless for health

- and safety reasons and heels should be of sensible proportions.
- h) Skirts should not be of an inappropriate short length.
- i) Hairstyles must not be of an exotic or severe nature. This includes brightly coloured dyed hair. Short haircuts are not permitted below a 'number two'.

Financial Hardship

- a) We maintain a small stock of used items of uniform for emergency replacement.
- b) See page 18 for full details on assistance with financial hardship.
- c) Please contact the Deputy Principal (Mr A Jordan) should assistance be required.

MEDICAL MATTERS

Academy Nurse

The academy employs a qualified Nursing Sister. Parents and students are welcome to make an appointment with her to discuss the management of health conditions. Students with medical concerns such as epilepsy, diabetes, severe allergies, will be seen by the academy Nursing Sister each year.

First Aid

The academy has a fully equipped first aid facility, staffed by a full time qualified first-aider. We provide an emergency service during academy opening hours. Parents will be contacted where students require further medical treatment or hospital attention.

Student Medication

The academy has a policy in place to manage student medication. If your son/daughter requires medication to be administered during academy hours please contact the academy. Permission forms must be completed before any medication is accepted by the academy. Any medication, including prescription medication, must be provided in the original packaging.

Asthma

Macmillan Academy encourages students with asthma to participate in all academy activities. Students should carry an inhaler with them at all times. A spare inhaler should be kept in the first aid room.

Health Education

Health education will be addressed through the Curriculum, Citizenship and the Tutorial programme. There is an Academy Healthy Schools Co-ordinator to manage related issues across the academy.

Sharing of information

Details of students' medical conditions and first aid incidents will be entered on to our school database and the content is available to all staff. Parents are advised that on occasion information may be released to the Primary Care Trust.

Vaccinations

The School Health Team attends Macmillan Academy for the vaccination programme for 20011/2012 is as follows:

- Year 8 HPV vaccination (girls only)
- Year 10 Tetanus/Diphtheria/Polio single injection

Parents will be issued with letters and consent forms in advance.

THE MACMILLAN ASSOCIATION

The Macmillan Association is the Parent/Teacher Association for the academy.

Objectives

The objectives of the Association are to advance the education of the students in the academy by:

- Developing more extended relationships between the staff, parents and others associated with the academy.
- Engaging in activities which support the academy and advance the education of students attending it.

- Providing and assisting in the provision of facilities for education at the academy not normally provided by the Department for Education.

Background

The Association has been very successful over the past fourteen years and organises a wide variety of fund raising and recreational events. It has raised over £50,000 since its formation and helped to purchase a mini-bus for the academy. A further £14,000 was raised to help the construction of the Post-16 Information Centre. A substantial donation has been made towards the cost of our new second minibus.

Membership

All parents and guardians are members of the Association as are all current academy staff. The Association is now actively recruiting new Committee members to take the group forward. We particularly welcome parents and guardians of our younger students.

Committee

A small committee composed mainly of parents oversees all the activities of the Association.

It is run in a friendly atmosphere and your involvement would be much appreciated. Parents and staff are elected on to the committee at the Annual General Meeting. Committee meetings are held approximately every five weeks.

Events

The Association has proved to be extremely effective in organising student discos and a range of evening events including fashion shows, quiz nights and auctions.

Support

The Macmillan Association and the academy need the support of all parents. Should you require more details or wish to get involved please contact Ms S Green at the Academy. Support for the Association either as a Committee member or through attendance at the functions will benefit the academy and the students in a most positive way.

THE MACMILLAN ACADEMY LEISURE CENTRE

Monday to Friday: 5.00 pm - 10.00 pm

Saturday/Sunday: Available throughout the day, although you need to contact the Centre Manager in advance.

Other facilities include:

Main Sports Hall:

5-a-side soccer, tennis, netball, basketball, cricket nets, badminton

Fitness Room

Cardio-Vascular Suite: Air Power Steppers, Versa Climber, Indoor Rowers, Ab Trainer, Free Weights, Aerobic Cycles, Hydra Fitness Machine

Weights Rooms: Squat Rack, Cable Crossover Machine, Free Weights, Lat Pull Down, Bench Press, Smiths Weight Press, Leg Extension/Curl, Aerobic Cycle

Outdoor Astro Floodlight Pitch:
5/6-a-side soccer

Outdoor Floodlit Courts: Tennis/netball

Gymnasium: Group Activities

- Price List:
- Membership £6 per annum
- Indoor Hall/Astro*: Members £20
- Non-members £22

*Astro Turf: £2 extra for floodlight use

If you are interested in hiring any of the facilities, or you have a general enquiry, please ring the Leisure Centre on Middlesbrough 353053 between 8.30 am and 10.30 pm when any of the staff will be happy to help.

MACMILLAN ACADEMY FACILITIES

There are a wide range of facilities available for the students, staff and the local community.

TV Recording Studio

Our Studio facilities are used by all academy departments across the curriculum. Our recent OFSTED inspection report confirmed that excellent facilities are available in the professional broadcast studio with experienced technical support staff. This multi-functional resource also undertakes a range of multi-media projects for the local business community.

Dining Room

The dining hall caters for up to 500 students at one sitting and 1,450 over a 2 hour period. The kitchen staff also provide catering for all the Learning Centre business functions.

Conference Centre

The dining hall can be converted to a conference centre with the very latest multimedia computer technology for presentations.

Training School

The Reception Building is the base for the Macmillan Academy Training School which is committed to delivering high quality, school-based teacher training. The Training School trains trainee teachers but also provides training for newly qualified teachers and continuous professional development for teachers at any stage in their career.

Additional Facilities

1. Purpose built, sound- proof music rooms, which are equipped with PCs and a large number of practice rooms ranging from small (2-3 person) to large (band practice room).
2. An additional Sports Centre with its own sports hall complete with full height, wrap-around climbing wall and 3 fully equipped classrooms for the teaching of PE, two of which overlook the hall so activities can be observed.
3. A specialist food catering and preparation room which will facilitate the introduction of vocational courses and a 'training kitchen' and a dedicated Engineering classroom for Applied Engineering courses.
4. A recently refurbished library at the heart of the academy.
5. A professional quality, fully equipped theatre.

LEGAL REQUIREMENTS

We are required to provide you with the following information:-

Admissions Policy

The policy for admission to Macmillan Academy is laid down in the Middlesbrough booklet "Primary and Secondary Education in Middlesbrough – a Guide for Parents 2011 – 2012".

Application must be on the Common Application Form (CAF) which you can find available in primary schools.

The CAF is based on equal preference.

Parents who name Macmillan will have sons and daughters invited to the academy to complete a 'fair banding' test. This is not a pass or fail test but is used to ensure that there is a full spread of ability admitted to the academy.

The academy catchment area extends from Grangetown in the east to Thornaby in the west. A detailed map is available to view in the academy.

Disciplinary Policy

Disciplinary procedures and standards of behaviour we expect at Macmillan Academy can be found on page 14. Before a student is permanently excluded (i.e. expelled) from the academy, the case can be reviewed by the Chairman of Governors if an appeal is made by parents.

Absence

	2008/2009	2009/2010	2010/2011
Authorized absence	5.08%	4.8%	4.84%
Unauthorized absence	0.03%	0.2%	0.64%

Financial Hardship

The academy recognizes that a significant proportion of parents are in receipt of state benefits. The academy policy is to assist those parents in most need as much as possible within the finances available. All parents in receipt of state benefits will be eligible to apply for an academy uniform voucher of £25. This is exchangeable at Ross's of Middlesbrough.

All parents in receipt of Income Support will be eligible to apply for subsidised meals paid for by the academy ("free meals").

All parents in receipt of Income Support and who live more than three miles from the academy will be eligible to apply for a bus pass paid for by the academy.

Evidence of receipt of state benefits is required to support all applications for financial assistance.

Personal Accident Insurance for Students

Some parents may assume that if a son/daughter is injured the academy is held responsible regardless of the circumstance and that the academy insurance will automatically apply. This

is not always so. Accidents can happen when the academy or its staff are not in any way at fault and are therefore not responsible. The provision of personal accident insurance is considered to be the responsibility of parents.

Lost Property

While every effort is made to reinforce the security of property, the academy and its employees cannot be held responsible for the personal belongings of students while on the premises. Students are encouraged to clearly label all possessions and to leave any expensive items at home. Students are responsible for their possessions.

Road Safety

Although not statutory, road safety education is incorporated into the curriculum of the academy. Parents are asked to remind students of the care they must exercise, particularly at the start and end of the academy day with the amount of traffic activity on Stockton Road. Parents are asked to exercise caution on Stockton Road particularly when collecting students in the afternoon.

Charging for Academy Activities

In accordance with the requirements of the Education Reform Act 1988, it is the policy of the Governors to request voluntary contributions from parents for academy activities, in or out of academy time for which compulsory charges cannot be levied.

However, a charge may be levied for all board and lodging costs on residential visits and for activities wholly or mainly out of academy hours which are not part of the national curriculum, statutory religious education or in preparation for a prescribed public examination.

Sex Education

All students are taught sex education in mixed teaching groups. It is undertaken within the Citizenship programme and includes the biological aspects of human sexuality, contraception, Aids awareness and sexually transmitted diseases. The topic is taught with due regard to the age and maturity of the students. Any parents having concerns about this are invited to contact the academy.

TERM DATES 2011-2012:

Autumn Term 2011
Monday 5th September- Friday 16th December

Half Term
Monday 24th October -Friday 28th October

Spring Term 2012
Tuesday 3th January- Thursday 29th April

Half Term
Monday 13th February-Friday 17th February

Summer Term 2012
Monday 16th April- Friday 20th July

Half Term
Monday 4th June -Friday 8th June

Autumn Term 2012
Start date: Monday 3rd September

Training Days:

2011
Wednesday 31st August
Thursday 2nd September
Friday 3rd September
Friday 14th or 21st October

2012
Thursday 26th January
Friday 27th January
Friday 1st April





Macmillan
Academy

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